Meeting Minutes, 7 June 2023

Kyiv, Ukraine

LOCATION	Kyiv, Ukraine (online)
DATE	7 June 2023
CHAIR	Logistics Cluster
PARTICIPANTS	ACAPS, Action Against Hunger (ACF), Atlas Logistique/Humanity and Inclusion (HI), Caritas-Spes Ukraine, Danish Red Cross, Distribute Aid, Doctors with Africa (CUAMM), Food and Agriculture Organization of the United Nations (FAO), Global Empowerment Mission (GEM), Helvetas, humedica International Aid, International Federation of the Red Cross (IFRC), International Organization for Migration (IOM), International Medical Corps (IMC), International Society for Human Rights (IAC ISHR), International Rescue Committee (IRC), INTERSOS, Manifest Mira, Medair, Malteser Ukraine, Mercy Corps, Mines Advisory Group (MAG), Peace Winds Japan, People in Need (PIN), People in Need (PIN) Slovakia, Polish Center for International Aid (PCPM), Right to Protection (R2P), Solettere, Solidarité Ukraine, Terre des hommes (TDH), United Nations Children`s Fund (UNICEF), United Nations Population Fund (UNFPA), United States Agency for International Development (USAID)
ACTION POINTS	• Partners in need of logistic support to respond to the Kakhovka dam flooding, please contact ukraine.logisticscluster@wfp.org. • Partners are invited to fill in the 2023 Gaps and Needs Analysis (GNA) online survey. • Atlas Logistique/HI partners are encouraged to share their anticipated needs related to potential changes with s.waeselynck@hi.org • Atlas Logistique/HI to launch satisfaction survey for their partners to complete in June. • Atlas Logistique/HI to update its contact list and request partners to designate SRF focal points.
AGENDA	1. Kakhovka Dam Flooding Response 2. Logistics Cluster Key Updates 3. Atlas Logistique/HI Update 4. AOB

1. Kakhovka Dam Flooding Response

- The Logistics Cluster has the capacity to support humanitarian organisations responding to the Kakhovka dam flooding by facilitating access to road transport through dedicated fleet and commercial trucks, and to common storage, including ones in Dnipro and Odesa. In this regard, partners in need of logistic support are invited to contact ukraine.logisticscluster@wfp.org.

2. Logistics Cluster Key Updates

- The Ukraine Logistics Cluster provides coordination and information management and facilitates access to common logistics services.

GAPS AND NEEDS ANALYSIS (GNA)

- The Logistics Cluster launched a new 2023 Gaps and Needs Analysis (GNA) to reassess logistical gaps and constraints faced by partners.
- To maximize time efficiency, partners are invited to fill in the online survey, which has been circulated through the Logistics Cluster mailing list. The survey aims to provide the Logistics Cluster community with an overview of organisations' activities in Ukraine and it will further enable a general identification of existing capacities as well as common gaps and challenges.
- The survey is designed by the Global Logistics Cluster, presents a set of 10 questions, takes 5 minutes to complete and will be open until COB 16 June.
- As a follow up, the Logistics Cluster team may contact partners to conduct the bilateral in-depth interviews as a second stage of the GNA exercise.

COMMON SERVICES

- The Logistics Cluster facilitates access to common storage and road transport in Ukraine on a free-to-user basis, focusing on hard-to-reach areas across eastern and southern oblasts.
- The Logistics Cluster presented partners an overview of common services' consignments in 2023. So far this year, 10,501 m^3 of relief items were received in common storage across Ukraine, and 3,675 mt of humanitarian cargo were dispatched to 12 oblasts. The data includes the cargo quantities that were moved during the shunting operation to the new warehouse facility in Dnipro.
- As per the Transport and Temporary Storage Standard Operating Procedures (SOPs), relief items are to be stored temporarily in common storage for up to 60 days, to ensure fair access to free-to-user warehousing space, and to avoid humanitarian cargo becoming static.
- The Logistics Cluster also supports humanitarian organisations with cargo consolidation and access to transport through both WFP-led and inter-agency convoys.
- Inter-agency convoys are coordinated by OCHA and decisions on upcoming locations are made by the Humanitarian Operations Planning Cell (HOPC). Partners who need to access inter-agency convoys, should contact OCHA directly. The Cluster team can provide the relevant contacts bilaterally.

3. Atlas Logistique/Humanity and Inclusion (HI) Update

- Atlas Logistique/HI provides transport and storage services on a free-to-user basis to humanitarian organisations in Ukraine.
- Organisations may directly contact Solène Waeselynck (Operations Manager) at s.waeselynck@hi.org, to discuss partnerships.

STORAGE SERVICES

- Atlas Logistique/HI relocated to a new warehouse in Dnipro, which has the capacity of 4,500 m^2, kitting service, and temperature-controlled storage for medicines and medical equipment, including 1 reefer for 2°C to 8°C, 3 reefers for 15°C to 25°C and 1 reefer as a back-up. Also, Atlas Logistique/HI plans to build a 250 m^2 temperature-controlled room inside the warehouse within the two next months. The warehouse is equipped with two generators.
- Temperature-controlled storage in Kharkiv warehouse is planned to be open by middle of June 2023.
- The warehouse in Vinnytsia will be closed by end of June 2023.
- The assessment regarding the possibility to establish temperature-controlled storage capacity in Mykolaiv is ongoing.
- There has been a turnover in Atlas Logistique/HI storage focal points, which are
    - Paola Mazzaglia, Project Manager Storage p.mazzaglia@hi.org
    - Solène Waeselynck, Operations Manager s.waeselynck@hi.org.

TRANSPORT SERVICES

- During April May, 170 shipments were completed, including to the hard-to-reach areas.
- Atlas Logistique/HI provides transport services to the hard-to-reach areas in eastern and southern oblasts, including locations near frontline locations, from Atlas Logistique/HI storage facilities or other locations.
- To ensure a timely and quality service, organisations are reminded to ensure GPS coordinates for loading and offloading points are accurate before sending the SRF.
- Atlas Logistique/HI transport focal points contacts:
    - Damien Volland, Project Manager Transport d.volland@hi.org
    - Solène Waeselynck, Operations Manager s.waeselynck@hi.org.

4. AOB

- Partners are invited to suggest agenda points for future coordination meetings and are welcome to present an overview of their activities to promote interconnectivity and the exchange of experience for common logistical solutions.

The next national coordination meeting will take place in Kyiv on 5 July 2023 at 16:30.

Contacts

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