Location: Virtual meeting
Date: 07 May 2020
Chair: WFP Sudan Supply Chain/Logistics
Participants: Care International, Care Swiss, Catholic Relief Services (CRS), Emergency-Italy, International Aid Services (IAS), International Committee of the Red Cross (ICRC), Médecins Sans Frontières (MSF-SPAIN), Mercy Corps, Norwegian Refugee Council (NCR), Plan International, United Nations Children's Fund (UNICEF), United Nations High Commissioner for Refugees (UNHCR), United Nations Office for the Coordination of Humanitarian Affairs (OCHA), Oxfam, World Food Programme (WFP).

Action:
- NGOs to share the list of supplies they are procuring to support COVID-19 response to be consolidated in the online platform.
- GLC to contact humanitarian agencies on the gap analysis exercise.

Agenda:
1. COVID-19
   - Impact of lockdown
   - COVID-19 supplies
2. UNHAS
3. Gap Analysis exercise
4. HRP 2020 – Revision
5. Activation of Logistics Cluster

**COVID-19**

Impact of lockdown:
- Shortage of fuel continue to impact on the capacities of the commercial trucks to deliver COVID-19 related supplies.
- Obtaining required permits is currently difficult due to the reduced working hours and reduced staff at various government offices.
- Access to banks too has been a challenge.

COVID-19 Supplies:
- There is no visibility on the supplies that are being procured by the agencies to support the government in responding to COVID-19. Master list (online portal) has compiled by Logistics pillar, to date, few agencies have submitted the required information. None of the NGO partners have provided any information. A request was sent through the NGO steering committee for the same, a reminder will be sent out.
Logistics Sector Working Group- WFP Sudan

Meeting Minutes
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- The OMT procurement working group will coordinate the procurement of PPEs for staff, their families, security guards and cleaners. NGO partners to also consolidate the requirements.
- In terms of procurement first level will be local suppliers. Items that are not available locally will be sourced from outside the country.

• **UNHAS**
  - Cargo flights are operational and are scheduled weekly on Tuesdays and Thursdays.
  - UNHAS is currently supporting to transport COVID-19 specimens/samples from the field and Khartoum for lab analysis.
  - WFP Global has launched humanitarian passenger and cargo flights, this is managed globally in Rome. UNHAS will be sharing updates on the same. Currently it is only possible to bring in cargo through the airbridge in Addis as there is no clearance for International passengers into the country.

• **Gap Analysis Exercise**
  - In order to better understand the needs of the humanitarian actors, a gap analysis exercise has to be carried out. This will form the basis of the concept of operations.
  - Simple format forms had been shared with agencies, however only 3 agencies have submitted feedback. It is now necessary to move on with this exercise as the Logistics cluster will be activate, following a request to GLC.
  - Contact list of NGO steering committee will be shared with GLC, for them to begin the process.
  - Agencies reported that they were reluctant to share information as they were not sure of the confidentiality. They requested that information should be confidential.

• **HRP 2020 Revision**
  - The 2020 HRP is under revision to include new activities that have been identified due to COVID-19 pandemic.
  - Logistics Cluster activities will be included in the revision.

The next meeting will be held on Wednesday 21st May 2020 at 11:00.

**CONTACT**

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