Meeting Minutes, 21 June 2023

Dnipro, Ukraine

LOCATION	Dnipro, Ukraine (online and in person)
DATE	21 June 2023
CHAIR	Logistics Cluster
PARTICIPANTS	Action Against Hunger (ACF), Atlas Logistique/Humanity and Inclusion (HI), CARE Germany, Council of Europe in Ukraine, Danish Red Cross, HEKS/EPER, humedica International Aid, International Federation of the Red Cross (IFRC), International Organization for Migration (IOM), International Medical Corps (IMC), International Society for Human Rights (IAC ISHR), International Rescue Committee (IRC), Mercy Corps, Mines Advisory Group (MAG), People in Need (PIN) Slovakia, Solidarité International, United Nations Population Fund (UNFPA), World Health Organisation (WHO).
AGENDA	1. Logistics Cluster Key Updates 2. Atlas Logistique/HI Updates 3. AOB
ACTION POINTS	• Partners are invited to fill in the GNA survey that is open until COB 21 June. • Atlas Logistique/HI to launch satisfaction survey for their partners to complete in July. • Atlas Logistique/HI to update its contact list and request partners to designate SRF focal points.

1. Logistics Cluster Key Updates

- The Ukraine Logistics Cluster provides coordination and information management and facilitates partners' access to common logistics services on a free-to-user basis.

2023 GAPS AND NEEDS ANALYSIS (GNA)

- The Logistics Cluster launched a new 2023 Gaps and Needs Analysis (GNA) to reassess logistical gaps and constraints faced by partners.
- To maximize time efficiency, partners were invited to fill in the online survey, which has been circulated through the Logistics Cluster mailing list. The survey aims to provide the Logistics Cluster community with an overview of organisations' activities in Ukraine and it will further enable a general identification of existing capacities as well as common gaps and challenges.

- The survey designed by the Global Logistics Cluster, presents a set of 10 questions that take five minutes to complete. The close date of the survey is extended to COB 21 June.
- As a follow up, the Logistics Cluster team may contact partners to conduct the bilateral in-depth interviews as a second stage of the GNA exercise.

COMMON SERVICES

- The Logistics Cluster facilitates access to common storage and road transport in Ukraine on a free-to-user basis, focusing on hard-to-reach areas in eastern and southern oblasts.
- An overview of common services consignments across eastern oblasts, was presented to partners. Since the start of 2023, 8,536 m^3 of relief items were received in the Dnipro warehouse, and 3,250 mt of humanitarian cargo were dispatched to the eastern oblasts of Dnipropetrovska, Donetska, Kharkivska, Poltavska and Zaporizka oblasts.
- The Logistics Cluster is supporting humanitarian organisations responding to the Kakhovka dam flooding by facilitating access to road transport through dedicated fleet and commercial trucks, and to common storage in Dnipro. In addition, the Logistics Cluster supports inter-agency convoys with cargo consolidation and transport facilitation, including those for the Kakhovka Dam destruction response. Since the beginning of June, the Cluster has supported 16 inter-agency convoys through WFP dedicated fleet trucks, including 11 for the Kakhovka Dam destruction response.
- Inter-agency convoys are coordinated by OCHA and decisions on upcoming locations are made by the Humanitarian Operations Planning Cell (HOPC). Partners who need to access inter-agency convoys, should contact OCHA directly.
- Should partners require transport and/or storage services, a Service Request Form (SRF) is to be submitted to ukraine.clustercargo@wfp.org. Instruction on how to fill the SRF can be found here. As per the Transport and Storage Standard Operating Procedures (SOPs), SRFs are to be submitted at a minimum of 72 hours in advance. In case partners are using non euro size pallets, they are asked to specify it while submitting the SRF.

2. Atlas Logistique/HI Updates

- Atlas Logistique/HI provides transport and storage services on a free-to-user basis to humanitarian organisations in Ukraine.
- Organisations may directly contact Solène Waeselynck (Operations Manager) at s.waeselynck@hi.org, to discuss partnerships.

STORAGE SERVICES

- Atlas Logistique/HI supported partners with storage services for the Kakhovka Dam destruction response, by storing partners` cargo in Dnipro and Mykolaiv warehouses.

- Due to the upcoming sharing of space in Dnipro warehouse with a partner, the Atlas Logistique/HI space in the warehouse will be reduced to 3,500 m^2. The construction of physical separation is ongoing.
- Preparation for the construction of a temperature-controlled room in Dnipro warehouse is ongoing. Also, a temperature-controlled storage is to be established in Mykolaiv and in Kharkiv warehouses.
- A turnover in Atlas Logistique/HI storage focal points is expected in early July. Until then for storage services partners may contact:
    - Paola Mazzaglia, Project Manager Storage p.mazzaglia@hi.org
    - Solène Waeselynck, Operations Manager s.waeselynck@hi.org.

TRANSPORT SERVICES

- During May 2023, 124 shipments were completed, including to the hard-to-reach areas.
- Atlas Logistique/HI provides in-country transportation services, including eastern and southern oblasts, from Dnipro or other locations. In addition, Atlas Logistique/HI provided transportation to support the Kakhovka Dam destruction response.
- Atlas Logistique/HI emphasised the importance of providing accurate information in the Service Request Form (e.g. estimated offloading date and time, cargo handling type, etc.).
- To ensure a timely and quality service, organisations are reminded to provide accurate GPS coordinates for loading and offloading points in the SRF.
- Atlas Logistique/HI transport focal points contacts:
    - Damien Volland, Project Manager Transport d.volland@hi.org
    - Solène Waeselynck, Operations Manager s.waeselynck@hi.org.

4. AOB

- Partners noted that since the beginning of 2023 the volume of cargo received in Dnipro common storage is much higher than released. Although there is still available space in Dnipro warehouse, partners were reminded that as per Transport and Temporary Storage Standard Operating Procedures relief items can be stored temporarily in for up to 60 days to ensure fair access to all organisations to free-to-user warehousing space and avoid humanitarian cargo becoming static.
- Partners were interested whether the OSB plywood sheets can be stored in the Logistics Cluster common storage. There is no restriction for storing that type of items.
- Partners are invited to suggest agenda points for future coordination meetings and are welcome to present an overview of their activities to promote interconnectivity and the exchange of experiences for common logistical solutions.

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The next Dnipro sub-national coordination meeting will take place 12 July 2023 at 16:00.

Contacts

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