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<b>LOCATION</b>	OCHA Compound, Block A conference room.
<b>DATE</b>	30 April 2019
<b>CHAIR</b>	Logistics Sector Coordinator
<b>PARTICIPANTS</b>	ACF, CAID, CRS, DRC, IMC, INTERSOS, IRC, NRC, SIF, Solidarités International, SWNI WHO, Young Aid International, ZOA.
<b>ACTION POINTS</b>	<ul style="list-style-type: none"><li>• Logistics Sector to follow up with Première Urgence Internationale concerning access authorisation for partner's daily workers for their cargo loading in.</li><li>• Logistics Sector to finalise and share the rainy season contingency plan with partners.</li><li>• Partners who want to make use of Rann common storage should liaise with TdH directly, keeping the Logistics Sector in copy.</li><li>• International Medical Corps to liaise with the Logistics Sector on their market price survey plan.</li><li>• Partners are to release their cargo from the PUI managed warehouse by 20 May.</li><li>• Partners to sign MoU with INTERSOS to assess the storage facility in Ngala.</li><li>• The Logistics Sector to share a plan to deliver Humanitarian Cargo Notification Form Instructions training.</li><li>• The Logistics Sector to highlight escorts needs during next civil-mil coordination meeting.</li></ul>
<b>AGENDA</b>	<ol style="list-style-type: none"><li>1. Introduction and Previous Action Points</li><li>2. Civil-Military Coordination</li><li>3. Storage Service(s) Update</li><li>4. AOB</li></ol>

## 1. Introduction and Previous Action Points

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- The Logistics Sector will share the plan to deliver Humanitarian Cargo Notification Form Instructions training.
- Première Urgence Internationale held a meeting with service users and have asked each to schedule a release date to facilitate the release of the cargo from the warehouse.
- No request from partners to date for the preposition of cargo in deep field locations.

## 2. Civil-Military Coordination

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### Road access

- North route accessible without escort until Monguno.
- North-West route accessible without escort until Damasak.
- West route accessible without escort.

- South-West accessible with escort to be confirmed.
- South route is accessible without escort, expect for Banki where daily escort is available and those moving beyond Pulka where there is the need for escort up to Gwoza - which is available twice a day.
- East route is accessible with escort to be confirmed until Rann.
- The Logistics Sector – on behalf of partners – will raise the lack of escorts or cancellations at the next Civil-Military coordination meeting.
- The Logistics Sector reminded partners to ensure that all trucks and vehicle have visibility, vehicle documents are intact, cargo movement forms are accompanied with waybills, and staff carry their ID card all the time.

### 3. Common Storage

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#### Facilities Updates

- **Maiduguri** operated by Première Urgence Internationale (PUI):
  - PUI held a meeting with all the service users on 29 April. Partners were asked to schedule a release date to facilitate the release of the cargo from the warehouse.
  - The Logistics Sector urged partners to release their cargo by 20 May and avoid waiting until the last week.
- **Monguno** operated by Solidarités International:
  - The Logistics Sector is planning to install a small Mobile Storage Unit (MSU) 6.5 x 8 m as a temporary solution until the expansion of the existing timber shed in the warehouse is completed. This will also serve as a safe storage space during the rainy season.
  - Solidarités International is planning to have a formal periodic meeting with partners to discuss services, challenges and improvements required. Partners are strongly invited to participate once Solidarités International has sent out the invite.
  - The construction of the kitting area in the common warehouse has been completed. Partners are advised to start using that area for kitting their cargo. Partners are reminded that the cost of daily workers for kitting activities is to be covered by the organisation (the common warehouse managed by Solidarités International is only responsible for loading and offloading cargo).
  - Stabilization of the common warehouse compound is nearing completion so as to provide more easy access to the incoming trucks in the warehouse.
- **Banki** operated by INTERSOS:
  - Space is available at the storage. Partners are encouraged to make full use of it.
  - Currently INTERSOS is working on upgrading the compound for the rainy season. Trucks cannot access the compound and must be parked outside.
- **Bama** operated by INTERSOS:

- Space is available at the storage. As only few are using the storage space, partners are requested to share their need for the storage in Bama with the Logistics Sector.
- **Ngala** operated by INTERSOS:
  - Space is available at the storage. Partners should ensure they share their pipeline for prepositioning for the rainy season with the Logistics Sector.
  - Partners currently using the facility should sign a MoU with INTERSOS.
- **Damasak** operated by ACTED: No update.
- **Dikwa** operated by ACTED: No update.
- **Rann:**
  - The Logistics Sector Team visited Rann on 27 April to assess the damaged MSUs. Two MSUs belonging to WFP were repaired.
  - Today 30 April, the Logistics Sector Technician travelled to Rann to fix an MSU loaned to Terre des Homme (TdH). TdH is willing to share the storage space with partners. Any partners needing temporary storage in Rann can contact TdH directly.

## 4. AOB

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- WHO has approached the Logistics Sector expressing the need for temperature-controlled storage at the LGAs but no pipelines were shared by partners. The Logistics Sector will need the partners' pipeline information to be able to action upon the need expressed.
- FHI360 expressed the need for the Logistics Sector to provide temperature-controlled storage containers for the Banki facility.
- The Logistics Sector is working on training service users on basic cargo handling, accounting and filling of RITA forms at the LGA Level. Interested partners can approach the Logistics Sector at [richie.bhattarai@wfp.org](mailto:richie.bhattarai@wfp.org).
- The Logistics Sector has proposed to partners to hold a MSU dismantling and setting-up training scheduled for the last week of May.

***The next Logistics Sector coordination meeting is scheduled for Tuesday, 21 May 2019. Time and location to be confirmed.***

## Contacts

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