Meeting Minutes, 26 April 2019
Malawi

LOCATION Blantyre, Malawi
DATE 26 April 2019
CHAIR Logistics Sector Coordinator
PARTICIPANTS GOAL, Malawi Roads Authority, Oxfam, PCI, ShelterBox, Welthungerhilfe, WFP, WHO, World Vision.

ACTION POINTS
- Partners to share updates on access constraints with the Logistics Sector as information becomes available.
- Organisations requesting transport, storage and/or passenger boat service are requested to submit required documentation 48 hours in advance.
- Partners requiring additional storage space at field level are requested to contact Julie.vanderwiel@wfp.org.
- Organizations were requested to complete the user-satisfaction survey which will be circulated in the coming days.
- The Logistics Sector is to share more information about the upcoming Lessons Learned mission.
- WHO requested the Logistics Sector to attend the next Health Cluster meeting on 29 April and provide a summary of the support available to organizations.
- Organizations were reminded that when submitting SRFs, it is essential to have both weight and volume included on the form. Training material on how to calculate weight and volume will be shared with partners in an effort to improve the SRF submissions.

AGENDA
1. Situation update
2. Common Logistics Services
3. Logistics Gaps and Bottlenecks
4. AOB

1. Situation Update

- The chair provided a situation update based on the information shared at the last HCT meeting in Lilongwe on 24 April. The HCT meeting focused on the Post Disaster Needs Assessment (PDNDA) and according to the report, the floods caused US $36.1 million worth of damage to the transport infrastructure.
- The report indicated that 1,841 km of paved and unpaved road networks were completely damaged, as well as 68 culverts and drifts. Additionally, 129 bridges are reported to have completely washed away. No damage has been reported to railway lines or ports.
- An overview was provided on the locations reached through Logistics Sector facilitated transport services for the period 19 - 25 April:
  - Phalombe:
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- Bona Primary School
  - Chikwawa:
    - Kalima Camp
    - Chabuka Camp
  - Nsanje
    - Nsanje Boma
    - Makhanga
  - Mulanje
    - Masangwani Primary School

- The Roads Authority shared an overview of road restrictions (shared previously by email) and hard copies were distributed. As road rehabilitation works commence, the Roads Authority will keep the Logistics Sector updated on any changes to the roads/bridges.

- Organisations were reminded that WFP currently has Mobile Storage Units (MSUs) erected in Balaka, Machinga, Mangochi, Nsanje, and Zomba which will soon be dismantled due to completion of a previous project. If any organisation would like to loan any of the MSUs to support the flood response, please reach out to Julie.vanderwiel@wfp.org as soon as possible.

- The Logistics Sector coordination cell has been active in Blantyre for one month in support of the flood response. As such, the Logistics Sector will soon circulate a user-satisfaction survey to partners aiming to get feedback and recommendations regarding the support and services made available by the Logistics Sector.

- Organisations were also informed about the planned Lessons Learned mission that will be commissioned by the Global Logistics Cluster around the end of May/early June. The chair indicated that more information on this mission will be shared via email next week.

- The Concept of Operations will soon be revised which will indicate services that will remain available until 31 May 2019.

- Organisations were reminded that when submitting SRFs, it is essential to have both weight and volume included on the form. Training material on how to calculate weight and volume will be shared with partners in an effort to improve the SRF submissions.

2. Common Logistics Services

- The chair reminded attending organisations of the services currently facilitated by the Logistics Sector: storage, road transport and river transport (cargo and passenger). This information is included in the Concept of Operation Map, published online.
Organisations are requested to complete a Service Request Form (SRF) for cargo transport and storage services. Organisations who wish to utilise the passenger boat service are requested to complete this booking form.

It is kindly requested that organisations submit completed documentation to malawi.clustercargo@wfp.org 48 hours in advance for any service requests facilitated by the Logistics Sector.

SOPs for transport, storage and passenger movement services are available on the Logistics Sector webpage.

One organization advised they will require transport and storage support for a consignment due to arrive at Chileka airport in the coming days.

Another organization thanked WFP and the Logistics Sector for the logistics services provided in support of their shelter intervention in the flood affected districts.

One organization will soon begin operations in Makhanga and will be requesting transport support for seeds and WASH materials.

3. Logistics Gaps and Bottlenecks

As rehabilitation work continues, and water levels recede more routes are becoming passable.

An overview of the latest access constraints was provided. The most up-to-date map can be found here.

Partners were reminded to share any situation updates, information on road conditions and GPS coordinates with the Logistics Sector which will be used to keep the Access Constraints map as up to date and accurate as possible. This will allow for a more effective and coordinated logistics response.

New information on access constraints are as follows:
  - Routes that currently have a 5 mt capacity or less are:
    - Nkando Dulankhani-Phalombe (T413): 3 mt capacity.
    - Mwanza-Thambani (S137): only accessible by 4x4 (3 mt capacity).
    - Mbalula-Malombe-Masanje River (T388): 5 mt capacity.
  - According to Roads Authority the following two bridges have also collapsed, restricting access:
    - Mkwakwazi Bridge on the road from Mbelenga to Weremu.
    - Limphangwi and Nampati Bridges on the road from Njale to Nkhate.

One organization reported challenges around fluctuating distribution figures at field level which has an impact on the SRF submissions. The organization thanked WFP and the Logistics Sector for accommodating last minute changes in these circumstances.
3. AOB

- Air transport for the flood response is being coordinated through DoDMA. The upcoming week’s plan will be shared by DoDMA on 26 April and will subsequently circulated with Logistics Sector partners.
- Jemma Pietrus, Logistics Sector Information Management Officer, has left the Malawi operation and will be replaced by Sarah Al Ameri as of 26 April (contact details below).
- WHO requested the Logistics Sector to attend the next Health Cluster meeting on 29 April and provide a summary of the support available to organizations.

The next Logistics Sector Coordination Meeting in Blantyre will take place on Friday 3 May at 11:00.

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