LOCATION: Maiduguri, Borno State
DATE: 28 November 2017
CHAIR: Logistics Sector Coordinator


ACTION POINTS
• The Logistics Sector to share an updated version of the supplier contact list.
• The Logistics Sector to circulate the draft Concept of Operations for feedback.
• PUI to launch an online survey to support designing the strategy for the Inter-Agency Logistics Base in Maiduguri in 2018.
• The Logistics Sector to launch a call for proposals for the management of the common storage site in Bama.
• The Logistics Sector will bilaterally reach out to organisations to collect feedback on the use of the recovery service during the dry season.
• The Logistics Sector will share the details on the training on handling dangerous goods with organisations who expressed their interest.

AGENDA:
1. Introduction and Action Points from the last coordination meeting
• The Logistics Sector circulated the results of the Rainy Season Lessons Learned survey via mailing list.
• The Logistics Sector shared the current supplier list (last updated in March 2017) and requested for updates. One organisation provided inputs and an updated version of the list will be circulated shortly.

2. Concept of Operations – amendment
• The Logistics Sector is in the process of extending the WFP internal project document (Special Operation) and the Concept of Operations (ConOps) will be updated accordingly. Apart from updating the background narrative, the ConOps will include the new common storage site in Bama. The Logistics Sector is planning to conduct an assessment mission next week to meet with the LGA Chairman who can facilitate the site identification. The Logistics Sector is still looking for an organisation who is ready to manage the common storage site in Bama.
• The updated draft ConOps will be circulated together with the meeting minutes for feedback.

http://www.logcluster.org/sector/ngr16a
3. Inter-Agency Logistics Base Maiduguri – update from PUI

- The PUI Deputy Field Coordinator gave a presentation on the current activities at the Inter-Agency Logistics Base in Maiduguri: 31 partners are using the storage services but only 21 partners signed the Memorandum of Understanding (MoU). This is mainly due to the fact that the MoU regarding the air cargo transport service was not part of the initial MoU and had to be signed as an amendment to it. PUI has reached out to all concerned partners to finalise the agreements. The presentation can be found attached to these minutes.

- PUI expects that the need for common storage services in Maiduguri will either increase or remain at the same level. The use of the kitting area is increasing, while the temperature-controlled room is almost fully used and the space of the timber shed has been exhausted. PUI will consider expanding the available facilities next year. A training/conference room is being constructed for organisations’ use.

- In order to understand the needs of the users of storage and air cargo consolidation services, PUI will launch a survey to assess the need for expanding facilities and collect feedback from partners.

- The organisations were reminded that the storage is dedicated for temporary use, up to 3 months only.

4. Common storage sites in field locations

- Ngala: the MoU with eHealth Africa regarding the establishment of the common storage site (640 m²) is being finalized.

- Banki: INTERSOS is managing the common storage site (280 m²) on behalf of the Logistics Sector. UNICEF has informed that it might not renew the Mobile Storage Unit (MSU) loan agreement beyond 31 December and in that case, the common storage space may be increased by 240 m².

- Dikwa and Damasak: the Logistics Sector is working with ACTED to establish the storage sites.

- Bama: a call for proposals for managing the common storage site will be launched soon.

- Monguno: Solidarites International is managing the site (1,280 m²) on behalf of the Logistics Sector. Based on the feedback from partners received during the coordination meeting in Monguno in October, food storage will be permitted to ensure the facility meets the needs of organisations.

5. Civil-Military Coordination & Access

- The MoU between WFP and National Union of Road Transport Workers (NURTW) regarding the provision of a recovery service on the Mafa-Dikwa-Ngala route has been extended until 28 February 2018. The service was originally mandated by the Nigeria Armed Forces (NAF) for the rainy season period to facilitate the movement to
Ngala/Rann. However, the military still recommends to utilise the service during the dry season due to continued insecurity and bad trucks condition. It is voluntary for the organisations to use the service provided by NURTW. However, an escort commander can refuse participation in a convoy if a truck is found in a bad condition and/or recovery capacity cannot be proven. ICRC reported that it was denied joining a convoy due to lack of the agreement with NURTW in place.

- UNICEF has raised concerns about the utility of the recovery service during the dry season. The Logistics Sector CivMil Coord Officer will contact each agency/partner to understand each organisation’s perspectives on the recovery service along the eastern route (Maiduguri to Ngala), then identify next steps and propose a way forward in regard to the provision of a shared recovery service during the dry season.

6. New road condition map
- The Logistics Sector has produced a new map illustrating physical access constraints including information on road condition and movement restrictions during rainy season in Borno state. The printed copies were circulated with partners for feedback and a final version will be shared in the coming days.
- The partners are encouraged to contact the Logistics Sector if they need any other logistics-related map. The GIS Officer seconded by iMMap was extended until 30 June 2018.

7. AOB
- The Logistics Sector is organising a second training on how to set up and dismantle MSUs on 4-5 December at the Inter-Agency Logistics Base in Maiduguri. Organisations were invited to nominate candidates by sending full details (name, position, phone number and email address) to karolina.greda@wfp.org by Thursday, 29 November.
- The Logistics Sector will reach out to organisations who expressed interest in participating in the dangerous goods training with further details.

The next Logistics Sector coordination meeting is scheduled to take place on Tuesday, 12 December 2017 at 09:00 at the IOM office, Maiduguri.

Contacts:

Coordinator                  Katja Hildebrand          katja.hildebrand@wfp.org
Roving Logistics Officer    Richie Bhattarai        richie.bhattarai@wfp.org
CMCoord & Access Officer    Stephen McGrory         stephen.mcgrory@wfp.org
Information Management      Karolina Greda          karolina.greda@wfp.org

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