Meeting Minutes, 28 June 2023

Pacific Regional Logistics Cluster, Fiji

LOCATION	UN OCHA Conference Room and Virtual
DATE	28 June 2023
CHAIR	Pacific Regional Logistics Cluster
PARTICIPANTS	Adventist Disaster and Relief Agency (ADRA), Fiji Business Disaster Resilience Council (FBDRC), Plan- International, Tonga National Emergency Management Office (NEMO), United Nations Population Fund (UNFPA), United Nations Office of Coordination of Humanitarian Affairs (UNOCHA), World Food Programme (WFP)
ACTION POINTS	• To share the presentations of the Fiji Business Disaster Resilience Council and OCHA Update with partners
AGENDA	1. Welcome and Introductions 2. Follow-up on actions from the last meeting (27 April) 3. Fiji Business Disaster Resilience Council - update 4. UNOCHA Pacific – Preparedness Activities 5. Partner Updates 6. Any other business

Follow-up on the last meeting's action points (27 April)

Action Point	Status
• Training plan will be shared with partners when finalised.	**COMPLETED:** Online and e-learning platform was shared with partners via email (25/05); • Logistics Cluster online course instructions • E-learning platform • Course Catalogue
	TBC: • Pacific Logistics Cluster Forum 2023 or 2024

Fiji Business Disaster Resilience Council – Update

The Fiji Business Disaster Resilience Council has been actively involved in the Pacific Logistics Cluster since 2016 on its initial coordination as the Fiji Logistics Cluster Emergency Preparedness and Response meeting.

- The Fiji Business Disaster Resilience Council (FBDRC), hosted by the Fiji Commerce and Employers Federation (FCEF), provides a coordination mechanism for the private sector to engage with the Government and partners on resilience building, emergency response, and recovery activities.

- The council started in 2016 with its mission to provide a platform for the private sector to manage impacts of the disaster on their organisations and support the government, civil society, and development partners in building climate resilience and preparing for and responding to disasters and emergencies.
- There are four initiatives and activities on which the council focuses;
  - Capacity building
  - Engagement in collaboration opportunities locally
  - Engagement with donor agencies and development partners
  - Progress and validation of the Fiji Private sector mapping exercise
- The Connecting Business initiative (CBI) peer-to-peer shares knowledge with national and humanitarian partners on practices, lessons learned, and support required.

UNOCHA Pacific - Update

- The OCHA Pacific office in its preparedness activities and coordinates with the following agencies:
  - Fiji National Emergency Response Team (NERT) – together with the Fiji NDMO, co-facilitates training sessions and coordinates emergency response systems.
  - Anticipatory Action
  - Connecting Business Initiative – engage with the private sector strategically before, during, and after emergencies
  - North Pacific Preparedness – overview of the humanitarian actors present and specific roles in an emergency.
- Presented the planned missions and upcoming trainings;
  - On July 2023
    - Fiji National Emergency Response Team (NERT)
    - Tonga mission - key objective of our mission is to support the NEMO Tonga in contributing to the review and update of the SOPs and TORs of the National Inter-Cluster.
    - Exercise Longreach (Kiribati)- Tabletop exercise in collaboration with the Australian Defence Force to support Kiribati in its preparedness for major emergencies through exercising contingency plans and operating procedures
  - August 2023
    - Tuvalu Mission – to meet with Tuvalu NDMO, UN agencies, and humanitarian partners.
    - Solomon Islands Mission – to meet with the national Solomon Islands NDMO, in-country UN agencies, and humanitarian partners
- ***OCHA Initiatives***.
  - **El Niño-Southern Oscillation (ENSO) Group** – a voluntary working group to deliberate on the environment and address the diverse implications of the change in weather -El Nino.
  - **Information Management Working Group** – an inter-agency working group on information management for humanitarian organizations for the Pacific Island Countries and Territories, serving as the forum for strategic and technical discussions and collaboration on information and issues related to humanitarian response, preparedness, and development programming (CODs, maps, assessments, data exchange, standards, etc.).

- **Pacific Humanitarian Team Preparedness Package** – a collection of information from individual cluster chapters and requesting cluster leads to provide information on the level of preparedness of their member humanitarian agencies across the region.

Partner Update

- ***Plan – International***
  - Conducted emergency training with its partners to build networks and improve its contact databases. These include agencies such as CARITAS, ADRA, and Field Ready.
  - Interested to be included in the Logistics Cluster activities and informed of any other developments in the cluster.
- ***ADRA***
  - There is interest from the agency and its introduction of its Logistics officer, that will be the focal point for the Pacific Logistics Cluster.
- ***WFP***
  - Some members of the Logistics unit will be facilitating the Fiji NERT training organised and put together by the Fiji NDMO.
  - In July 2023, the update of the Vanuatu LCA and the Tonga LCA is planned to follow the completion of the Capacity Needs Mapping. Consultations with partners and stakeholders on the humanitarian and emergency logistics human capacity building and capability development for Fiji that will be adapted for the Pacific region.
- ***UNFPA***
  - Completed the training of its Pacific Surge team in June, which comprises six (6) under Logistics to address and support in case of an emergency within the Pacific region.
  - During the Vanuatu response, some NFIs were pre-positioned in the country and are slowing down on the activities and operations.
- ***UNDP – Tonga***
  - Currently deployed two staff, completing the tract funding project on the Tonga Volcanic Eruption and Crisis project.
  - Revising the TOR for the Tonga National Inter-cluster and creating the SOP for the inter-cluster in consultation with OCHA.

AOB

- Next Coordination Meeting: **Thursday, 24 August 2023, at 10:00 am**.

Contacts

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