

- LOCATION:** Kyiv, Ukraine
- DATE:** 24 March 2016
- CHAIR:** Logistics Cluster
- PARTICIPANTS:** CARITAS Ukraine, FAO, GOAL, ICRC, Medicos Del Mundos (MDM), Polish Humanitarian Action, Handicap International, Rinat Akhmetov Foundation (RAF)
- AGENDA:**
1. Common Service Provision
 2. Update of the Logistics Cluster Standard Operating Procedure (SOP)
 3. Funding Situation and Strategy
 4. Exit strategy – to be implemented in case of unavailability of funds
 5. AOB

1. Common Service Provision

- The participants discussed the current challenges humanitarian actors are facing when transporting goods to the Non-Government Controlled Area (NGCA), particularly difficulties with obtaining authorisation from NGCA de-facto authorities.
- The participants highlighted that the negotiations in the NGCAs are ongoing for all humanitarian actors willing to operate in the NGCAs due to the change of authorities in some areas.
- Participants were briefed on cargo handled through the Logistics Cluster in March 2016: 274 m³ (172 mt) in total.
- Participants discussed the current situation with warehouses. The Logistics Cluster reminded organisations that the warehouse in Dnipropetrovsk is available for temporal storage of humanitarian cargo prior to sending it to the NGCA.
- Participants were reminded to ensure trailers departing from Dnipropetrovsk are inspected and sealed. The Logistics Cluster will be reinforcing its check of trucks to ensure smooth convoy movements.
- The Logistics Cluster highlighted the necessity for the agencies to have their cargo approved with de-facto authorities prior to sending Service Request Forms (SRFs) to the Logistics Cluster.

2. Update of the Logistics Cluster Standard Operating Procedure (SOP)

- The Logistics Cluster informed participants that the Logistics Cluster Standard Operating Procedure (SOP) was updated.
- The key updates of the Standard Operating Procedure (SOP) are:
 - Standard and simplified description of Ministry of Social Policy (MoSP) procedures.
 - Need for agencies to approve cargo with de-facto authorities.
- The Logistics Cluster Standard Operating Procedure (SOP) is available at www.logcluster.org/ops/ukr15a.

3. Funding Situation and Strategy

- As per positive feedback received from organisations during the Lessons Learned Exercise (LLE) mission in December 2015, the Logistics Cluster plans to remain active until December 2016.
- The Logistics Cluster budget revision is ongoing and requests for financial support have been sent to potential donors.
- Currently, the Logistics Cluster is running out of funds. In order to secure the necessary budget to support organisations until the planned deactivation date (30 June 2016), the Logistics Cluster might no longer facilitate logistics services on a free-to-user basis. If the Logistics Cluster does not receive adequate funding and urgent support from donors, it will have to implement an exit strategy as set out in the following agenda point.
- The Logistics Cluster informed organisations that an urgent feedback survey will be launched to give donors some indicators on the need for services facilitated by the Logistics Cluster in Ukraine.

4. Exit Strategy – to be implemented in case of unavailability of funds

- The Logistics Cluster informed participants that the exit strategy is to be implemented by the Logistics Cluster in case of unavailability of funds from April to June 2016. The exit strategy may include but will not be limited to:
 - Trainings held by the Logistics Cluster for the participants;
 - Meetings with the Ministry of Social Policy and/or Fiscal Service representatives arranged by the Logistics Cluster (in case of need and possibility) to put humanitarian actors in direct link with the authorities;
 - Cost-recovery services managed by WFP with Service Agreements to be signed with participating organisations;
 - Humanitarian convoys escort from the CGAs to the NGCAs provided to the Logistics Cluster staff;
 - Administrative support to organisations, including preparation of paperwork required for convoy arrangements.

5. AOB

- One organisation informed that they are now on stand-by with their activities in the NGCAs due to the uncertainty of the situation with local authorities, but they hope to renew their activities next week.
- Another organisation reported that a local authority approached them with a request to supply some medical goods. As soon as it is confirmed, the organisation will ask the Logistics Cluster to facilitate the delivery.
- The other organisations reported that they are planning to distribute 250 mt in the NGCAs and will approach the Logistics Cluster for facilitation of transport services.

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