LOCATION: Maiduguri, Borno State, Nigeria

DATE: 1 November 2016

CHAIR: WFP


ACTION POINTS:
- Circulate latest OCHA access template and map
- Circulate customs regulations document from INGO Forum (Logistics Sector)
- INGO Forum to take the lead on identifying an INGO co-lead (INGO Forum/Logistics Sector)
- Organise a meeting for Humanitarian Response Plan (HRP) 2017 and common storage outside Maiduguri with interested partners (Logistics Sector)
- Re-circulate SOPs template to be used by partners (Logistics Sector)
- Communicate all assessments and new location targets to UNHAS (ALL)

Ongoing
- Support UNHAS in consolidation of air cargo to ensure predictability

AGENDA:
1. Introduction
2. Logistics Sector Support - Operations Update
3. Logistics Sector Service: Common Storage
4. Supply Chain
5. Access, Cargo Movement & Civil/ Military Coordination
6. UNHAS
7. Any Other Business (A.O.B.)

1. Introduction
- Roundtable introductions.
- Agreement on proposed agenda.
- Follow up of Action Points from the last meeting held on 04 October 2016:
  o Suppliers list to be shared with Logistics Sector for dissemination to a broader audience
  o Logistics Sector Co-Lead asked again for pipeline communication to ensure adapted common storage capacity
  o Logistics Sector Co-Lead highlighted the need to have the skype group used actively for fluid and timely communication

2. Logistics Sector Support - Operations Update
- Logistics Sector Co-Lead met with the director of joint services from the Ministry of Interior (MoI) last week in Abuja, separately from the National Coordination meeting.
The Mol is developing their operational plan which will be shared soon. The Logistics Sector Co-Lead will share the operational plan of the Mol when finalized and will continue to liaise with the Ministry on a regular basis.

The Logistics Sector Concept of Operations has been shared with the Logistics Sector Lead. Some direction has been shared:
- Secured cargo movement from entry points (ports, Abuja, etc.)
- Participation to increase security of humanitarian warehouses in North-East Nigeria.
- Facilitation of Customs procedures through the inter-ministerial task force.

The HRP is an on-going process. An ad hoc meeting should be organized in the coming days with interested partners to define priorities and objectives for the Logistics Sector in 2017. Outcomes will then be shared with the entire community.

After multiple meetings with donors in Abuja, some funding opportunities exist to support Logistics Sector activities. Logistics Sectors Co-Lead will inform partners about any new developments on this matter.

3. Logistics Sector Service: Common Storage

As already stated in the past month, and due to the limited capacity of WFP to support the Logistics Sector common service, only one partner in Maiduguri, Premiere Urgence International (PUI), positioned itself to ensure the provision of the service.

Partners officially agreed on the selection of PUI to manage the common storage facility on behalf of the Logistics Sector.

It has been agreed that a presentation of the project and the modalities of use of the service should be planned in the coming weeks.

4. Supply Chain

Partners were reminded about communicating regarding their supply pipeline, in order for the Logistics Sector to better understand and address storage needs. This information is also required for national level coordination in Abuja.

Partners have also been requested to share their list of suppliers for broader consolidation and the benefit of the humanitarian logistics community. The Logistics Sector Co-Lead proposed to compile individual information into a more comprehensive template.

5. Access, Cargo Movement & Civil/ Military Coordination

OCHA presented a new tool for access constraints consolidation which will complement the Access Constraints Maps regularly shared.

An SOP template has been presented to all partners to ensure comprehensive visibility on weekly planned movements. It has been requested that partners respect the deadlines for request and movements notifications.

A greater effort in coordination is needed from the humanitarian community to maintain positive relation with military forces.
6. UNHAS

- The Chief Air Transport Officer (CATO) will inform both the UNHAS user group and the Logistics Sector soon of the decision regarding the suspended helicopter operations.
- The CATO also reminded partners about the UNHAS SOPs, and the necessary flexibility and reactivity needed for both cargo and passengers movement.
- Air cargo movements are low in the past weeks – it was highlighted to partners that an empty helicopter can carry up to 800 kg when flying back to destinations for personnel pick up. The CATO emphasized the need for partners to contact him directly for booking requests and to respect the requests made for both cargo and passengers.
- Partners should also coordinate internally to ensure reception of cargo in each location.
- The Logistics Sector Co-Lead proposed support to UNHAS to develop a consolidation tool for better use of available assets and strengthened coordination among partners on the ground.
- Finally, the CATO highlighted the urgent need for all users to have focal points based in Maiduguri, as well as Abuja, to ensure timely and flexible information sharing in the field.

7. Any other Business (A.O.B)

- The Sector Co-Lead proposed to move the coordination meeting to Thursdays at 10:00am in order to compile movement notifications and escort requests at the same time. Partners should see if it will not conflict with other meetings. A decision will be taken at the next meeting.
- The next Logistics Working Group meeting is scheduled to take place on 15 November 2016.

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