Meeting Minutes, 22 November 2022

Mekelle, Ethiopia

LOCATION	Mekelle
DATE	22 November 2022
CHAIR	Logistics Cluster
PARTICIPANTS	ACTED, Action for Social Development and Environmental Protection Organization (ASDEPO), Catholic Relief Services (CRS), Concern World Wide (CWW), Cooperative for Assistance and Relief Everywhere (CARE), Food for the Hungry (FH), GOAL, Foreign, Commonwealth & Development Office (FCDO), Lutheran World Federation (LWF), Mums for Mums, Oxfam, Imagine 1 Day (I1D), Innovation for humanitarian solutions (IHS), International Medical Corps (IMC), International Committee for the Development of Peoples (CISP), International Organization for Migration (IOM), Plan International (PIE), Save the Children (SCI), SNV Netherlands Development Organisation (SNV),United Nation Population Fund (UNFPA), United Nations Office for the Coordination of Humanitarian Affairs (OCHA), World Food Programme (WFP), World Health Organization (WHO), World Vision Ethiopia (WVE), ZOA from recovery to relief
ACTION POINTS	• Partners wishing to submit a request for EDRMC Support letter are advised to inform on the Procedure for cargo movement notification and to submit requests for support letters to the Logistics Cluster, using the template, here • Partners to share regular reports with the Logistics Cluster about the confirmation on the arrival of their cargo at the destination in Tigray. • Partners to fill in the WFP-BSP November and December Fuel Requirement Survey link by the end of the week, to inform on their fuel requirements in Tigray.
AGENDA	1.Welcome and Introduction 2. Situation Updates 3.Operational Updates 4. Logistics Cluster updates 5. FAQs and Partner Discussion

1. Situation Updates

OCHA Access Working Group Updates

- OCHA reported that humanitarian access in Tigray has improved. Tigray is accessible via four corridors:

- Gondar-May Tsebri -Shire. OCHA reported that staff movement has been reported along the corridor from Gondar all the way to Shire via May Tsebri. However, due to the limited capacity of the bridge in May Tsebri (20 MT maximum capacity), partners have moved cargo from Gondar via Humera to Shire. However OCHA confirmed partners have delivered cargo along the Shire-May Tsebri axis on the Tigray side.
- Gondar-Humera-Shire
- Semera-Mekelle
- Kombolcha-Mekelle

- OCHA will conduct a road security assessment to Shire via the road Mekelle-Abi Adi-Aksum-Shire on Friday, 25 November.
- For further information, partners are encouraged to contact tsegaye.kahsay@un.org

UNHAS Updates

- UNHAS informed partners that three passenger flights from Addis Ababa to Shire took place in the past week. Flights on this route are scheduled every Wednesday and Friday
- UNHAS also informed partners that UNHAS flight Addis Ababa-Mekelle has resumed. These flights are scheduled every Tuesday and Thursday. The next flight to Mekelle is scheduled for Friday, 25 November.
- For further details and information, partners can reach out to UNHAS.Ethiopia@wfp.org

2. Logistics Cluster Operational Updates

- Partners were informed that 0.3 mt of shelter items from one partner were retrieved from Mekelle warehouse on 15 November. The items were picked by the implementing partner to be distributed to health centres in Mekelle
- On 21 November, 5.8 mt of WASH, Shelter and general operation items belonging to two partners were received at the warehouse in Mekelle.
- The total size of the warehouse in Mekelle is 3,500 m2. Currently, 1,000 m2 are occupied by cargo from eight partners, representing a warehouse occupation of 28.5%.

3. Cargo Movement to Tigray Updates

Processes on Humanitarian cargo movements

1. To secure the EDRMC Support Letter, humanitarian partners should share with the Logistics Cluster (via Ethiopia.humanitarianconvoys@wfp.org) the list of trucks following the template below and available online , before 12:00 EAT daily. For Health, IT, and Agriculture items, EDRMC has requested partners to also secure a support letter from the relevant line ministry. This support Letter should be shared with the Logistics Cluster when submitting the list of trucks.

EXPECTED DATE OF DEPARTURE:									
EXPECTED ARRIVAL DATE:									
NUMBER	AGENCY	DRIVER NAME / ALTERNATE	PHONE NUMBER(S)	VEHICLE NUMBER / TRAILER NUMBER *(please use the following format X-XXXX/XXXXX)*	ITEM DESCRIPTION	CARGO TYPE	WEIGHT OF CARGO (MT)	DEPARTURE LOCATION (SEMERA/GONDAR/ KOMBOLCHA)	DESTINATION LOCATION
1									
2									
3									
4									
5									
6									

2. The Logistics Cluster will consolidate and submit to EDRMC the consolidated list of partners' trucks daily at 14:00 EAT. The Support letter is expected to be received from EDRMC on the same day.
3. Once EDRMC sends back the Support Letter for the notified trucks, the Logistics Cluster will share the letter with the involved partners.
4. Partner organizations must inform the Logistics Cluster of the confirmed arrival of their trucks at the destination for reporting purposes.
5. The Logistics Cluster will consolidate a weekly report on the confirmed arrival of trucks to be shared with EDRMC.

For more detailed information on the procedure of cargo movement, please refer to the Procedure for cargo movement notification.

The next Logistics Cluster Coordination Meeting in Mekelle is scheduled for Tuesday 29 November 2022 at WFP Conference Room 15:00 EAT and online.

Contacts

Andrea Rosales	*Logistics Cluster Coordinator*	andrea.rosales@wfp.org
Pamela Onyango	*Deputy Logistics Cluster Coordinator*	pamela.onyago@wfp.org
Hannah Bamberger	*Information Management Officer*	Hannah.Bamberger@wfp.org
Bruck Omwayi	*Logistics Cluster Field Coordinator Mekelle*	bruck.omwayi@wfp.org
Abriha Assefa	*Information Management Associate Mekelle*	abriha.assefa@wfp.org