

## UNHAS Operational Notice 2017-06-05

**To:** UNHAS Air operations, Airfield Focal Points (AFP), UNHAS Radio Room

**Subject:** Location report (Airfield, Landing Zone, and Drop Zone)

**Date:** June 23, 2017

Before each day's release of UNHAS aircraft in South Sudan, there shall be a Location Report provided to the UNHAS Radio Room, who will provide the information to the flight crew before the release of the flight.

The location report needs to include at a minimum:

1. **Location Name, time and date:** Airfield ABC at 07:20 on the 20<sup>th</sup> of April, 2017
2. **Local Clearance:** Confirming that Local Authorities have been informed and there are no objections to UNHAS aircraft operations during the day (if any time restrictions, include in report)
3. **Security Situation:** Current situation assessed to be safe for UNHAS Air operations at the airfield and in surrounding areas. Any known concerns or threats needs to be included in the report.
4. **Weather situation:** Last rain (days/hours), Cloud coverage and approximate height, approximate visibility, and wind strength and direction.
5. **Airfield conditions:** Surface condition (dry, wet, contaminated), any obstacles in operating area, any FOD (foreign Objects) -type and location- on, or in the vicinity of, the landing area,
6. **Airfield Focal Point (AFP) name and agency:** name of person and agency, who provides the location report and will be focal point at the airfield for planned UNHAS flights/airdrops.
7. **Remarks:** Any other information that may be applicable for UNHAS and the aircraft operation in the airfield and operating area

The Location report needs to be provided with information *gathered at the planned UNHAS airfield/DZ location* whenever possible. If there is *any change* to the above after the report has been provide, it needs to be *immediate communicated to the UNHAS radio room*.

The Airfield Focal point shall be at the airfield at least 40 minutes before the planned landing to ensure airfield conditions and situation are acceptable for UNHAS flight operations, and any changes from the original report needs to be immediately communicated back to UNHAS radio room. *The absence of an AFP will cause the aircraft to abandon the mission.*

Example:

1. **Location Name, time and date:** Mayom Helipad, 08:00L, May 15, 2017
2. **Local Clearance:** Local Authorities informed and no objections to UNHAS aircraft operations during the day
3. **Security Situation:** Security Situation is OK at airfield and in immediate area
4. **Weather situation:** Last recorded rain 3 days ago, Sky - no clouds, clear, Visibility at ground level is OK and more the 3km, No wind
5. **Airfield conditions:** The helipad is dry, and clear of debris
6. **Focal Point name and agency:** Aram Malawi, ABC NGO
7. **Remarks:**

### **Contact Info: UNHAS RADIROOM, JUBA SOUTH SUDAN**

HF Call sign: SJF2

VHF Call sign: JF BASE 2

Mobile: 0922465692, 0920403219

Thuraya: +8821644428476

Vsat: 1369-4400, 4429

Email: [UNHASJUBA.RADIROOM@WFP.ORG](mailto:UNHASJUBA.RADIROOM@WFP.ORG)

Skype: UNHASJUBA.RADIROOM

Air ops: [ross.unhasops@wfp.org](mailto:ross.unhasops@wfp.org); +211 912 300 518

For any safety or security issue, send report to: UNHAS Safety/Security: [southsudan.aviationsafety@wfp.org](mailto:southsudan.aviationsafety@wfp.org)

*This operational notice is issued by UNHAS Management for the recipients review and action as applicable. Any disagreement needs to be promptly transmitted to UNHAS management.*