
LOCATION	Dnipro, Ukraine (online and in-person)
DATE	8 March 2023
CHAIR	Logistics Cluster
PARTICIPANTS	Atlas Logistique/Humanity and Inclusion (HI), FHI 360, INTERSOS, Mercy Corps, Step-in-Project, United Nations High Commissioner for Refugees (UNHCR), World Central Kitchen (WCK).
ACTION POINTS	<ul style="list-style-type: none">Partners are invited to fill in the online Contact List form, circulated through the mailing list.
AGENDA	<ol style="list-style-type: none">Logistics Cluster Key UpdatesAtlas Logistique/HI UpdateAOB

1. Logistics Cluster Key Updates

- The Logistics Cluster presented a summary of its activities over the course of one-year activation, including cargo quantities handled within the Dnipro hub.
- In 2023, the Logistics Cluster will conduct another Gaps and Needs Analysis (GNA) to review logistical gaps and constraints and inform the revision of its [Concept of Operations](#) (ConOps).
- On the [Ukraine operation webpage](#), partners can access key documents such as the ConOps in both English and Ukrainian and [ConOps Map](#), [Temporary Storage and Road Transport Standard Operating Procedures](#) (SOPs), meeting minutes, Logistics Cluster team contacts, and upcoming coordination meetings' schedule.
- In light of the high turnover of humanitarian staff within the Ukraine emergency response, the Logistics Cluster conducted a review of its contacts, by establishing [Contact List form](#). The link will remain open, and partners are encouraged to fill it in and to share it with humanitarian staff working in logistics/supply chain.
- Based on the Contact List form results partners will be added to the new WhatsApp group, which was established to maintain a clear list of group participants, and to support the inter-connectivity among humanitarian organisations.
- The Logistics Cluster team has compiled a new guidance document related to vehicle importation as humanitarian aid and vehicle registration. The document will be available online soon, the link will be shared with partners, and the document presented during the next national coordination meeting.

COMMON LOGISTICS SERVICES

- The Logistics Cluster presented a summary of storage and road transport consignments completed so far since the start of 2023, including an update on inter-agency convoys supported by the Cluster.
- Following partners' recent cargo release, the Dnipro common storage warehouse currently has space available.
- The Cluster also supports partners with cargo consolidation and facilitation of access to transport through WFP-led convoys, and inter-agency convoys.
- Inter-agency convoys are coordinated by OCHA and decisions on upcoming locations are made by the Humanitarian Operations Planning Cell (HOPC). Partners who need to access inter-agency convoys, should contact OCHA directly.
- Out of 22 WFP dedicated fleet trucks, 18 trucks will be based and operational out of Dnipro (four will be moved to be operational from Odesa).
- The Logistics Cluster facilitates access to common storage and road transport in Ukraine on a free-to-user basis, focusing on hard-to-reach areas in eastern and southern oblasts.
- Should partners require transport and/or storage services, a [Service Request Form](#) (SRF) is to be submitted to ukraine.clustercargo@wfp.org. Instruction on how to fill the SRF can be found [here](#). As per the [Standard Operating Procedures](#) (SOPs), SRFs are to be submitted at a minimum of 72 hours in advance.

2. Atlas Logistique/HI Update

- Atlas Logistique/HI offers transport and storage services on a free-to-user basis to humanitarian organisations in Ukraine.
- Atlas Logistique/HI is opening a new warehouse in Mykolaiv, set to open the week of 12 March 2023. Partners will be informed on the exact date by Atlas Logistics, directly.
- The Dnipro warehouse currently has a high occupancy rate. Organisations are encouraged to plan for the release of their commodities from storage no later than eight weeks, to ensure fair access to storage across the community.
- To ensure timely and quality services, organisations are reminded to submit a Service Request Form 72 hours in advance, and to ensure GPS coordinates for loading and unloading points, are accurate.
- Atlas Logistique/HI remains available to provide briefings on how to access common services. Organisations or new staff members may contact Solène Waeselynck at s.waeselynck@hi.org.
- Organisations are reminded that Atlas Logistique/HI transportation services do not cover intra-city transportation.

3. AOB

- Partners are invited to suggest agenda points for future coordination meetings and are welcome to present an overview of their activities.

The next sub-national coordination meeting will take place in Dnipro on 29 March 2023 at 16:00.

Contacts

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