1 REQUEST FOR INTERNATIONAL ASSISTANCE

Tropical Cyclone Idai made landfall during the night of 14 to 15 March 2019 near Beira City, Sofala Province, in central Mozambique. The cyclone brought torrential rains and winds to Sofala, Zambezia, Manica, Inhambane and Tete provinces.

In light of the scope and scale of Cyclone Idai’s destruction, it was followed by the Council of Ministers’ declaration of a National Emergency on 19 March and the President of the Republic of Mozambique’s request for international assistance.

2 ENTRY POINTS

Maputo International Airport (ICAO: FQMA / MPM, S25 55.3 E032 34.4)
Beira International Airport (ICAO: FQBR / BEW, Position: S19 47.8 E034 54.5)

3 CONTACT NAME AND EMAIL of a focal point at Customs Facilities Division:

Approval for Center region: Mozambique Revenue Authority (MRA) / Autoridade Tributaria de Moçambique.

- Regional Director - Central Region:
  Ms. Sandra Alves - smialvess@gmail.com

If telecommunications equipment is brought in by air transportation, then please also contact:

- Head of Sofala Intl Air Terminal:
| 4 | Establishment of a **ONE STOP SHOP** | One Stop Shop already established is called National Centre for Emergency Operations, is based at Beira International Airport. The contact persons are:

- Ms. Esselina Muzima - emuzima19@gmail.com (+258823137040) and
- Mr. Cesar Tembe - cestembe2@gmail.com (+25887327864) |

| 5 | List of emergency relief consignments that will be cleared as a priority by Customs officials at entry point: | Customs regards all consignments for emergency relief as high priority as long as all the required and specific documents and procedures are followed. |

| 6 | List of **CLEARING AGENTS** | - Ms. Florentina, Clearing agent for INGC, +258846099218.
- Beira airport and sea terminal: Eldon.khuty@bollore.com (+258 851000949) or Chakib.Benabid@bollore.com (+258 8510000110)
- International to Maputo (air/sea/road): julio.ferreira@bollore.com +258 851000060 |

| 7 | a. Provisions of the Customs Code related to Customs **TAX EXEMPTION:** | 48 hours after the goods have been released, the Customs Clearing agent should submit to the Customs Authorities the processes related to duty-exemptions.

The following are documents required for purposes of obtaining Tax Exemption:

- Letter to INGC
- Transport document |
### b. Airport tax exemption

- Clear Identification of the donor organisation (name, logo and address)
- Invoice or a declaration of the estimated value of the goods
- List of Items and all consignment related documents

INGC will involve an accredited Clearing Agent for any subsequent action if appropriate.

**INGC contact points:**
- Mr Cesar Tembe - cesartembe2@gmail.com (+258873278640)
- Ms Esselina Muzima - emuzima19@gmail.com (+258823137040)
- Ms Teresa Custodio - teresacustodio7@gmail.com

---

Mozambique authorities have approved waiver for airport taxes for this emergency response. The following are documents required for purposes of obtaining this:

- Letter to INGC
- Transport document
- Clear Identification of the donor organisation (name, logo and address)

INGC will involve an accredited Clearing Agent for any subsequent action if appropriate.

---

### 8 PRE-ARRIVAL clearance procedure:

Following a decision by the DG of Customs and pending that the Customs clearance platform (Janela Unica / Single Window / ESW") is restored, any goods deriving from countries providing support to the Center of the country should be cleared through a pre-clearance request to the Regional Director of Customs.

- **(Mozambique Revenue Authority (MRA) Regional Director - Central Region: Ms. Sandra Alves - smialvess@gmail.com).**

If telecommunications equipment is brought in by air transportation, then please also contact:

- **Head of Sofala Intl Air Terminal:**
  - Mr. Domigos Guiamba - domingosguiamba1@gmail.com, +258845572777.

If medicines are to be imported:

- Also send an application to Ministry of Health to the focal point: jgrachane@cmam.gov.mz, expressing your intention to donate and seeking authorization to bring consignment. Attach the following documents:
  - list of unit quantities
**OTHER CONTACTS**

Representatives of Instituto Nacional de Gestao de Calamidades (INGC) / Mozambican National Disaster Management Institute (MNDMI):

- Based at the National Centre for Emergency Operations at TIAR - Beira, Terminal Internacional Aeréa, Sofala:
  - Ms Esselina Muzima - emuzima19@gmail.com, +258823137040

- Other INGC contacts:
  - Logistics Director INGC
    - Mr Cesar Tembe - cesartembe2@gmail.com, +258873278640
  - Ms Teresa Custodio INGC
    - teresacustodio27@gmail.com
  - Deputy Director General INGC
    - Mr. Casimiro Abreu - casimiroabreu27@gmail.com, +25882301325, +258843983793
  - Mr. Silvino INGC
    - +258827134850, +258847810250
  - Contact representative of MNDMI: samuholove@gmail.com
Mozambique Revenue Authority (MRA) / Autoridade Tributaria de Moçambique.

