Annex 1 of the Service Request Form between WFP and THE REQUESTING ORGANIZATION
For Logistics Services provision for goods subject to pharmaceutical Good Distribution Practice

For logistics services related to Temperature Sensitive Commodities (Storage, Transport) the following extra provisions shall also apply:

1. Acceptance of transport and/ or storage service request from the requesting organization implies that WFP is recognised as bona-fide distributor of temperature sensitive goods.
2. the requesting organization shall be responsible for obtaining any necessary consent from local authorities.
3. The requesting organization shall always remain the owner of the goods or declare for and on whose behalf it is acting.
4. **WFP** shall timely inform the requesting organization about any incident related to the goods conditions.
5. The requesting organization shall be responsible for all fees, expenses, costs or charges associated with the disposal of expired/damaged pharmaceutical / medical items which may be incurred during the service provision.
6. The requesting organization shall be responsible for providing, on the service request form (SRF), equivalent platform or manually completed SRF all required details related to the temperature sensitive cargo to be transported and/or stored. Required details include (but not limited to): consignor, consignee specifics, detailed cargo description, temperature and handling requirements, cargo value and quantities.

Storage services:

7. Where the requesting organization requests WFP to store temperature sensitive goods on its behalf the requesting organization shall be responsible for timely notification of incoming shipments, in appropriate packaging and labelling condition and with the respective required documentation, upon WFP's confirmation of space availability.
8. Upon product expiry, the requesting organization shall proceed at its own risks, costs and expenses with product removal at the soonest convenience.
9. Where the requesting organization requests to export temperature sensitive goods stored by WFP, the requesting organization is responsible for timely notification of all detailed export requests. the requesting organization will authorise either WFP or a nominated clearing agent to handle export custom clearances and will communicate the nominated consignee at final destination. When the requesting organization authorizes WFP to handle export customs clearances, the requesting organization will provide all necessary supporting documentation for exemptions to the export / import regulations where applicable.

Transport Services:

10. The requesting organization shall be responsible for checking and confirming the 'bona fide' status of its selected manufacturers / suppliers and nominated consignees wherever applicable, as a demonstration that the different parties along the supply chain are GMP / GSP / GDP compliant. The requesting organization shall be responsible for sharing these results with authorities upon WFP's request in the event they are required for investigation or audit.
11. The requesting organization shall be responsible for providing Material Safety Data Sheet or equivalent from manufacturer, with details of any material classified as Dangerous Goods. IATA

labels must be applied at origin.

12. The requesting organization shall be responsible for providing the required transport handling instructions, including conditioning refill and pre-conditioning requirements, procedure to follow if shipment is delayed, and if delayed, how long the shipment be held at the required / specified temperature range.
13. The requesting organization shall be responsible for confirming the temperature monitoring arrangements: name / brand of logging device in the container, or identification of the container that is logged as representative of the consignment, its reporting duration and range, the requirements for handover or downloading and reading at arrival (if any).
14. The requesting organization or a nominated representative will be the Importer of Record of the goods in the case of transport services provided. Consignee of the goods will be responsible for import customs clearances at final destination. WFP will serve the Exporter of Record.
15. WFP will also, upon specific request from the requesting organization, arrange for in-country shipment of goods within selected member states in scenarios where the requesting organization pay for this.
16. The requesting organization shall provide the cargo's packaging and conditioning specifications, its external conditions and handling requirements, as well as the duration left that guarantees the cargo is kept at the correct temperature range provided that WFP complies with handling and external environment conditions during execution of the transport request. Where the request is for WFP to take possession of cargo that is already en-route to final destination, the requesting organization shall provide the relevant and supporting documentation guaranteeing that no prior temperature excursions have occurred before the point of handover of cargo to WFP.
17. The requesting organization shall ensure that any pharma grade reefer containers provided during the transport will maintain the required temperature for a period that will exceed the transit time up to delivery to the final recipient, and shall provide all necessary information, instructions and resources about the goods stored in the container(s) and for re-charging the coolant in transit.
18. Where the claims are related to determining of quality of goods in the event of temperature excursions, these will be handled by the requesting organization (with original manufacturer) while WFP keeps the affected cargo under quarantine.