
Malawi National Logistics Cluster Meeting

Minutes, 30th June 2020

Zoom online meeting



LOCATION	Lilongwe, Malawi (online meeting)
DATE	30 June 2020
CHAIR	Patrick Mills Lamptey (Logistics Sector Coordinator / Co- Lead), on behalf of Herbert Chingati (Under Secretary - Ministry of Transport and Public Works - MoTPW)
PARTICIPANTS	Last Mile Health, Concern Worldwide, USAID, Civil Aviation, Plan International, OXFAM, Malawi Red Cross, GOAL, FAO, World Food Programme
ACTION POINTS	<ul style="list-style-type: none">• The National Logistics Cluster to share the link to the SADC Bulletin Number 7• The National Logistics Cluster to share the link to the SADC Guidelines on Harmonisation and Facilitation of Cross Border Transport Operations across the Region During the COVID-19 Pandemic• WFP to share the list of the humanitarian hubs<ul style="list-style-type: none">○ Follow the link above• WFP share the COVID-19 Emergency Service Marketplace as a starting point to access flights services
AGENDA	<ol style="list-style-type: none">1. Regional/Global Updates2. WFP Aviation Updates3. Free to user services4. National response updates5. AOB

1. Regional and Global Updates

- A quick recap and reminder of the [CHOCOLAT](#) Platform was presented to participants about sharing cargo and transport needs and capacity
- A brief overview of the SADC **Bulletin Number 7** was presented to the members
 - Advised to prepare for interventions – vaccines for COVID 19
 - Engage with private sector to supply for facilitate production of PPEs
 - Adopt and implement safe waste management practices
- Members were updated on the **Revised SADC Guidelines on Harmonisation and Facilitation of Cross Border Transport Operations across the Region During the COVID-19 Pandemic** objectives and advised to have a comprehensive look at the contents of the document

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- Limit the spread of COVID-19 through transport across borders
- Facilitate implementation of transport related national COVID-19 measures
- Facilitate interstate flow of goods and services
- Institute safe measures to allow movement of passengers across borders
- Balance, align, harmonize and coordinate COVID-19 response measures
- WFP has developed a mobile app version of the humanitarian booking hub that can be found on apple store, Google Play as well as the humanitarian hub website. Members were encouraged to download for ease of use

2. WFP Aviation Updates

- Partners were informed about the flight schedule of the Malawi flights every Tuesdays and Thursdays
 - The [humanitarian booking hub](#) contains updated flight schedules and all related flight information
 - Health and Immigration procedural requirements were circulated via email and WhatsApp including:
 - testing upon arrival in Malawi
 - self-quarantine or institutional quarantine depending on results
 - regular immigration rules still apply
 - [The Addis Ababa transit arrangements](#) procedures to be followed for all travelling through the Addis Ababa hub
 - Follow the link for a comprehensive view

3. Free to user services

A reminder to partners that the National Logistics Cluster is now providing its services on a free to user basis under the COVID-19 response.

- Partners were reminded of the user common services (Mobile Storage Units, Storage and road transport) with reference to the Conops and SOPs documents in google drive
- Service Request Forms must be submitted at least 72hours in advance
 - This will allow for better operational planning and more efficient use of resources.
- Service Request Forms (SRF) must be sent to malawi.covid19@wfp.org

4. National response updates

- The Directorate of Road traffic and Safety Services (DRTSS) has issued a circular on the mandatory use of face masks to all clients effective 1 July 2020
- Members notified that the next flight with WFP Global Passenger Air Service to Malawi will be on the 7th of July

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5. AOB

- COVID-19 flight SOPs & FAQs are available in the shared drive
- WFP Aviation focal point in Malawi Levi Chiwoni can be reached at levi.chiwoni@wfp.org or mobile: 0999972218
- Contact Malawi.covid19@wfp.org for further assistance
- Contact pocran@unicef.org for the WHO Supply Porta
- Global Logistics Cluster induction training
 - *Available slots have been filled*
 - Any questions related to trainings can be addressed to: hq.glc.training@wfp.org
- Free to user trainings are available on the [Global Logistics Cluster Learning Channel](#)

Contacts

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