
Meeting Minutes, 10 May 2019

Malawi



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| LOCATION | Blantyre, Malawi |
| DATE | 10 May 2019 |
| CHAIR | Logistics Sector Coordinator, Ministry of Transport |
| PARTICIPANTS | CARE Malawi, Department of Disaster Management Affairs (DoDMA), Oxfam, Project Concern International, Red Cross, UNHCR, Welthungerhilfe, WFP, World Vision. |
| ACTION POINTS | <ul style="list-style-type: none">• The Logistics Sector to share a draft of the transition strategy with partners.• Partners to provide the Logistics Sector with their pipeline reports. |
| AGENDA | <ol style="list-style-type: none">1. Survey Results2. Logistics Gaps, Challenges and Needs3. Mid-term Strategy4. AOB |

1. Survey Results

- The User Feedback Survey was circulated with partners on 29 April and 20 users participated and provided solid feedback and suggestions. The suggestions were discussed during the meeting and the following solutions were implemented:
 - To provide partners with a coordinating and sharing of resources fora, the Logistics Sector would like to request partners to share the locations of assets and resources.
 - Drivers will coordinate directly with the consignees to improve response times. Partners are reminded that if any issues are faced with a driver, they should contact andre.hermann@wfp.org or sarah.alameri@wfp.org to report the troubles faced.
 - To avoid any issues regarding truck sizes, partners have been reminded of the importance of properly filling out the Service Request Form (SRF) and mentioning accurate figures in relation to weight and volume.
- The breakdown of organisation types that took the survey are the following:
 - 70% International NGOs, 15% UN agency, 10% National Authority, 5% National NGOs.

2. Challenges, Gaps and Bottlenecks

- During the meeting, partners were requested to share any logistic-related challenges faced and the feedback was that the situation has improved significantly regarding the availability of commercial transporters and suppliers.

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Road conditions are improving due to the decrease of the water levels and no increase of rates due to competition over assets were reported. Moreover, partners communicated that the last dispatches of relief items will be finalized within the coming two weeks except for one organisation that is planning distributions in either June or July.

- Partners were reminded that for any logistics related issues they can utilize the WhatsApp group and partners for additional information. If partners want to be added to the WhatsApp group, then please feel free to reach out to sarah.alameri@wfp.org.
- Partners were requested to submit their pipeline to ensure visibility and analysis of bottleneck.

3. Mid-Term Strategy

- Due to the decreasing demand of logistics services and challenges, the Logistics Sector will draft a strategy for the way forward. Several options were discussed in the meeting and it was highlighted by partners that the Logistics Sector should start working on preparedness initiatives and share with their existing network of partners.
- The Logistics Sector mid-term strategy will be circulated with partners for comments and as mentioned during the meeting, the Logistics Sector partners will collectively take a decision on the mid-term strategy.

4. AOB

- The latest access constraint map has been circulated and can be found [here](#).

The next Logistics Sector coordination in Blantyre 22 May at 11:00 at the WFP Blantyre Sub-office.

Contacts

Andre Hermann
Sarah Al-Ameri

Logistics Sector Coordinator
Information Management Officer

Andre.hermann@wfp.org
Sarah.alameri@wfp.org