

**LOCATION:** Logistics Cluster - Rome, Italy

**DATE:** 12 September 2017

**CHAIR:** Stephen Cahill

**PARTICIPANTS:** Stephan Arnaud, Jean-Baptiste Lamarche, Rebecca Lewin, Fiona Lithgow, Bruno Vandemeulebroecke

- ACTION POINTS:**
- GLC to share the final results of the GLM Leysin Survey with the SAG members next week.
  - SAG members to brainstorm on potential keynote speakers before next call.
  - Rebecca to contact HUMLOG for better coordination of Academia's presence at GLM.
  - The chair to send an email, reminding NGOs of the possibility to candidate themselves for the vacant seat on the SAG.
  - GLC to follow-up with potential hosts of GLM 2018.

- AGENDA:**
1. Review minutes of last meeting and action points
  2. Agenda for November GLM
  3. GLM - Suggestions for keynote speaker
  4. Update on WFP financial remodelling and possible impact on Logistics Cluster
  5. MoU for service provision
  6. Academia's presence at GLM
  7. AOB

### 1. Review minutes of last meeting and action points

- The minutes from last meeting were adopted.
- The chair provided an update on action points. All working groups were contacted and Mike Goodhand has confirmed his role as leader of Working Group 5 - KPIs. The mapping of the working groups to activity level will be completed before the GLM.

### 2. Agenda for November GLM

- A survey to sign up for next GLM (28 - 30 November 2017) was shared with the partners. Preliminary results of the survey show that 82% showed interest for the topic of Global trends in logistics and supply chain technology; 53% for Logistics common standards; 50% for updates from the working groups and 50% for Logistics staff competencies. These were all subjects that were suggested after the GLM in Bonn. Based on the preliminary results, Global trends in logistics and supply chain will be the major theme for GLM in Leysin and potentially also for a market place session.
- It was discussed to include also a session on service provision to ensure a unified approach and clarify requirements for partners to provide services.
- Update from the SAG, updates on the strategy and updates from working groups will also be on the agenda. SAG to discuss the agenda in details at the meeting in October.
- The SAG will meet face to face on 28 September from 10:00 to 12:00 and on 30 September from 14:00 to 16:00.

### 3. GLM - Suggestions for keynote speaker

- SAG members to brainstorm before next meeting on who could be relevant in regards to the major theme - Global trends in logistics and supply chain technology.

#### 4. Update on WFP financial remodelling and possible impact on Logistics Cluster

- The Logistics Cluster Operations will have separate budgets also under the new financial framework of WFP, and will thus not lose visibility on expenditures and funding. The chair will provide a further update at the GLM in Leysin.

#### 5. MOU for service provision

- The draft MoU from Iraq is currently being reviewed by WHH and Solidarites. Update ready for the GLM in Leysin.
- GLC to share with the SAG members the list of partners currently providing common logistics services in an active Logistics Cluster Operation.

#### 6. Academia's presence at GLM

- Academia's presence at the GLM was discussed. In order to ensure balance for future GLMs it could be considered contacting HUMLOG to send one representative only. Rebecca to contact HUMLOG to initiate discussion.
- The presence of training institutes to be evaluated on a case by case basis, based on relevance to subjects being discussed.

#### 7. AOB

- SAG vacant seat: The chair to send an email to the global list, reminding NGOs of the possibility to candidate themselves for the vacant seat on the SAG.
- GLM in the spring: A survey was shared with the partners to gauge the feasibility of holding the spring GLM in US/Canada. 70% of partners are in favour 30% not in favour. Based on this, the SAG agreed to go ahead with planning the meeting there, exact location TBC. Based on official European and US holidays, the week of 14 - 18 May 2018 was proposed to hold the meeting. GLC to follow-up with potential hosts and revert to SAG. (Alternative dates are 16 - 20 April 2018 or 28 May - 1 June 2018).
- Humanitarian network partnership week (5 - 9 February 2018): OCHA has confirmed the availability of a meeting room for SAG to meet on the Thursday morning. A room is also booked on Tuesday morning for a session to be hosted by Logistics Cluster. SAG to start brainstorming on the agenda by email and to discuss details at the meeting in November. Preparedness could be overall thematic, JB to take the lead on preparations.

*Next teleconference on 27 September to discuss GLM agenda in details*

#### **Contacts**

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