LOCATION: Maiduguri, Borno State
DATE: 13 December 2016
CHAIR: WFP

PARTICIPANTS: ALIMA, IOM, MSF-Spain, Norwegian Refugee Council (NRC), Première Urgence Internationale (PUI), SOLIDARITÉS, WFP, UNHAS, UNOCHA

ACTION POINTS:
1. The common warehouse facility is operational and ready to receive cargo starting 14 December 2016 (Logistics Sector/PUI).
2. Send reminder regarding available seats at the Customs briefing in Abuja on 15 December 2016 (Logistics Sector).
3. Circulate the latest Access Situation matrix (Logistics Sector/OCHA).
4. Provide input to the Borno State Warehouse Capacity map (ALL).

Ongoing:
1. Share transport rates for analysis (ALL).
2. Share road condition information when returning from mission (ALL).
3. Share pipeline info (mt, m³) for better planning of the overall Sector response (ALL).

AGENDA:
1. Introduction
2. UNHAS
3. Common Storage
4. Access, cargo movement and civ-mil coordination
5. AOB

1. Introduction

• Roundtable introductions and agreement on proposed agenda.

• Follow up of Action Points from the last meeting held on 29 November 2016:
  o Circulate invitation for RITA training in Maiduguri on 03 December 2016 – done.
  o Circulate invitation for customs workshop in Abuja on 15 December 2016 – done.
  o Other Action Points are ongoing/pending, see above.

2. UNHAS

• A new fixed-wing flight schedule was issued on 05 December 2016. The number of flights Abuja – Maiduguri have been increased from six to seven. Capacity ex-Abuja is 21 passengers and 250 kg cargo. Yola is being served 3x per week. The schedule is available at: http://www.logcluster.org/document/unhas-nigeria-flight-schedule-decembre-2016

• Two helicopters are operational, each with a capacity of 950 kg. All rotary-wing assets are under ‘daylight’ contract: flying hours are between 08:00h and 18:00h.
• Rapid Response Mechanism (RRM) Teams are requested to plan their activities in back-to-back missions: for UNHAS to drop one team at the location, where the other team is being picked up from, to ensure presence on the ground and better utilisation of the helicopter.

• Reminder: all helicopter flight bookings have to be requested 72 hours in advance. All passengers need to carry their organisations’ ID.

• The Fuel situation remains critical, both in Maiduguri and Yola, due to a supplier shortage.

• A User Satisfaction Survey will be launched soon, to evaluate the current fixed wing schedule and helicopter operations.

3. Common Storage

• The warehouse manager from PUI gave a presentation on the common storage facility in Maiduguri.

• The site is ready to receive cargo starting from 14 December 2016.

• The warehouse has a size of 72mx22m, approx. 1500 m². Including the compound, the total size is 3000 m². There is sufficient space in the compound to set up Mobile Storage Units (MSUs) as/if required.

• The facility is free-to-the-user, but it is for temporary/transit storage only – max 3 months – and not for any long-term use. Initially only Non-Food Items will be stored there.

• PUI is not providing transport, but will provide casual labour for truck on/offloading and registration for all incoming and outgoing goods.

• Organisations planning to make use of the facility were encouraged to participate to the training on the use of the Relief Item Tracking Application (RITA). 16 colleagues from 11 organisations attended the session, which took place in Maiduguri on 03 December 2016.

• These are the next steps for using the common storage service:
  o Before using the storage facility, a MoU has to be signed with PUI. Please contact Juliette Guegan, PUI Warehouse Manager: mai.warehouse.pm@premiere-urgence.org
  o Fill in and submit the Service Request Form (SRF) 48 hours prior any delivery to nigeria.clustercargo@wfp.org : http://www.logcluster.org/document/service-request-form-8
  o The last step is to fill in and submit the Release Order Form (ROF) before dispatching cargo from the facility: http://www.logcluster.org/document/release-order-forum

4. Access, cargo movement and civ-mil coordination
The Access Situation matrix has been updated by OCHA and will be shared together with these meeting minutes.

- The road Maiduguri – Monguno is open and no military escort is required.
- The road Yola – Madagali is open and no escort is required.
- The road Monguno – Baga is reportedly now open, but military escort is required.
- The road Biu – Buni/Damaturu is reportedly not safe, but Biu – Damboa is considered safe.
- The road Konduga – Bama has now been declared a red route (open, but military escort is obligatory).
- Route N1 on the Cameroon side of the border, passing through Mora, has been declared a red route, due to a number of recent attacks in this area. Military escort is required.
- Current priority areas:
  - MSF and WFP: Bama, Pulka, Gwoza
  - ALIMA, NRC and SOLIDARITÉS: Monguno
- The deadline for submission of cargo movement requests to the Logistics Sector remains Thursday morning, because the consolidation of all requests is being presented to the Military Theatre of Command in the afternoon, for their weekly planning purposes.
- All organisations are requested to communicate any cargo movements to the Logistics Sector for consolidation and notification to the military; this also includes movement to areas where no escorts are required.

5. AOB

- Customs briefing session in Abuja on 15 December 2016, hosted by UNICEF and co-chaired by UNICEF and WHO: 16 participants from 10 organisations have confirmed their attendance. The meeting room can accommodate 25 people. Anyone still interested to attend can contact the Logistics Sector Team.
- Website http://www.logcluster.org/sector/ngr16a is now live.
- The date/time of this meeting is not convenient for 1x WHO staff and 1x OCHA staff. Other colleagues around the table are fine with the current arrangements. To be further discussed.

The next Logistics Sector meeting is tbc, but most likely after the holiday period early January 2017.

Contacts:

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