Meeting Minutes, 21 May 2019
Nigeria

LOCATION
OCHA Compound, Block A conference room.

DATE
21 May 2019

CHAIR
Logistics Sector Coordinator

PARTICIPANTS
CRS, ETS/WFP, FHI 360, IOM, INTERSOS, Première Urgence Internationale, SIF, Solidarités International, SWNI, WHO.

ACTION POINTS
• Partners (DRC, NCA, MDM & PUI) to fast-track the removal of their cargo from the common warehouse before 25 May.
• Partners to sign the memorandum of understanding with INTERSOS to use Ngala storage facility.
• Partners who want to use Rann common storage should liaise with TdH directly, keeping the Logistics Sector in copy.
• The Logistics Sector (on behalf of Action Against Hunger) to look for companies for solar electrification in Borno and would require partners’ support in disseminating the information to their contacts.

AGENDA
1. Introduction and Previous Action Points
2. Civil-Military Coordination
3. Storage Services Updates
4. AOB

1. Introduction and Previous Action Points

• Première Urgence Internationale allowed partners’ daily workers for their cargo loading.
• Logistics Sector has finalised the rainy season contingency plan and shared with OCHA.
• IMC did not get back to the Logistics Sector on their market price survey plan.
• Four organisations have not yet released their cargo from PUI common storage — deadline for the release is on 25 May 2019.
• Only four partners have signed MOU with INTERSOS.
• Logistics Sector issued a letter to HQ 7 Division to increase escorts on the East route. The escorts towards Rann have improved.

2. Civil-Military Coordination

Road access
• North route is accessible without escort until Monguno.
• North-West route is accessible without escort until Damasak.
• West route is accessible without escort.
• South-West route is accessible with escort to be confirmed. However, the route has been under closure since 2 May 2019 due to ongoing operations.

• South route is accessible without escort, except for Banki where daily escort is available and those moving beyond Pulka, escort is needed up to Gwoza - which is available twice a day.

• East route is accessible with escort to be confirmed until Rann. For those proceeding to Rann, escort is available twice a week and collection point is at trailer park Ngala.

• Transportation of fertilizer: Military has expressed security concerns over the movement of fertilizer within the Theatre Command as fertilizer is being used by AOGs in making explosives. Hence, any organisation planning to transport fertilizer should share their distribution plan (location, quantity, and type of fertilizer) with the Logistics Sector so as to coordinate with the military at the Theatre and the field commanders.

• Military operations are ongoing and there will be an increased risk of events causing delays and cancellations of scheduled movements.

• The Logistics Sector reminded partners to ensure that all trucks and vehicles have visibility, vehicle documents are intact, cargo movement forms are accompanied by waybills, and staff carry their ID cards at all times.

3. Storage Services Updates

Common Storage Facilities Updates

• Maiduguri operated by Première Urgence Internationale (PUI):
  - Four organisations (DRC, NCA, MDM & PUI) are yet to release their cargo from the storage facility. Partners were reminded to release their cargo by 25 May.

• Monguno operated by Solidarités International:
  - Partners are experiencing a delay in response to their request from RITA Global.
  - One MSU 6.5*8 m has been installed for the timber shed.
  - Logistics Sector is working with SI for the planned expansion of the temperature-controlled storage.

• Banki operated by INTERSOS:
  - Groundwork in the storage facility is ongoing.
  - Logistics Sector is working with INTERSOS to establish a temperature-controlled storage in Banki.

• Bama operated by INTERSOS: No Update

• Ngala operated by INTERSOS:
  - Few partners signed MOU.

• Damasak operated by ACTED: No update.
• **Dikwa** operated by ACTED: No update.

• **Rann:**
  - One MSU is loaned to TdH and so far two organisations have approached TdH about use of the MSU. Organisations needing storage in Rann should contact TdH directly, keeping the Logistics Sector in copy.

**Temperature controlled storage**

• WHO approached the Logistics Sector expressing the need for temperature-controlled storage at the LGAs but no pipelines were shared by partners.

• The Logistics Sector will need the partners’ pipeline information to be able to act upon the needs expressed.

• Temperature-controlled storage available in Monguno - Logistics Sector is working with SI for the extension of the facility based on need.

• Temperature controlled storage at Banki: FHI 360 expressed the need but no other partners have shared the pipeline.

4. **AOB**

• Moving forward in 2019, the Logistics Sector will provide training on logistics and warehouse management, MSU/Prefab set up, GIS, and cargo movement handling operations

• Action Against Hunger is looking for companies for solar electrification in Borno and would require Logistics Sector support in disseminating the call for interest with the Logistics Sector partners. Partners with information can write to ACF at dhodlog@ng-actionagainsthunger.org

*The next Logistics Sector coordination meeting is scheduled for Tuesday, 4 June 2019. Time and location to be confirmed.*

**Contacts**

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