HOW TO ACCESS SEA CARGO TRANSPORT SERVICES TO YEMEN

• **Service users** submits SRF with other relevant documents as per SOPs.
• **Within 48 hours, the Logistics Cluster** confirms receipt of SRF. If all in order, SRF registered as "New"; if not, further exchanges with service users to finalize the request.
• **Within 72 hours, Logistics Cluster** accepts SRF if the service can be provided at the current time; if not, SRF is either cancelled or put on hold in agreement with service user.

72 hours before departure

• **Logistics Cluster** notifies service users of the estimated time of berthing for the vessel in Djibouti
• **Service users** are required to: 1. Obtain exit/export authorisation; 2. Submit a copy of each distribution plan for all cargo to obtain security clearance; 3. Confirm cargo readiness, and share all necessary documentation.

7 days before departure

• Logistics Cluster notifies services users of quay locations, estimated time of loading and actual time of departure of the vessel from Djibouti.
• Service Users present their cargo to the correct berth quay in the Port of Djibouti, cleared and ready to load;

24 hours before departure

• **Service users** submits SRF with other relevant documents as per SOPs.
• **Within 48 hours, the Logistics Cluster** confirms receipt of SRF. If all in order, SRF registered as "New"; if not, further exchanges with service users to finalize the request.
• **Within 72 hours, Logistics Cluster** accepts SRF if the service can be provided at the current time; if not, SRF is either cancelled or put on hold in agreement with service user.