
Meeting Minutes, 21 September 2022

Bahir Dar, Ethiopia



LOCATION	Bahir Dar
DATE	21 September 2022
CHAIR	Logistics Cluster
PARTICIPANTS	Afro Ethiopia Integrated Development (AEID), Catholic Relief Services (CRS), Dorcas Aid Ethiopia, Food and Agriculture Organization (FAO), Foreign Commonwealth & Development Office (FCDO), FHI 360, International Medical Corps (IMC), International Organization for Migration (IOM), United Nations Office for the Coordination of Humanitarian Affairs (OCHA), World Food Programme (WFP), World Health Organization (WHO)
ACTION POINTS	<ul style="list-style-type: none">• Logistics Cluster to share detailed information with partners on the interview for Gap and Need analysis (GNA)
AGENDA	<ol style="list-style-type: none">1. Situation Updates2. Gap and need analysis- Information3. Logistics Cluster operation updates4. Logistics Cluster Concept of Operations (ConOps)5. FAQs and Partner Discussions

1. Situation Updates and Humanitarian Logistics Operations

OCHA Updates

- OCHA shared there is an increasing influx of IDPs reported in North Wollo, especially in Mersa town. A rapid assessment is planned for Friday 23 September 2022 in Mersa town.
- Partners were informed that the document for the Amhara contingency response plan is prepared after finalizing and will share with the sectors.

2. Gap and need analysis (GNA) – Information

- Partners were informed the Gaps and Needs Analysis (GNA) interviews are being conducted with the aim to determine the logistics gaps and needs to extend the Logistics Cluster activation period and if required, to redefine the Logistics Cluster strategy.
- For more information on the GNA, please find the link: [The Gaps and Needs Analysis Exercise - YouTube](#)

3. Logistics Cluster Operations Updates

- Logistics Cluster facilitated transportation services for 0.7 mt of shelter items for one partner from the Gondar warehouse to Dabat.
- Additionally, the Logistics Cluster shared with partners that there are currently 229 mt of Health, WASH, and shelter items stored in the Gondar warehouse on behalf of two partners, and in Kombolcha 4 mt of protection items are stored on behalf of one partner.

3. Logistics Cluster Concept of Operations (ConOps)

The Logistics Cluster's [Concept of Operations](#) can be found online.

Coordination

- The Logistics Cluster holds regular coordination meetings in Addis Ababa, Mekelle, Shire, and Bahir Dar. More information about coordination meetings can be found [here](#).
- The next national Logistics Cluster coordination meeting will take place in Addis Ababa on 4 October 2022 at 11:00 EAT online.
- The next Bahir Dar coordination meeting will take place in Bahir Dar on 5 October 2022 at 10:30 EAT online.

Information Management

- Meeting minutes, physical access constraint maps, and other relevant logistics information management products can be found at the Ethiopia Logistics Cluster dedicated webpage [here](#).

Facilitation of Humanitarian Logistics Services

- There are currently storage capacities available for humanitarian partners in seven hubs across the country. The Logistics Cluster can facilitate access to Mobile Storage Units (MSUs) as last resource for partners wishing to expand their storage capacity. To request MSUs, partners must submit the [MSU request form](#) to Ethiopia.logisticsclustercargo@wfp.org.
- Additionally, the Logistics Cluster offers access to transportation and storage services, as well as training sessions on request. In order to access transport and storage services, partners should submit a [Service Request Form \(SRF\)](#) via ethiopia.logisticsclustercargo@wfp.org.

4. Any Other Business (AOB)

- One partner asked if there is a plan to support Mersa town. The Logistics Cluster answered one staff has been deployed to support the rapid assessment and will also assess the needs in the logistics aspect.

The next Bahir Dar Coordination Meeting is scheduled for 5 October at 10:30 EAT

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