Meeting Minutes, 12 September 2019
Maiduguri, Nigeria

LOCATION
Maiduguri, Nigeria - OCHA Office

DATE
12 September 2019

CHAIR
Logistics Sector

PARTICIPANTS
ACF, FHI 360, IMC, IRC, MSF-Spain, Solidarités International, Social Welfare Network Initiative (SWNI)

ACTION POINTS
• Logistics Sector to share contract template and price list for using recovery services through The National Union of Road Transport Workers Borno State Council (NURTW).
• Partners to share cargo movement-related issues with Logistics Sector, INGO forum or International NGO Safety Organisation (INSO).
• Partners to obtain clearance for all humanitarian cargo leaving Maidiguri regardless of destination to avoid blockages or delays at checkpoints.

AGENDA

1. Introduction and previous action Points
2. Civil/Military Coordination
3. Common Storage
4. Cargo Movement Issues
5. Recovery Service
6. AOB

1. Introduction and Previous Action Points

• The Logistics Sector is currently receiving a surge of requests for Mobile Storage Unit (MSU) loans.
• The Logistics Sector can coordinate humanitarian convoys to Damboa on request from partners.
• The common storage facility at Banki has reopened after a temporary closure.

2. Civil-Military Coordination

• The new online cargo movement notification form has been rolled out and has so far been successful.
• Partners are reminded that cargo movement notification forms are to be submitted by COB on Wednesdays (two hard copies).
• Partners were advised to ensure that all trucks and vehicles moving cargo have an approved partner cargo movement form, a correspondence coverage letter from the Theatre Command and Seventh Division, waybills and clearly displayed visibility items of the organisation. Partners were also reminded to ensure that trucks leave on the planned date to avoid delays at the checkpoint.
• Partners are requested to ensure that drivers have, at a minimum, mobile phones for emergency communication.
Road access
- North route accessible without escort until Monguno.
- North West route accessible without escort until Damasak.
- West route accessible without escort.
- South West route to Damboa is still closed.
- South route is accessible without escort until Banki Junction, where after there is a daily escort available to Banki.
- East route is accessible with escort to be confirmed until Dikwa. Separate escorts to be confirmed from Dikwa to Ngala. Some vehicles are reported to have made it to Rann.

3. Common Storage

Facilities Update
- Monguno operated by Solidarités International:
  - One additional MSU has been requested by Solidarités International.
- Banki operated by INTERSOS:
  - Temperature-controlled MSU has been installed. Discussions have been concluded with the IOM hub agreeing to supply electricity during the day while discussions about finding an alternative source of power during the night are ongoing.
  - The storage capacity has been increased to 640m$^2$ from 560m$^2$.
- Bama operated by INTERSOS:
  - No update
- Ngala operated by INTERSOS:
  - No update
- Damasak operated by ACTED:
  - The storage capacity has been increased to 640m$^2$ from 320m$^2$.
- Dikwa operated by ACTED:
  - Preparations are ongoing for the delivery of the temperature-controlled storage.
  - An additional 24m x 10m MSU has been requested.

4. Cargo Movement Issues

- Following a change in structure, new regulations are expected to be put in place for cargo movements. The Logistics Sector has so far received the following information on new changes:
  - There will be an increased restriction in the movement of fuels.
  - Third party contractors will be closely monitored.
  - There will be stipulated controls on cash transfer/voucher/mobile money vendors.
- Partners are encouraged to share cargo movement-related issues with the INGO forum, INSO or the Logistics Sector.
5. Recovery Services

- The Logistics Sector has developed a standardised contract for using recovery services through The National Union of Road Transport Workers Borno State Council (NURTW). Partners are however not obliged to use the service if they have other means for recovery services.
- Partners wanting to use the recovery service are required to establish a bilateral agreement directly with NURTW. Partners are not obliged to use the exact format of the contract developed by the Logistics Sector and are free to adapt it to accommodate their organisational needs and standards.
- The recovery service negotiated with NURTW within the standardised contract includes empty truck, labourers, recovery vehicle, satellite phone and satellite tracker.
- Costs will be on a per truck basis which will be shared by the Logistics Sector.

6. AOB

- One partner enquired if cargo clearance is required for transporting items to Yobe. The Logistics Sector suggested that humanitarian cargo leaving Maiduguri should be accompanied by the cargo clearance form to avoid delays or blockages at checkpoints.

_The next Logistics Sector coordination meeting is scheduled for Tuesday, 24 September 2019, time and location to be confirmed._

**Contacts**

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**Service Requests**

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