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<b>LOCATION</b>	OCHA Conference Room
<b>DATE</b>	28 August 2025
<b>CHAIR</b>	Pacific Logistics Cluster
<b>PARTICIPANTS</b>	Adventist Disaster Relief Agency (ADRA), Australia Department of Foreign Affairs and Trade (DFAT), International Federation for Red Cross & Red Crescent (IFRC), The Pacific Community (SPC), Solomon Islands National Disaster Management Office (NDMO), Tetrattech (Australia Assists), UN Children's Fund (UNICEF), UN Population Fund (UNFPA), UN Trade and Development (UNCTAD), United Nation Population Fund (UNFPA), United States of America – States Department, World Food Programme (WFP), World Health Organization (WHO), World Vision International
<b>ACTION POINTS</b>	<ul style="list-style-type: none"><li>• Share presentations with partners.</li></ul>
<b>AGENDA</b>	<ul style="list-style-type: none"><li>• Welcome and Introductions</li><li>• Fiji National Disaster Risk Management Office</li><li>• Pacific Humanitarian Warehousing Program</li><li>• AOB</li></ul>

## Fiji National Disaster Risk Management Office (NDRMO)

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The Fiji NDRMO presented the [Fiji National Disaster Risk Management Act](#) passed and enacted in November 2024. Shared below are some new additions to the NDRM Act;

### Hazards Approach

- The Act adopts an all-hazards framework, covering natural, biological, technological, and environmental hazards (excluding civil unrest and terrorism).
- It promotes a whole-of-government and whole-of-society strategy, emphasizing coordination across all sectors and levels of government.

### Institutional Reforms

- The Fiji National Disaster Management Office (NDMO) is now renamed the National Disaster Risk Management Office (NDRMO).
- The National Disaster Management Council (NDMC) is retained and strengthened, with subcommittees for Preparedness, Mitigation, and Emergency Response.

### New Structures and Mandates

- Divisional NDRMO offices will be managed by Divisional Commissioners, enhancing localized disaster coordination.

- A Disaster Risk Management Fund is established to ensure timely and adequate financing for preparedness and response.

#### **Legal Recognition of the Fiji Cluster System**

- The Fiji Cluster System, previously operational but informal, is now legally mandated, improving coordination among humanitarian actors.

#### **Humanitarian Actor Registration**

- All humanitarian actors must register with the NDRMO before providing disaster relief, ensuring accountability and coordination.

#### **Disaster Risk Reduction (DRR) Committee**

- A DRR Committee is established under the NDMC to oversee risk reduction strategies and ensure alignment with national development goals.

The Inter-Cluster Coordinator is the Permanent Secretary of the Ministry of Rural, Maritime Development and Disaster Management.

The terms of reference from various clusters is currently being processed as some agencies have yet to submit.

### **Pacific Community – Pacific Humanitarian Warehousing Program (PHWP)**

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The Pacific Community led “Pacific Humanitarian Warehousing Program” aims to enhance disaster preparedness and resilience across fifteen (15) countries through a coordinated, sustainable approach to humanitarians. [PHWP Fact sheet](#)

- The eight (8) year program warehousing focusses on establishing fit-for-purpose disaster resilient warehouses, prepositioning critical supplies, and building local capacity to manage these resources independently.
- The fifteen countries targeted on this program are; Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Marhsall Islands, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu and East Timor.
- The program design for each country is in four stages;
  - Stage 1 – design scoping and validation exercise, the country are consulted and informed of the programme design
  - Stage 2 – In country engagement and workshop and site assessments
  - Stage 3 – Disaster Risk Management Diagnostic - serves as a bridge between strategic intent and practical implementation.
  - Stage 4 – Country Implementation plan - outlines a costed series of interventions that encompass infrastructure development, Disaster Risk Management (DRM) system strengthening, and supply chain components. Its primary goal is to enhance each country’s ability to receive, store, manage, and distribute humanitarian supplies effectively during emergencies.

- Three cross cutting priorities – Gender Equality, Disability and Social Inclusion, Localisation, and Green Humanitarian Action.
- The co-location agreement with Infrastructure Strategic Unit is mainly on the infrastructure tasks from site proposal to warehouse design to construction fosters on strong coordination and a ‘one team’ approach.
- The warehouse will focus on non-food items only; on its completion the warehouses and supplies are sovereign to each country.
- The Kiribati Humanitarian Warehouse was officially opened on 28 August, the opening underscores the importance of regional cooperation and local leadership in building resilient humanitarian logistics systems across the Pacific.

## AOB

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- Link to the Meeting Presentation Slides: [Pacific - Logistics Cluster Coordination Meeting, 28 August 2025 Presentation Slides | Logistics Cluster Website](#)
- *Next Coordination Meeting: **Thursday, 23 October 2025 at 11:00 am.***

## Contacts

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