



Meeting Minutes
 Logistics Cluster Meeting # 2

Date/time of meeting	28 October 2023 Time: 10:00am
Location of meeting	VMGD Conference Room
Attendees (in person and online)	Department of Foreign Affairs and Trade (DFAT), Health Cluster, International Organization for Migration (IOM), NDMO, NZ High Commission, USAID, VMMSA

Agenda Item/Topic	Discussion/outcomes
Update from Logistics Cluster	<p>Steps for bringing in relief items: Shared infographic on steps to follow for bringing in relief items. Also shared RFA process with partners. (Infographic attached).</p> <p>NFI summary: A Google sheet has been developed for partners to input details of their NFIs which are ready for transportation. The Google sheet does not negate the use of RFAs. Cluster Leads must submit RFAs for approval before Logistics can move items. Google sheet to be shared with partners after the meeting.</p> <p>Tiwi Trader: Left Vila on 28.10.23 for Penama Province with NFIs from Red Cross and Save the Children.</p> <p>Kiwi Trader: Currently loading for Malampa Province. Partners urged to utilise this opportunity.</p> <p>Aerial assessment: US C-130 conducting an aerial assessment of Malampa, Penama, Torba and Sanma on 28.10.23.</p>
Updates from partners	<p>VMMSA: 13 ships in Vila (2 already deployed) and 12 ships on Luganville are on standby for transportation. All big ships are in Vila. Ships available in Santo are relatively smaller.</p> <p>Public Health: Requesting transportation for 3-5 November to Ambrym and Paama.</p> <p>DFAT: NFIs ready and can be delivered by plane to airport identified by NDMO i.e. Bauerfield or Santo International.</p> <p>MFAT: Requesting confirmation of logistics plan from NDMO for delivery of NFIs.</p> <p>IOM: Confirmed that IOM can support a few flights and boat trips for the assessment. NDMO to obtain quotes and submit</p>



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Other matters	N/A
Time closed	10:50am
Chaired by	Christophe SUMTOH, Senior Logistics Officer, Vanuatu National Disaster Management Office (csumtoh@vanuatu.gov.vu)
Next meeting	Monday, 30 October 2023, 10:00 VMGD Conference Room