Meeting Minutes, 27 September 2023

Kyiv, Ukraine

LOCATION	Kyiv, Ukraine (online)
DATE	27 September 2023
CHAIR	Logistics Cluster
PARTICIPANTS	ActionAid International, Atlas Logistique/Humanity and Inclusion (HI), August Mission, Council of Europe, Danish Red Cross, Distribute Aid, Electriciens Sans Frontières, Food and Agriculture Organization of the United Nations (FAO), Global Empowerment Mission (GEM), HALO Trust, Humedica e.V., IsraAID, International Medical Corps (IMC), International Rescue Committee (IRC), INTERSOS, La Chaine de l'Espoir, Médecins Sans Frontières (MSF) Barcelona, Médecins Sans Frontières (MSF) Belgium, Médecins Sans Frontières (MSF) Switzerland, Médecins du Monde (MdM), Norwegian Refugee Council (NRC), Peaceful Heaven for Kharkiv, Polish Humanitarian Action (PAH), REACH Initiative, SAFEMed, Save the Children International, Stichting Vluchteling, Terre des hommes (Tdh), Ukrainian Red Cross.
ACTION POINTS	• Partners to share information on humanitarian goods importation changes in regulations with ukraine.logisticscluster@wfp.org. • Partners to share their incoming pipelines and logistics needs to support operational planning, particularly for winterization.
AGENDA	1. Logistics Cluster Key Updates 2. Atlas Logistique/HI Updates 3. Winterization 2023/2024 - REACH Initiative 4. Changes in Humanitarian Aid Importation and Accounting Procedure 5. AOB

1. Logistics Cluster Key Updates

- The Ukraine Logistics Cluster provides coordination and information management and facilitates partners' access to common logistics services on a free-to-user basis.

COMMON SERVICES

- The Logistics Cluster facilitates access to common storage and road transport in Ukraine, focusing on hard-to-reach areas across eastern and southern oblasts.
- Currently the Logistics Cluster common storage capacity totals 10,150 m^2 across five locations in Ukraine:
    - Dnipro (4,500 m^2)
    - Kherson (150 m^2)
    - Kropynytskyi (1,000 m^2)
    - Kyiv (2,000 m^2)
    - Odesa (2,500 m^2)
- The Logistics Cluster presented partners an overview of common services' consignments in 2023. So far this year, 13,852 m^3 of relief items were received in common storage across Ukraine, and 5,270 mt of humanitarian cargo were dispatched to 138 destinations.
- As per the Transport and Temporary Storage Standard Operating Procedures (SOPs), relief items are to be stored temporarily in common storage for up to 60 days, to ensure fair access to free-to-user warehousing space, and to avoid humanitarian cargo becoming static.
- In addition, the Logistics Cluster supports inter-agency convoys with cargo consolidation and transport facilitation. Since the beginning of 2023, the Cluster has supported 89 inter-agency convoys across 6 oblasts through WFP dedicated fleet and commercial trucks.
- Inter-agency convoys are coordinated by OCHA and decisions on upcoming locations are made by the Humanitarian Operations Planning Cell (HOPC). Partners who need to access inter-agency convoys, should contact OCHA directly. The Cluster team can provide the relevant contacts bilaterally.
- Should partners require transport and/or storage services, a Service Request Form (SRF) is to be submitted to ukraine.clustercargo@wfp.org. Instruction on how to fill the SRF can be found here. As per the Transport and Storage Standard Operating Procedures (SOPs), SRFs are to be submitted at a minimum of 72 hours in advance. In case partners are using non euro size pallets, they are asked to specify it while submitting the SRF.

2. Atlas Logistique/HI Updates

- Atlas Logistique/HI provides transport and storage services on a free-to-user basis to humanitarian organisations in Ukraine.
- Since 4 September, Atlas Logistique/HI has switched to generic email addresses:

For transport operations: atlas.transport@ukraine.hi.org

For storage operations:

- Dnipro: atlas.dnipro.storage@ukraine.hi.org
- Kharkiv: atlas.kharkiv.storage@ukraine.hi.org
- Mykolaiv: atlas.mykolaiv.storage@ukraine.hi.org

- Contact details of Atlas Logistique/HI team members per hub/type of service are also permanently accessible here. To discuss partnerships organisations may directly contact Solène Waeselynck (Operations Manager) at s.waeselynck@hi.org.

STORAGE SERVICES

- Atlas Logistique/HI warehouse in Mykolaiv has the capacity of 2,800 m^2. Temperature-controlled storage there is planned to be open early October 2023.
- Kharkiv warehouse includes one reefer for 15°C to 25°C, available for storage. Partners in need of 2°C to 8°C storage in Kharkiv are encouraged to inform Atlas Logistique.
- Partners are invited to let Atlas Logistique/HI know about the winterization-related plans.

TRANSPORT SERVICES

- Since 20 July, the Atlas Logistique/HI is prioritising its transport operations due to the high demand of services as follows:
  - Hard-to-reach areas destinations
  - National NGOs requests
  - Medical cargo
  - International NGOs deployed to operation less than three months ago.
- Atlas Logistique/HI will support the requests not matching the mentioned-above criteria depending on the level of demand. Partners are welcome to provide feedback or ask questions on the prioritization system.
- Moving forward Christelle Daniel, newly arrived Project Manager for Transport c.daniel@hi.org will cover transport operations.

3. Winterization 2023/2024 - REACH Initiative

- REACH Ukraine presented their recent findings on the "Cold Spots" Identification & Collective Sites Winterisation Needs" assessment to provide a data-driven approach to support the allocation of resources and geographical prioritisation of winterisation activities.
- The assessment was conducted through 25 interviews with key informants from the most vulnerable raions of Donetska, Sumska, Kharkivska and Vinnytska oblasts; and focused on the assessment of

geographic areas where winter-related hazards compound with high levels of exposure, susceptibilities, and estimated lack of coping capacity called cold spots.

- Organisations may directly contact Anatoliy Smaliychuk anatoliy.smaliychuk@reach-initiative.org should they have any questions.

4. Changes in Humanitarian Aid Importation and Accounting Procedure

- In September 2023 Ukrainian government has changed the procedure of importing and accounting for humanitarian aid to step into effect 1 December 2023.
- The main change is related to the implementation of the Automated Humanitarian Aid Registration System, an e-platform to be used for both declaring and accounting humanitarian aid. The Logistics Cluster will keep monitoring and updating partners should new information or regulation changes are coming up.
- Organisations are reminded to check with Ukrainian authorities and a certified clearing agent before moving assets.
- Partners are encouraged to share information on changes with humanitarian goods customs clearance with ukraine.logisticscluster@wfp.org.

5. AOB

- Partners are invited to suggest agenda points for future coordination meetings and are welcome to present an overview of their activities to promote interconnectivity and the exchange of experience for common logistical solutions.

The next national coordination meeting will take place in Kyiv on 26 October 2023 at 16:30.

Contacts

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