

---

<b>LOCATION</b>	WFP Beirut Office & Online
<b>DATE</b>	29 October 2024
<b>CHAIR</b>	Lebanon Logistics Cluster
<b>PARTICIPANTS</b>	Action Against Hunger (ACF), ACTED, AVSI, CARE, Concern, Catholic Relief Services (CRS), Danish Refugee Council (DRC), ECHO, Humanity & Inclusion (HI), Hulo, International Federation of Red Cross and Red Crescent Societies (IFRC), International Committee of the Red Cross (ICRC), ICVA, International Medical Corps (IMC), International Orthodox Christian Charities (IOCC), International Organization for Migration (IOM), International Rescue Committee (IRC), Medair, MedGlobal, Médecins Sans Frontières-Doctors without Borders (MSF), Norwegian Refugee Council (NRC), Première Urgence, Project Hope, Oxfam, Right To Play, ShelterBox, UKAID, United Nations Relief and Works Agency (UNRWA), United Nations High Commission for Refugees (UNHCR), World Health Organization (WHO), UN World Food Programme (WFP), WeWorld, World Vision.
<b>AGENDA</b>	<ul style="list-style-type: none"><li>• Logistics Cluster Lebanon Update</li><li>• Common Services Lessons Learned &amp; Overview</li><li>• Humanitarian Notifications Operations Coordination Center (H-NOCC)</li></ul>
<b>ACTION POINTS</b>	<ul style="list-style-type: none"><li>• Interested organizations for the next common transport services from Amman to Lebanon (Jordan corridor) and from Beirut to hard-to-reach areas inside Lebanon should review the <a href="#">Standard Operating Procedures (SOPs)</a> to submit their requests <b>4 days in advance</b>. The <a href="#">online Service Request Form (SRF)</a> is available online.</li><li>• Partners ensure consignments facilitated by Logistics Cluster are properly palletised and wrapped according to SOPs.</li><li>• For more information on the Humanitarian Notifications Operations Coordination Center (H-NOCC) please reach out to Christina Lopez Iscoa at <a href="mailto:cristina.lopeziscoa@un.org">cristina.lopeziscoa@un.org</a></li></ul>

## 1. Logistics Cluster Updates

---

- Lebanon Logistics Cluster coordination meetings are scheduled every Tuesday at 15:00 Beirut time in hybrid format (WFP Office and online).
- The [Lebanon Logistics Cluster webpage](#) remains the primary platform for accessing Standard Operating Procedures (SOPs), customs information, and updates on services.

- Partners are invited to sign up to the Lebanon Mailing list and WhatsApp Group via [this form](#) to receive updates and meeting invitations.

## 2. Common Services

---

### Lessons Learned

- Partners are reminded that all cargo must be palletized and clearly labeled with a QR code. Proper pallet wrapping is essential to prevent cargo damage and delays, especially in high-risk areas. Use double wrapping that covers the base of pallets for added stability. The Logistics Cluster emphasizes the need for partners to move cargo quickly, as the warehouse cannot accommodate long-term storage.
- Delivery locations should accommodate large trucks and have adequate space for safe unloading. Partners are requested to inform the Logistics Cluster in advance of any specific site constraints to avoid last-minute issues.
- In high-demand locations with multiple partner deliveries, a central unloading area is preferable to avoid crowding and streamline operations.

### Overland Transport:

- Transportation from **Beirut** to hard-to-reach areas is available at no cost for partners, with the schedule for the upcoming movements shared via Logistics Cluster communication channels.
- Due to time and security constraints, convoy vehicles facilitated by the Logistics Cluster will not be able to stop at any intermediary locations.
- Exact delivery locations at each site will be confirmed once the Logistics Cluster knows which agencies will be participating.
- Dates now are largely dependent upon notifications and clearances. Actual dates of delivery can and will be impacted.
- Partners are encouraged to review [Standard Operating Procedures \(SOPs\)](#) before submitting their requests at **least four days** before the convoy date. The [Service Request Form \(SRF\)](#) is available online.

### Storage

- Storage is available in **Beirut** with **2700 pallet positions**. Additional space in Beirut, for medium-term storage, and Tripoli and Amman can be arranged upon request.
- Additional storage facilities are expected to open in the coming week in **Mansourieh (Beirut)**, offering **1,000 pallet positions**, bulk outdoor storage, and ambient pharmaceutical storage. Another facility in **Zahle** is being explored.

---

### 3. Humanitarian Movements, Convoys, and Joint Missions

---

A reminder was made on the three primary types of humanitarian movements and coordination mechanisms in Lebanon:

**Independent Movements:**

- Organizations, such as NGOs and UN agencies, can carry out their own independent movements for assessments, meetings, or deliveries. These movements do not require coordination with OCHA. It is recommended if they are heading to **hard-to-reach areas**, where a **humanitarian notification** is required for security purposes.

**Joint Missions:**

- **Joint missions** involve multiple organizations (NGOs, UN agencies) traveling together for assessments or deliveries. These missions rely on partners using their own vehicles for transport, and OCHA provides coordination and humanitarian notifications. They can take place in both hard-to-reach and non-hard-to-reach areas, with participants being responsible for arranging their own logistics.

**Logistics Cluster Convoys:**

- These convoys are organized by the Logistics Cluster to transport cargo to hard-to-reach areas. The transport service is no cost to user considered a last resort for partners who cannot transport their goods independently. Convoys are only for cargo transport, and partners must submit an SRF (Service Request Form) in advance. Convoys have specific delivery points, and vehicles do not stop for pick-ups or intermediate deliveries.

**Logistics Cluster will disseminate convoy schedules and deadlines for submission through our e-mail list and our dedicated WhatsApp group.**

---

### 4. Humanitarian Notifications Operations Coordination Center (H-NOCC)

---

The Humanitarian Notifications Operations Coordination Center (H-NOCC) was recently created to facilitate the coordination of movement notifications and necessary security approvals for humanitarian personnel and cargo in Lebanon's conflict-impacted hard-to-reach regions. The center is managed jointly between OCHA, UNDSS, WFP HMI, and Logistics Cluster representatives, ensuring convoy tracking, coordination, and quick response to any security risks.

**Notification Process:** For partners wanting to utilize the system, please submit movement notifications to H-NOCC at least **72 hours prior** to scheduled departure. This timeframe allows the H-NOCC team to review all critical information, including proposed routes, designated personnel, and projected arrival times, ensuring comprehensive security coordination before movement initiation.

---

**The next Logistics Cluster Coordination meeting will be held on 05 November 2024 online and in person at WFP Office in Beirut.**

## **Contacts**

---

*Lebanon Logistics Cluster*  
*Lebanon Logistics Cluster Service Request*

[lbn.response.logcoordination@wfp.org](mailto:lbn.response.logcoordination@wfp.org)  
[Lebanon.ClusterCargo@wfp.org](mailto:Lebanon.ClusterCargo@wfp.org)