Meeting Minutes, 7 September 2023

Odesa, Ukraine

LOCATION	Odesa, Ukraine (online)
DATE	7 September 2023
CHAIR	Logistics Cluster
PARTICIPANTS	Atlas Logistique/Humanity and Inclusion (HI), Distribute Aid, humedica e.V., Danish Red Cross (DRC), International Committee of the Red Cross (ICRC), International Rescue Committee (IRC), Mercy Corps, Peaceful Heaven for Kharkiv, Project HOPE, Ukrainian Red Cross Society, United Nations Children's Fund (UNICEF), United States Agency for International Development (USAID)
ACTION POINTS	• Partners to share their incoming pipelines and logistics needs to support operational planning, particularly for winterization.
AGENDA	1. Kherson Mission Assessment 2. Logistics Cluster Key Updates 3. Atlas Logistique/HI Updates 4. AOB

1. Kherson Assessment Mission

- Yuliia Okhrimenko, the Logistics Cluster Officer in Odesa, assessed the common storage at the Kherson warehouse, joining the OCHA-led inter-agency mission to Kherson.
- The newly opened common storage space in Kherson is fully operational and the first partner`s storage request has been accepted.

2. Logistics Cluster Key Updates

- The Ukraine Logistics Cluster provides coordination and information management and facilitates partners' access to common logistics services on a free-to-user basis.
- The Common Logistics Services Map 2023 was presented, reflecting common logistics services across Ukraine being facilitated both by the Logistics Cluster and Atlas Logistique/Humanity & Inclusion, and its complementarity nature which allows to avoid duplication of efforts.
- The second stage of the Gaps and Needs Analysis (GNA) – the in-depth bilateral consultations – is ongoing. The Logistics Cluster team is reaching out to partners to arrange the bilateral interviews, which will help to reassess the logistical gaps and bottlenecks faced by humanitarian organisations, and to examine common logistics constraints for the delivery of humanitarian aid.

- In the light of ongoing winterization preparedness efforts, the Logistics Cluster has the capacity to support partners with storage and transport services for the winterization needs. The Logistics Cluster encourages partners to share their logistical plans and pipelines with ukraine.logisticscluster@wfp.org.

COMMON SERVICES

- An overview of common services' consignments was presented to partners. In 2023, 2,391 m^3 of relief items were received in the Odesa warehouse, and 1,347 mt of humanitarian cargo were dispatched to the southern oblasts of Khersonska, Mykolaivska and Odeska.
- Inter-agency convoys are coordinated by OCHA and decisions on upcoming locations are made by the Humanitarian Operations Planning Cell (HOPC). Partners who need to access interagency convoys, should directly contact OCHA directly.
- Should partners require transport and/or storage services, a Service Request Form (SRF) is to be submitted to ukraine.clustercargo@wfp.org. Instruction on how to fill the SRF can be found here. As per the Transport and Storage Standard Operating Procedures (SOPs), SRFs are to be submitted at a minimum of 72 hours in advance.

3. Atlas Logistique/Humanity and Inclusion (HI) Update

- Atlas Logistique/HI provides transport and storage services on a free-to-user basis to humanitarian organisations in Ukraine.
- Partners are invited to fill in the satisfaction survey shared by the Atlas Logistique/HI Team.
- Since 4 September, Atlas Logistique/HI has switched to generic email addresses:

  For transport operations: atlas.transport@ukraine.hi.org

  For storage operations:
  - Dnipro: atlas.dnipro.storage@ukraine.hi.org
  - Kharkiv: atlas.kharkiv.storage@ukraine.hi.org
  - Mykolaiv: atlas.mykolaiv.storage@ukraine.hi.org
- Contact details of Atlas Logistique/HI team members per hub/type of service are also permanently accessible here. To discuss partnerships organisations may directly contact Solène Waeselynck (Operations Manager) at s.waeselynck@hi.org.

STORAGE SERVICES

- The temperature-controlled storage in Mykolaiv is under test phase, with the following capacity:
  - Two temperature-controlled rooms (15˚C to 25˚C) with the total capacity of 132 m^2
  - One refrigerated container (2˚C to 8˚C)
- Partners are encouraged to let Atlas Logistique/HI know about their winterization plans and needs for upcoming months.

TRANSPORT SERVICES

- In August 2023, Atlas Logistique/HI completed 100 deliveries for 21 partners, including hard-to-reach areas.
- Since 20 July, Atlas Logistique/HI is prioritising its transport operations due to the high demand of services as follows:
    - Hard-to-reach areas destinations
    - National NGOs requests
    - Medical cargo, including refrigerated transport services
    - International NGOs deployed to operations less than three months ago
- Atlas Logistique/HI will support the requests not matching the mentioned-above criteria depending on the level of demand.

4. AOB

- Partners are invited to suggest agenda points for future coordination meetings and are welcome to present an overview of their activities to promote interconnectivity and the exchange of experience for common logistical solutions.

The next sub-national coordination meeting will take place in Odesa on 5 October 2023 at 16:00.

Contacts

Katja Hildebrand	*Logistics Cluster Coordinator*	katja.hildebrand@wfp.org
Yuliia Okhrimenko	*Logistics Officer*	yuliia.okhrimenko@wfp.org
Iryna Prodan	*Information Management Officer*	iryna.prodan@wfp.org