Logistics Sector Working Group – ZIMBABWE
Meeting Minutes
Harare, Zimbabwe – 2 February 2017

Chair: WFP Zimbabwe Supply Chain /Logistics
Participants:
  1. CARE INTERNATIONAL
  2. PLAN INTERNATIONAL
  3. SAVE THE CHILDREN
  4. UMCOR
  5. UNICEF
  6. WHO
  7. WFP

Agenda:
  1. Welcome and Introductions.
  2. Matters arising from minutes of the previous meeting.
  3. Action Points
  4. Brief highlights from organisations present on activities being done (logistical and information gaps and challenges)
  6. Discussion for All – Possible impact on supply chain operations for the below:
     • Accessibility challenges - road condition due to rainy season.
     • Liquidity challenges.
     • Fuel availability.
     • Any possible ways to address gaps and challenges identified.
  7. AOB

A. WELCOME AND INTRODUCTION
Welcome and introductions were done. Thereafter, the below issues were discussed:

B. MATTERS ARISING FROM THE PREVIOUS MINUTES
The minutes of the previous meeting were adopted.

C. ACTION POINTS
• UMCOR to share the new CVR regulation on vehicle registration requirements.
• WFP to share short list of Customs Clearing companies.
• PLAN INTERNATIONAL to share with the team a list of local suppliers who can import rider’s gear
• Wash & Health Sector to share information on:
  i. Draft response plan for 23 districts.
  ii. List of water testing laboratories within the country.
• Wash & Health Sector to invite the Supply Chain / Logistics focal persons in their next National Rapid Response Team (NRRT) meetings.
• The Supply Chain focal persons, from different organisations, to liaise with their Programme colleagues on the possible interventions to anticipated floods.

D. OPERATIONAL UPDATES FROM ORGANISATIONS PRESENT
i. SAVE THE CHILDREN
• Cash challenges cited
• Accessibility issues due to continuous rains
• Longer routes for some deliveries being used as trucks get stuck in the mud for some of the shorter routes.
• Warehousing in Binga – have to work out modalities of payment with the warehouse service provider in view of cash shortages currently being experienced in country
ii. **UNICEF**
- In response to the possible cholera outbreak UNICEF has activated four (4) PCAS with WHO
- The organisation has enough stocks for emergency supplies at its Harare warehouse, which include soap, buckets, jerry cans and water purification tablets.
- The established LTAs with 8 transporters are operational and transporters are managing to deliver and ready to respond when further need arises. The local LTAs for suppliers of emergency supplies and common services are in place.
- So far deliveries are done to various districts mainly through tared roads, so no accessibility challenges.
- UNICEF is continuing to drill boreholes in various districts, but citing the liquidity challenges that has increases the lead time to get some of the material by between 2 – 3 weeks.
- UNICEF has pre-positioned the stocks for the required pipes including slabs.

iii. **PLAN INTERNATIONAL**
- LSA programme is continuing in Chirumhanzu and Chiredzi districts which will end 31-March-2017.
- Some areas doing direct deliveries for the MAM programme in Chipinge and Chirumhanzu while some in the same district are getting cash.
- Challenges of accessibility in Chiredzi and now using alternative routes for some of the areas.
- With the on-going incessant rains, if helpful, Plan International to look at possibilities of positioning food across Rutenga.

iv. **CARE INTERNATIONAL**
- CPT Programming activities ongoing.
- Flash floods affected beneficiary registration in some areas.
- Cash programme ending in March.
- Has enough commodities (sorghum and lintels) to meet its requirements.
- Has transport constrains as some of the hired vehicles were not performing to standard.
- Citing liquidity challenges, which has increased the lead time for IT equipment.
- Lead time for protective clothing for riders gear has increased and now limited to local market as SI 64 impact is taking effect restricting importations.
- As a contingent plan, CARE will store fuel in tanks in Masvingo.
- Was advised to get in touch with the responsible authorities / organisations (e.g ZERA) on the legislation and standards for storing fuel.

v. **UMCOR**
- LSA Programmes going on in Mutoko and UMP and the CP has a warehouse in Mrewa to cater for both districts.
- MAM programme in Makonde Kariba and Binga.
- In Binga WFP is doing direct deliveries.
- Current challenges are on flash flooding in some of the districts and had to relocate some FDPs.
- UMCOR has a programme to drill boreholes.
- Procurement of vehicles and motor bikes now faced with challenges since the introduction of the CVR and Government vehicle registration process.
- Fuel availability not a challenge as the partner is utilizing the smart card facility.
- Has a contract for fuel for Kariba.

vi. **WORLD FOOD PROGRAM**
- Has sufficient warehousing and transport capacity.
- Plans to adjust warehouse space to meet additional requirements in place and this has been done as needed.
- In some areas trucks are getting stuck in the mud which has affected the turnaround times of trucks.
- Have resorted to using smaller trucks for some of the areas instead.
- Logistics Service Provision to UN Agencies and Partners still going on.
- Contingency Plan for fuel together with other UN Agencies still to be finalised.

vii. WASH & HEALTH SECTOR
- Typhoid still raging on and have a coordinated National Rapid Response Team (NRRT) in place.
- Drafted a Typhoid operational plan based on the thematic areas with logistics sector having a cross cutting effect.
- A ministerial Committee including all stakeholders has been established.
- Consultants engaged
- Areas requiring attention:
  i. Water supply.
  ii. Waste management.
  iii. Water treatment.
- The Health Sector agreed on typhoid and Cholera management which will be based on risk factors:
  i. The expected case load is increasing although a change has been noted in the environment but the risk factors still remain.
  ii. Twenty three (23) districts have been identified and the NRRT to respond immediately even if one (1) case of cholera has been reported.
- WHO has a storeroom at Parirenyatwa Hospital and a 7MT trucks that can be used for deliveries.
- Requested organisations present to come up with preparedness measures for warehouse mapping, transport, (on road accessibility) and storage facilities.

viii. ISSUES WHICH CAN HAVE A POSSIBLE IMPACT ON SUPPLY CHAIN ACTIVITIES
- **Contingency plan for fuel** – Fuel shortages may affect delivery of emergency food and non-food items. UN Agencies are working on an LTA for provision of fuel in case there are shortages in the country (contingency plan). Challenges noted with some of the suppliers which require cash upfront for bulk fuel at the prevailing rate. At some service stations a pricing system now in effect for cash, RTGS, ECOCASH, plastic money. When buying at some fuel service stations there is a lower price for cash customers and a higher one for those to buy using swipe cards or ECOCASH.
- **Bond notes and liquidity challenges** – accessing cash is still a big challenge for everyone. The daily withdrawal limits are not enough to cover operational requirements for many (some being as low as $50 per day from the ATM). Employees of some service providers are spending more time in bank queues. The liquidity challenges may culminate into food shortages.
- **Supply chain costs** – the current fuel and cash challenges have caused notable changes especially on payment terms e.g. requests for cash up front and the mode of payments.

E. A.O.B
- With no other issues to be discussed the meeting ended.

**CONTACTS**

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