Chair: OIC Logistics - WFP Zimbabwe
Participants: 1. WFP 2. PLAN INTERNATIONAL 3. SAVE THE CHILDREN 4. UMCOR

Agenda:
- Welcome and Introductions
- Matters arising from the previous minutes
- Action points
- Operational updates from the various organizations
- A.O.B

A. WELCOME AND INTRODUCTION
The chair welcomed the participants and introductions were done. Thereafter, the below issues were discussed:

B. MATTERS ARISING FROM THE PREVIOUS MINUTES
The minutes of the previous meeting were not adopted since most of the stakeholders were absent. It was agreed that an e-mail regarding adoption of minutes will be circulated to absent stakeholders.

C. ACTION POINTS
- Newsletter – WFP to initiate and circulate a template to be reviewed by partners on the activities they are involved, expectations and details to be covered. The information will later be consolidated into a newsletter.
- Attendance to the LSWG meetings is gradually falling with the current meeting having only 4 partners WFP included. There is need to urgently find out why others are not participating. WFP to circulate to all stakeholders, an evaluation form on views, concerns and suggestions on the LSWG meetings.
- Stakeholders encouraged to put in place contingency plans for the rainy season since some areas may become inaccessible due to effects of weather and the poor infrastructure.
- There is so much uncertainty on the bond notes introduction by the RBZ, and this may have effects on humanitarian logistics and the programmes affecting the liquidity situation as well as essential services and fuel supply. Stakeholders were encouraged to put in place contingency plans and strategies to address logistical challenges that may arise in case the economic situation deteriorates.

D. OPERATIONAL UPDATES FROM ORGANISATIONS PRESENT

i. PLAN INTERNATIONAL
- FFA in Chiredzi ending November, 2016
- Food distribution in Chiredzi (LSA), Tsholotsho (LSA), Mutasa (Health and Nutrition) ongoing.
- Cash Based Transfers (CBT) in Chirumhanzou ongoing but facing cash challenges
- The Secondary contracting for Chiredzi is still to be finalised, but working with WFP to address the challenge.

ii. UMCOR
- Food distribution, under lean season UMP district completed for October cycle.
- Binga (PAC) and Kariba (LSA) and Mutoko distributions are ongoing for Oct.
- FFA on construction of a dam started late. A temporary storage water tank to be constructed to alleviate water shortage currently experienced, to speed up the project.
- ZRBF registration completed. Project to run for the next 3 years as a consortium.
- No logistical challenges experienced as yet.
iii. **SAVE THE CHILDREN**

- Save the Children moved 122.82 MT of food for emergency school feeding programme (ESFP) in Binga, for October 2016.
- Minor challenges were experienced in warehouses – lighting and related issues.
- Working on improving the warehouses.
- Rehabilitation of water points in Binga and Kariba. Assessments were done in collaboration with DDF.
- Procurement of materials for rehabilitating the water points is under way. Works to start in November, 2016.

iv. **WORLD FOOD PROGRAM**

- Pipeline breaks – no more pipeline breaks. Half of the requirements have been moved. 95% stocks for November, 2016 have been received
- Transport capacity is adequate.
- Warehouse capacity – there is need to increase space in view of the quantity of commodities coming into the country. Situation being reviewed.

In general, there were no logistics challenges raised by the partners which needed concerted efforts to resolve, as operations were reported to be going on smoothly.

**E. A.O.B**

- A concern was raised on the inconsistency or absence of some partners in attending the monthly meetings. WFP informed the participants that most of the partners had been engaged and were aware of the meeting. Some of the possible reasons raised for poor turnout was attributed to increased operational activities going on. WFP is to engage the partners once more or carry out a survey to find out reasons why some partners are not attending the LSWG meetings consistently.
- Partners were also encouraged to have contingency plans for the economic situation and how it may impact upon logistical operations and any risks that may be identified in view of the anticipated introduction of the bond notes.
- It was suggested consultations may be required, if possible, for the FFA programme be given a longer life of implementation, e.g. to run from April to November, to allow adequate time to complete and review the projects. A question was posed on whether WFP would have an option for cost extension. The response was that the partner can engage WFP bilaterally for affected FFA projects. The WFP Programme Unit in consultation with all stakeholders, depending on the justification, availability of funds, and the circumstances, a decision will be reached on the way forward.

**Next Logistics Sector Working Group Meeting will be held in Zambezi Room, WFP Office Harare, on Wednesday, 30th November from 15.00hrs to 16.00hrs**

**CONTACTS**

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