

LOCATION: Maiduguri, Borno State

DATE: 12 September 2017

CHAIR: Logistics Sector Coordinator

PARTICIPANTS: Danish Refugee Council (DRC), e-Health, IHP/MSB (Swedish Civil Contingencies Agency), International Rescue Committee (IRC), OXFAM, Première Urgence Internationale (PUI), UNICEF, UNOCHA, WFP, WFP-UNHAS

- ACTION POINTS:**
- **REMINDER:** Organisations to communicate to the Logistics Sector and ACTED any specific storage needs for the future common storage sites in Dikwa and Damasak (e.g. temperature-controlled storage, kitting area).
 - Logistics Sector to travel to Monguno to meet with partners and to raise awareness about the new operational common storage site there.
 - Logistics Sector to travel to Rann to assess the persisting access challenges.
 - Logistics Sector to clarify payments to the Transporter Union for the provision of recovery trucks on the eastern route (Ngala, Rann).
 - Logistics Sector to follow up on the potential training on handling dangerous goods.
 - Logistics Sector to enquire from the wider humanitarian logistics community through the mailing list, if Logistics Sector meetings shall be held outside Borno State, e.g. in Abuja.
 - Logistics Sector to discuss the extension of its SO project document at the next meeting.

- AGENDA:**
1. Introduction
 2. Warehousing / Common storage sites
 3. Civil-Military coordination
 4. Cholera response
 5. AOB

1. Introduction

- Roundtable introductions and agreement on the proposed agenda.
- Follow up on action points from the last meeting held on 29 August 2017:
 - Organisations to assess their logistics needs and gaps in Yobe and Adamawa states - No feedback received.
 - Organisations to communicate their needs and what would be their priorities in terms of the expansion of the Inter-Agency Logistics Base in Maiduguri – The issue has been discussed during the meeting, more info below under ‘2. Warehousing / Common storage sites’.

- Organisations to communicate to the Logistics Sector and ACTED any specific storage needs in Dikwa or Damasak, such as kitting services or temperature-controlled storage - Pending.
- UNICEF to communicate if the storage site in Bama could be used by other partners – If storage space is available the site can be used by UNICEF implementing partner.

2. Warehousing / Common storage sites

- **Maiduguri:** The Inter-Agency Logistics Base in Maiduguri is managed by Première Urgence Internationale (PUI) on behalf of the Logistics Sector. 24 organisations are currently using the facility, and two more recently signed the Memorandum of Understanding (MoU) for the use of the site. The kitting area is operational and six partners are already making use of it. The timber shed behind the warehouse is already full and new deliveries are being stored next to it. The temperature-controlled room is on average 80% occupied. Therefore, partners present at the meeting agreed not to increase the cold room yet. Instead, the initial plan to establish a training/meeting room on the compound will be followed.
- **Monguno:** The common storage site became operational on 31 August 2017 and is managed by Solidarités International (SI) on behalf the Logistics Sector. Four Mobile Storage Units (MSUs) are set up. SI provides casual labour for truck on/offloading and registers all incoming/outgoing good. Like the facility in Maiduguri also this site is at no cost to the user. So far only one user is registered. Any organisation interested to store their relief items there only to need sign an MoU with SI and to contact SI Field Coordinator: mdg.field.coo@solidarites-nigeria.org .
- **Ngala:** The common storage site is still under construction. Four MSUs have been set up, out of which two are dedicated to the Logistics Sector. The concrete platforms have been completed, however fencing is still pending and the surrounding wall still needs to be higher. E-Health expressed interest to manage the site on behalf of the Sector. Their project proposal and budget is currently being reviewed.
- **Banki:** The common storage site is soon to be completed. The MSU is set up, and construction works are almost finalised. The site will be managed by INTERSOS on behalf of the Logistics Sector.
- **Dikwa and Damasak:** The need to set up common storage sites in these two locations was recently identified by the humanitarian logistics community. ACTED has expressed interest to manage the site on behalf of the Logistics Sector, currently awaiting project proposal and budget for review.

3. Civil-Military coordination

- New Civil-Military Coordinator & Access Officer, Stephen McGrory, has arrived in Nigeria, replacing Antonio (Tony) Galli in the Logistics Sector team. He can be reached at Stephen.mcgrory@wfp.org ; phone number will follow.
- OCHA Civil-Military Coordinator briefed about the newly established Civil/Military Working Group, who was tasked to develop country-specific Civil/Military Coordination Guidelines. Inputs are being collected from different entities, e.g. from the humanitarian community through the different Sectors, the Humanitarian Access Working Group and from the military through weekly meetings with the Theatre Command and monthly meetings with 7-Division HQ and various Task Forces in Monguno, Damasak, etc.
- OCHA Access Officer briefed about the Humanitarian Access Working Group, whose Terms of Reference (ToR) was recently endorsed by the Humanitarian Country Team (HCT). The ToR include: access strategy to be developed, tracking of major access issues, mapping of road access. The participation to the Working Group is restricted. For more information contact either the Logistics Sector or directly OCHA's Access Officer Jochen Riegg at riegg@un.org .
- Access on the eastern route towards Ngala and Rann remains challenging due to the poor road conditions caused by the rains in the past two months. The military started to fill potholes on the road to Ngala, but Rann is still cut off. Cargo movement to Ngala is slowly picking up again, but there is a backlog leading to approximately 50 trucks loaded with humanitarian cargo waiting at Muna Garage check point to depart. A new requirement for each convoy on this route is that the Transporter Union needs to provide a recovery truck, an empty truck and labour (for eventual cross-loading should a truck break down). The Logistics Sector met with the Union's Secretary this week, during which the Secretary agreed to provide support immediately. However, the MoU has not been signed yet. UNICEF raised concern about the payment to the Union for the provision of these assets. The Logistics Sector will clarify, if payments are being done directly to the Union by each organisation, depending on the number of their trucks were part of a convoy on this route in a given month. In any case, payment condition needs to be that the Transporter Union provides a detailed invoice.
- WFP has signed an agreement with SEMA and the Ministry of Works for the use of yellow bucket trucks. According to the military, these type of trucks will be the only ones able to access Rann starting

early/mid October 2017. They will be made available also for cargo from Logistics Sector participants. However, even though the trucks were already requested for possible use this week, SEMA has not made them available, stating the trucks are engaged otherwise. The issue was elevated to WFP Management.

4. Cholera response

- The Logistics Sector circulated a message through the mailing list on 6 September 2017, asking if there was an interest/need to dedicate some time to discuss any logistics/supply issues related to the ongoing cholera response. As of today, no feedback was received.
- Upon request from WHO, the topic was addressed during the coordination meeting, but participants have not raised any particular issues; one organisation raised a lack of sufficient storage in Bama but was advised that UNICEF has storage there.
- The emergency notification procedure for the fast-track approval of humanitarian cargo movement requests for trucks carrying cholera relief items remains in place, as agreed with the military.

5. AOB

- Logistics Sector enquired if coordination meetings shall be held in locations other than Maiduguri/Borno State, e.g. in Abuja. Participants present at the meeting didn't see the need for it, but OCHA proposed to hold monthly meetings in Yobe State. An email will be sent through the mailing list to obtain feedback from the wider humanitarian logistics community.

The next Logistics Sector coordination meeting is scheduled to take place on Tuesday, 26 September 2017, at 09:00h at the OCHA former guesthouse office, Maiduguri.

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