

LOCATION: Kiev

DATE: 23th April 2015

CHAIR: Logistic Cluster Coordinator

PARTICIPANTS: Action Contre la Faim (ACF), Adventist Development and Relief Agency (ADRA), International HIV/AIDS Alliance (Aids Alliance), Orthodox Church of Ukraine (OCU), People in Need (PIN), Save the Children (STC), Swiss Agency for Development and Cooperation (SDC), United Nations Refugee Agency (UNHCR), United Nations Children’s Fund (UNICEF), World Health Organisation (WHO), World Food Programme (WFP).

- ACTION POINTS:**
- Logistics Cluster to investigate storage of dangerous goods (Chlorine) in Logistics Cluster warehouses
 - Logistics Cluster to investigate registration requirements for transporting medical items
 - Logistics Cluster to confirm cold storage capacity in Dnipropetrovsk for 5-7 days
 - Logistics Cluster to share sample templates of application letter and other required documentation with OCU

- AGENDA:**
1. Information Management
 2. Road Transport
 3. Hubs/Warehouses
 4. Pipeline
 5. Cluster Coordination

1. Information Management

- Participants went through the Service Request Form (SRF) and the Snapshot on SRFs and Calculations. The Logistics Cluster expressed its gratitude to OCU for translating the Snapshot into Ukrainian.
- The detailed SOPs for filling SRFs were also provided to participants.
- The Snapshot, its translation into Ukrainian (once verified) and the SOPs will be made available on the Logistics Cluster webpage <http://logcluster.org/ops/ukr15a> as soon as possible.
- It was highlighted that the Logistics Cluster will confirm that each Service Request is accepted in writing. Organisations can send their cargo to the Logistics Cluster warehouses, only upon the receipt of such a confirmation.
- Save the Children in Donetsk will share a road map from Donetsk Oblast, where leftover unexploded ordnances/mines have been observed.

2. Road Transport

- Due to frequent problems with the Internet connection at the check-point in Kurakhove, partners are advised to have a hard copy of the permission issued by the Ministry of Social Policy (MoSP).
- The 1st and the 9th of May are national holidays which may create security and access issues. Therefore, there will not be any Logistics Cluster facilitated transport services on these days and the Logistics Cluster will try to avoid any operations around these holidays.
- Consignees for transport requests must be registered with the MoSP. A list of organisations permitted to operate in non-government controlled areas (NGCAs) is also available on the Security Services of Ukraine (SBU) webpage which currently includes International Red Cross Committee (ICRC), Medecins Sans Frontiers (MSF), PIN, ADRA and Mariupol Youth Organisation. All UN organisations are permitted to operate in these areas, however, it is not clear whether the SBU webpage list is updated or exhaustive. The Logistics Cluster will share more information as it becomes available.

- AidsAlliance requested definitive information regarding registration of medical supplies. The Logistics Cluster will investigate on this issue and will share more information with partners as it is available.

3. Hubs/Warehouses

- Partners were advised that an SRF must be submitted also in cases where only storage services (without transportation) are requested.
- The Logistics Cluster clarified that a ‘common UN warehouse’ in question in Donetsk used by UNHCR and UNICEF is not the Logistics Cluster warehouse. It was clarified that the warehouse provided by the Logistics Cluster to its users is a commercially operated warehouse which includes CCTV cameras, storage racks, forklifts, etc.
- Full stock management service in the warehouses in Dnipropetrovsk, Donetsk and Luhansk is not available. Partners are responsible for onward delivery and partial stock management of their cargo. It was also advised that a written request must be submitted to the Logistics Cluster for release of a stock.
- SDC requested information regarding the storage of dangerous goods, such as chlorine, and a possibility of using Logistics Cluster warehouses for storage of such products. The Logistics Cluster will assess the possibility and revert as soon as possible.
- WHO enquired regarding cold storage capability and capacity. The Logistics Cluster advised that a 30m² capacity with cold storage had been identified in Donetsk, however it will need to assess the availability of such a storage in Dnipropetrovsk.

4. Pipeline

- Two organisations (UNICEF and UNHCR) have transported humanitarian items through Dnipropetrovsk using Logistics Cluster services. One more organisation is planning to use similar Logistics Cluster services in the near future.
- Four trucks from Dnipropetrovsk to Luhansk are in pipeline for UNHCR, therefore storage space is required in Luhansk for a maximum of two weeks

5. Cluster Coordination

- The Logistics Cluster Coordinator provided an update on the discussions between the Office for the Coordination of Humanitarian Affairs (OCHA) and the Government of Ukraine (GoU) regarding the steps and legislation aimed to improve conditions for operations by humanitarian organisations. A high level committee is being established to manage these issues.
- The Logistics Cluster and its partners prepared a list of suggestions on how to improve the access for humanitarian organisations. A hard copy of the list was shared with the Logistics Cluster meeting participants; soft copy is available and can be shared upon request.
- In collaboration with the GoU, OCHA has committed to finding and to developing a “one stop shop”, for all humanitarian issues.
- The issue of cargo processing (Government permit procedures for cargo transport) was discussed during the meeting with OCHA and it was agreed that the process may take a couple of weeks before initial results become available.
- The Logistics Cluster supporting the process whereby a ‘humanitarian lane’ for transport of the Logistics Cluster cargo will allow the trucks transporting humanitarian goods to avoid long queues at the check-point in Kurakhove. Requested documentation will still have to be provided for checking and an escort with a Logistics Cluster representative will be required.
- The Centre for Reconstruction Management of Donetsk is likely to develop new procedures for cargo in the near future. The Logistics Cluster will keep partners updated on any further information.
- The next Logistics Cluster meeting in Kiev will take place on the 7 May 2015.

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