Meeting Minutes, 4 May 2023

Odesa, Ukraine

LOCATION	Odesa, Ukraine (online and in-person)
DATE	4 May 2023
CHAIR	Logistics Cluster
PARTICIPANTS	Atlas Logistique/Humanity and Inclusion (HI), Agency for Technical Cooperation and Development (ACTED), FHI 360, International Rescue Committee (IRC), INTERSOS, Manifest Mira, Medical Teams International, Mercy Corps, United Nations Children`s Fund (UNICEF), World Health Organisation (WHO).
ACTION POINTS	• Partners are encouraged to contribute to the compiled logistics suppliers list to ukraine.logisticscluster@wfp.org. • NRC, OCHA, and Logistics Cluster to further discuss the proposed supplier's workshop. • Logistics Cluster to assess potential response hubs in Kherson.
AGENDA	1. Logistics Cluster Key Updates 2. Norwegian Refugee Council Presentation 3. AOB

1. Logistics Cluster Key Updates

- The Ukraine Logistics Cluster provides coordination and information management and facilitates partners' access to common logistics services on a free-to-user basis.

2023 GAPS AND NEEDS ANALYSIS (GNA)

- The Logistics Cluster will soon initiate a Gaps and Needs Analysis (GNA), to reassess logistical gaps and constraints faced by partners. The key findings will inform a potential revision of the Concept of Operations (ConOps), to ensure activities and common services are still corresponding to partners' logistical needs.
- As part of this country-wide GNA exercise, the Logistics Cluster will also look into possible gaps and constraints related to transport and storage across Khersonska, Mykolaivska and Odeska oblasts.
- The GNA is designed to identify common logistics gaps for the delivery of humanitarian aid, and it is carried out through bilateral consultations with range Logistics Cluster partners and stakeholders.

SUPPLIER LIST

- The Logistics Cluster has compiled a logistics supplier list based on partners' vendors/suppliers contributions. The aggregated list comes from partners for partners and is intended to ease access to and exchange of information.
- Partners are encouraged to share their lists of suppliers with ukraine.logisticscluster@wfp.org, for the benefit of the wider humanitarian logistics community as the list will be circulated by the Logistics Cluster team on a regular basis, both through the mailing list and bilaterally.
- The inclusion of vendor information is in no particular order and does not imply any business relationship between the supplier and the WFP/Logistics Cluster, which maintains complete impartiality and is not in a position to endorse nor comment on any company's suitability as a reputable service provider.

COMMON SERVICES

- An overview of common services' consignments was presented to partners. Since the start of 2023, 669 m^3 of relief items were received in the Odesa warehouse, and 614 mt of humanitarian cargo were dispatched to the southern oblasts of Khersonska, Mykolaivska and Odeska.
- Four WFP dedicated fleet trucks of 10 mt capacity were received in the Odesa hub to be operational out of there. This will allow the Logistics Cluster to increase its support to partners with transport services to hard-to-reach areas in southern oblasts and via inter-agency convoys.
- Inter-agency convoys are coordinated by OCHA and decisions on upcoming locations are made by the Humanitarian Operations Planning Cell (HOPC). Partners who need to access interagency convoys, should directly contact OCHA directly.
- WFP is currently looking into options for a new warehouse facility in Odesa, within closer proximity to the city.
- Partners are encouraged to raise to the Logistics Cluster team, any gaps and/or constraints they may be facing in securing storage space across southern oblasts.
- As per the Transport and Temporary Storage Standard Operating Procedures (SOPs), relief items are to be stored temporarily in common storage for up to 60 days, to ensure fair access to free-to-user warehousing space and avoid humanitarian cargo becoming static.

2. Norwegian Refugee Council Presentation

- The Norwegian Refugee Council (NRC) provided an overview of its activities and operational set-up, as well as an overview of the challenges faced with suppliers.
- NRC put forward the suggestion to organise a series of workshops aimed at increasing suppliers' awareness of common humanitarian organisations procurement processes and discuss potential solutions to current challenges faced - such as pre-payments and suppliers' restricted access to products.

- NRC, OCHA and the Logistics Cluster will further discuss the organisation of workshops, and partners will be informed accordingly.

3. AOB

- Partners mentioned that the number of organisations deploying to Mykolaiv has increased.
- Atlas Logistique/Humanity and Inclusion has established a 1,300 m^2 warehouse in Mykolaiv. Transport services can be fulfilled to/from Mykolaiv, as well as from any location in Ukraine.
- On a case-by-case basis, WHO can accommodate small quantities of temperature sensitive humanitarian cargo for short periods of time in the Odesa warehouse. Organisations can contact directly the WHO Warehouse Manager at prykhodkor@who.int.

The next sub-coordination meeting will take place in Odesa on 25 May 2023 at 17:00.

Contacts

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