Introduction

A field-level LWG should bring together humanitarian, development and private sector actors to jointly identify and mitigate Supply Chain gaps and risks. WFP will provide the lead, and an NGO co-lead will be identified by the group. For a meeting to be convened and decisions for actions agreed, there should be a quorum of 10 participants, preferably, with supply chain and operational responsibilities.

Main responsibilities of the NGO Co-lead

- Provide support to the LWG lead to ensure activities are carried out
- In the event the LWG lead is unavailable, chair meeting, produce minutes and follow up on Action points
- Contribute to the identification of common logistical issues.
- Engage with group members to gather and circulate information as identified
- Participate in the various relevant coordination mechanisms and any sub-groups relevant to the LWG
- Contribute to reporting and inputs to ICCT members to assist in their decision making and advocacy on behalf of the community
- Actively participate in LWG meetings
- When possible, represent the LWG in any logistics assessments and report back to the group

As part of their duties, the NGO co-lead must ensure he/she works on behalf of all the members of the LWG. He/she will also have to build strong networks within the humanitarian community – clusters, UN, international and national NGOs.

Selection criteria for the NGO co-lead organization

- The organization must have experience and technical expertise in humanitarian logistics
- The organization must be operational in Afghanistan and in the field of humanitarian logistics
- The organization must ensure a Co-lead staff member for a period of 6 months with time and resources to carry out his/her responsibilities