A. WELCOME AND INTRODUCTION
The chair welcomed the participants and introductions were done. Thereafter, the below issues were discussed:

B. MATTERS ARISING FROM THE PREVIOUS MINUTES
The minutes of the previous meeting were adopted, with no objections.

C. ACTION POINTS

- The LSWG minutes to be posted on the Logistics Cluster website
- UNICEF to share its transport rates with WFP.
- Organisations to come up with preparedness measures in relation to cash challenges and anticipated fuel shortages.
- The Supply Chain focal persons, from different organisations, to liaise with their Programme colleagues on the possible interventions to anticipated floods.
- Organisation to be prepared of any transport challenges following the expected flush floods countrywide, and deteriorating infrastructure.
- Plan International to give full update on malaria activities going on in various districts in the next meeting.

D. OPERATIONAL UPDATES FROM ORGANISATIONS PRESENT

i. PLAN INTERNATIONAL
- Food for Assets (FFA) programme ended on 30-November in Chiredzi
- Lean Season Assistance, in Chiredzi and Tsholotsho districts is ongoing, and expected to end of Dec-16 although there is possible extension.
- The Health and Nutrition programme in Mutasa is ongoing.
- Cash Based Transfers (CBT) in Chirumhanzu ongoing, with some cash challenges being experienced.
- WFP is providing secondary transport in Chiredzi District. Due to the accessibility challenges, Plan International has written to WFP requesting the use of alternative (longer) routes since most traditional (shorter) routes are no longer accessible.
- Plan International is also doing Malaria Control activities in Mwenezi.

ii. MSF HOLLAND
- HIV & AIDS activities.
- Cancer screening programmes
Meeting Minutes
Harare, Zimbabwe – 08 December 2016

- Mental health activities in Prisons.
- Supports psychiatric nursing or mental health nursing at Harare Hospital.
- Sometimes experience s delays in transportation and clearing of supplies.

iii. **UNFPA**
- Reproductive health programmes
- Refurbishment of maternity waiting home in hospitals.
- There is a signed MoU with WFP for food distribution to expecting mothers, and GBV and El Nino survivors.
- The organisation is receiving medical supplies, and are stored at NatPharm and WFP warehouse.
- The distribution of medical supplies, by different organisations, will be harmonised so as to reduce transport costs due to consolidation of deliveries.
- No challenges are being experienced so far.

iv. **UNICEF**
- Responded to cholera outbreak in Mwenezi District in November 2016 by sending emergency supplies. The supplies include soap, buckets, jerry cans and water purification tablets.
- UNICEF has emergency stock at its Harare warehouse. This includes soap, water purification tablets, rigid jerry cans, buckets, water testing equipment and consumables, water maker sachets etc.
- There is prepositioned stock with City Councils and partners like Christian Care.
- Signed long term agreements (LTAs) with 8 transporters to respond when need arises. There are also other LTAs for suppliers of emergency supplies to reduce the procurement turnaround time when the items are needed.
- For offshore items, UNICEF has an emergency order facility where supplies can be shipped within one week.
- Currently sending supplies to Tongogara Refugees Camp in Chipinge (UNHCR)

v. **CNFA (AMALIMA)**
- Child health and nutrition, and lactating mothers feeding programme in Bulilima, Mangwe, Tsholotsho and Gwanda districts. The programme is ending 21 December 2016.
- There are also FFA programmes going on in Bulilima, Mangwe, Tsholotsho and Gwanda districts.
- Received 2,400 MT of Sorghum.

vi. **WORLD FOOD PROGRAM**
- Currently receiving food commodities from Beira, Durban and Zambia.
- Convoys from Zambia are now done daily, hence more food is being received in the country.
- Recently increased warehouse space in Harare and Bulawayo. There are plans to increase storage space for Masvingo.
- There is over 18,000MT of food commodities in country.
- Transport capacity is adequate.
- WFP offers logistics services (transport, warehousing, clearing etc.) to interested organisations.
- The CO is working with other UN Agencies on the contingency plan for fuel.
- There are some liquidity challenges but no case has been reported by service providers so far.
- **Challenges**: Some areas are hardly accessible during this current rainy season;

vii. **USAID**
- Commented on the steps being taken by some organisations regarding contingency plan for fuel.
- Requested organisations present to come up with preparedness measures for transport challenges (road accessibility) and storage facilities in the event of case load increase.
Organisations were also requested to come up with intervention modalities in the event of anticipated floods.

viii. POSSIBLE IMPACT ON SUPPLY CHAIN OPERATIONS

- **Contingency plan for fuel** – Fuel shortages may affect delivery of emergency food and non-food items. UN Agencies are working on an LTA with TOTAL, for provision of fuel in case there are shortages in the country. Other organisations to share their contingency plan in the next meeting.
- **Bond notes and liquidity challenges** – currently accessing cash is a big challenge for everyone. The daily withdrawal limits are not enough to cover operational requirements for many. Employees of some service providers are spending more time while in bank queues. The liquidity challenges may culminate into food shortages.
- **Supply chain costs** – the current fuel and cash challenges seem to be causing some supply chain challenges such as changes in payment terms (e.g. some requesting cash upfront or half down), mode of payments (e.g. RTGS, cash, ECOCASH, plastic money etc.).

E. A.O.B

- There were no other issues to be discussed, and the meeting ended.
- Next Logistics Sector Working Group Meeting was scheduled for 26 January 2017 in Zambezi Room, WFP Office Harare, 1500hrs to 1600hrs

CONTACTS

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<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tendai Hamandishe</td>
<td>Head of Logistics</td>
<td>Harare</td>
<td><a href="mailto:tendai.hamandishe@wfp.org">tendai.hamandishe@wfp.org</a></td>
</tr>
<tr>
<td>Andrew Chimedza</td>
<td>Logistics Associate</td>
<td>Harare</td>
<td><a href="mailto:andrew.chimedza@wfp.org">andrew.chimedza@wfp.org</a></td>
</tr>
</tbody>
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