- MRA Delegate in Sofala Province
  
  Mr. Raimundo Mapanzene - rmapazene@gmail.com

Ministry of Health

- jgrachane@cmam.gov.mz

**IMMIGRATION**


<table>
<thead>
<tr>
<th>VISA renewals:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each agency should directly submit a letter addressed to Ministério dos Negócios Estrangeiros e Cooperação, att: Gabinete de Protocolo do Estado with cc to Direcção para as Organizações Internacionais e Cooperação (DOIC) at least 7 days advance ahead of visa expiration.</td>
</tr>
<tr>
<td>The letter should include a list of staff needing visa renewals, including the following information:</td>
</tr>
<tr>
<td>o Name</td>
</tr>
<tr>
<td>o Organization</td>
</tr>
<tr>
<td>o Nationality</td>
</tr>
<tr>
<td>o Current Location (i.e. Beira, Maputo)</td>
</tr>
<tr>
<td>o Passport Number</td>
</tr>
<tr>
<td>o Date of Issuance</td>
</tr>
<tr>
<td>o Passport validity</td>
</tr>
<tr>
<td>o Date of issuance of the current visa / Date of arrival</td>
</tr>
<tr>
<td>o Current visa validity</td>
</tr>
<tr>
<td>o New departure date</td>
</tr>
<tr>
<td>The government is working to ensure that visas can be renewed locally (ie. Maputo and Beira) for international staff deployed for the Cyclone Idai response.</td>
</tr>
<tr>
<td>Each organization is requested to submit to the Ministry of Foreign Affairs (MINEC) the list of staff deployed for the Cyclone Idai response whose visas are expiring.</td>
</tr>
<tr>
<td>This guidance applies for both NGOs and UN agencies, for staff not ordinarily based in Mozambique.</td>
</tr>
<tr>
<td>MINEC has advised that international staff ordinarily based in Mozambique should go through the usual visa renewal process.</td>
</tr>
</tbody>
</table>
OTHER INFORMATION

Tax Exemption Letter

Kudumba

Exmos. Senhores
INGC – Instituto Nacional de Gestão de Calamidades
Att. Dra. Augusta Malta
Diretora Geral
MAPUTO

Mãe de Deus, 21 de Março de 2019
Ref: KUD 02-Maio/084-Mar/19

Assunto: Custos da Inspeção Não Intrusiva da carga aérea movimentada no âmbito da emergência resultante do ciclone IDAI

Prezada Directora,

Como resultado da situação de emergência que assola o centro do país, em particular a cidade da Beira, decorrentes do ciclone IDAI, temos consciência de que existe um volume de carga transportada por via aérea para a Beira e outras cidades das regiões afetadas, resultando quer dos donativos recolhidos, quer dos equipamentos que visam socorrer esta situação de emergência.

A Taxa de Segurança Aeroportuária (TSA) foi criada através do Decreto 74/2009 de 15 de Setembro como contraprestação pelos serviços prestados para a segurança dos passageiros e carga na aviação civil. O Diploma Ministerial 43/2010 de 8 de Março, define os valores da TSA, seus mecanismos de cobrança e distribuição entre o Instituto de Aviação Civil de Moçambique (IACM), o operador aeroportuário, a saber a Empresa Aeroportos de Moçambique, E.P. (ADM), e pelo provedor de serviços de inspeção não intrusiva, a Kudumba Investments, Lda.
Revised Kyoto Convention:

Mozambique is a contracting party to the Revised Kyoto Convention on the simplification and harmonization of procedures, but Mozambique has not accepted the annex J-5 on relief consignments.

Communications
PROCEDURES TO BE FOLLOWED FOR CUSTOMS CLEARANCE IN LIGHT OF THE EMERGENCY/HUMANITARIAN AID IN THE CENTRE OF MOZAMBIQUE

In order to ensure better control, the entity wishing to channel its aid to the victims of the cyclone should do that through INGC (Disaster Management Institute)

Following a decision by the Director General of Customs and pending the Electronic Single Window system (customs clearance platform) to be levied, any goods diverted from countries providing support to the centre of the country should be cleared through a PRE-CLEARANCE REQUEST to the Regional Director of Customs in the Centre of the country. Such a request must be filed by INGC Customs Clearance Agent and should contain the following documents:

- Bill of Lading or Memorandum, number of pro forma invoice (if any); Packing list;
- Declaration by INGC, Reva office, confirming that the goods in question are in fact destined for the population hit by the cyclone, any other supporting/relevant documents.

The above mentioned documents should also be attached to the REQUEST and will be immediately approved by the Regional Director - Centre.

68 hours after the goods have been released, the Customs Clearance Agent should submit to the Customs Authorities, using the most expeditious manner, the process related to duty exemptions.

Best regards

________________

CONTACT
Office for the Coordination of Humanitarian Affairs

Ms. Virginie BOHL
bohl@un.org
Tel. +41 22 917 1792

Ms. Geeta REDDY
geeta.reddy@un.org
Tel. +41 22 917 2857