
LOCATION	Maiduguri, Nigeria - OCHA Office
DATE	2 July 2019
CHAIR	Logistics Sector Coordinator
PARTICIPANTS	ACF, ACTED, ALIMMA, CHAD, COOPI, CRS, DRC, FHI 360, INTERSOS, IOM, MSF, NRC, Solidarités International, SWNI, UNHCR, Young AID.
ACTION POINTS	<ul style="list-style-type: none">• The Logistics Sector to continue to liaise with Theatre Command and the Seventh Division to address humanitarian cargo movement challenges and then update partners.• The Logistics Sector to organize refresher training on Civil-Military Coordination and Cargo Movement Notifications Form (CMNF) procedures in conjunction with INGO forum.• The Logistics Sector to coordinate humanitarian convoys to Damboa.• Partners to submit their movement notifications forms to the Logistics Sector by COB Wednesdays.
AGENDA	<ol style="list-style-type: none">1. Introduction and Previous Action Points2. Civil/Military Coordination3. Common Storage4. Damboa Response Update5. Civil/Military Training6. AOB

1. Introduction and Previous Action Points

- The Logistics Sector conducted a series of meetings with the Seventh Division and Theatre Command to address humanitarian cargo movement challenges.
- Partners to sign a Memorandum of Understanding with INTERSOS to use parking facility at Banki.
- The Logistics Sector is currently consolidating the vendor list received from different partners. The consolidated version will be shared among partners once finalized.

2. Civil-Military Coordination

- Military operations south of Maiduguri and the wider Lake Chad basin are ongoing. There is a potential for delays, movement restrictions, road closures and cancellation of escorts affecting partners.
- A new format has been introduced for the cargo movement notification form.
- Partners are kindly advised to ensure that all notifications requested on behalf of their vendors are used strictly according to the approval procedures. Similarly, partners are reminded to ensure that their movement notifications forms are submitted to the Logistics Sector by COB on **Wednesdays**.

Road access

- North route accessible without escort until Monguno.
- North-West route accessible without escort until Damasak.
- West route accessible without escort.
- South West Route to Damboa has been under closure due to ongoing operations. Military escorts for humanitarian cargo are arranged every three weeks. The next escort will be on 19 July.
- South route is accessible without escort, except for Banki where daily escort is available.
- East route is accessible with escort to be confirmed until Rann. However, as peak rainy season is approaching (estimated end of July) Rann will be inaccessible (estimated until mid-September subject to weather conditions). Partners are advised to plan accordingly. Collection point for Rann transit is at trailer park Ngala.

3. Common Storage

Facilities Updates

- **Monguno** operated by Solidarités International:
 - Preparation ongoing for temperature-controlled storage.
- **Banki** operated by INTERSOS:
 - Space is available at the warehouse for overnight parking, however, agencies must sign an MoU with INTERSOS before using this. Partners can use the facility to park their organisation's vehicles at their own risk, and vehicles must be removed by 7:30 AM every day to allow trucks to enter the site.
 - Preparations are ongoing for temperature-controlled storage.
 - Loading and off-loading service is available, provided it's done inside the storage compound.
 - MSF to use the storage facility.
- **Bama** operated by INTERSOS: No update
- **Ngala** operated by INTERSOS:
 - Currently experiencing a surge of requests for storage. Partners are kindly asked to submit SRFs as early as possible and with as accurate information as possible. Partners are also urged not to deliver cargo until an SRF has been approved. The Logistics Sector is looking into the possibility of additional storage.
- **Damasak** operated by ACTED: No Update
- **Dikwa** operated by ACTED:
 - Loading and off-loading services are available, provided it takes place inside the storage compound.

4. Damboa Response Update

- Damboa-Maiduguri road is still closed.
- The Logistics Sector has been actively coordinating convoys. Since the last meeting:
 - 14-June-2019 – 28 vehicles
 - 28-June-2019 – 11 vehicles
- The next anticipated convoy is 19th of July.

Partners are reminded to submit all documentation and communicate early.

5. Civil/Military Training

- The Logistics Sector in conjunction with the INGO Forum will be hosting a refresher training on Civil-Military Coordination and Cargo Movement Notifications Form (CMNF) procedures. This training is meant for Logistics Staff as well as country and field management. Details of the training are as follows:
 - Date: 5th July 2019
 - Time: 10:00 AM.
 - Location: Mercy Corps Office, Maiduguri
- Partners are requested to send RSVP to INGO forum directly keeping the Logistics Sector in copy.

6. AOB

- Partners expressed a need for more frequent coordination meetings with the military - at least once a week.

The next Logistics Sector coordination meeting is scheduled for Tuesday, 16 July 2019. Time and location to be confirmed.

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