

LOCATION: Tunis, and teleconference with Tripoli

DATE: 28 January 2019

CHAIR: Logistics Sector

PARTICIPANTS: CESVI, EUBAM Libya, International Committee of the Red Cross (ICRC), International Organization for Migration (IOM), INTERSOS, Mercy Corps, MSF-Holland, Norwegian Refugee Committee (NRC), Premiere Urgence Internationale (PUI), UNFPA, UNICEF, WFP, WHO

- ACTION POINTS**
- Logistics Sector to draft guidance on procedures for importation of humanitarian supplies into Libya and share with partners for comments and inputs
 - Logistics Sector to follow up on the list of WHO pre-qualified medical suppliers
 - Logistics Sector to share form and SOPs for storage requests as well as contact of LS staff in Tripoli once the Tripoli warehouse is operational
 - Organisations interested in joining the 6 February mission to Sebha to contact OCHA

- AGENDA**
1. Logistics Sector Updates
 2. Import of Medical and Pharmaceutical Supplies
 3. UNHAS
 4. AOB

1. Logistics Sector Updates

- The Chair provided an update on Logistics Sector activities:
 - A common storage facility in Tripoli has been secured and is expected to be operational as of the end of next week. The warehouse is located in Janzour, and has an initial capacity of around 2,500 m², 800 of which are temperature controlled. An additional 1,400 m² is expected to become available in the same location over the upcoming weeks. If needed, Mobile Storage Units (MSUs) can also be erected in the same location to expand capacity. Once operational, the usual Standard Operating Procedures for storage and release requests will be put in place that will allow for service/cargo tracking.
 - Organisations wanting to visit the warehouse can contact Zeyad (zeyad.alsahli@wfp.org) who is currently in Tripoli.
 - A dedicated logistics staff member will join the team on 5 February and will be in charge of facilitating access to the Common Logistics services made available through the Logistics Cluster. A generic email address will be created and shared through the SOPs and standard forms.
 - The discussion about a possible fuel depot has been put on hold due to the security situation and the relocation of offices in different compounds.
 - An assessment of the port of Benghazi has been conducted and will be shared through the mailing list once finalised. A Benghazi airport assessment is also expected to be conducted.
 - The lack of clarity on the importation process was raised by partners. The Logistics Sector, with the support of partners, will draft an importation guidance document and share it with partners for comments.
 - The list of items not allowed for importation will be updated and re-circulated.
 - All documents will also be posted on the [Libya Logistics Sector page](https://logcluster.org/sector/lby18a).

2. Import of Medical and Pharmaceutical Supplies

- MSF-Holland will share the procedure followed in order to obtain an exemption from the sample fees.
- Organisations reported that for some shipments samples are not taken when all certificates are in place.
- The process for the disposal of expired medicines will need to be clarified; this will be included as an agenda item for next meeting.
- WHO will share the list of suppliers approved this month for shipment, clearance and storage all over Libya for medical supplies.
- The normal shipping documents required to obtain clearance to import medical and pharmaceutical supplies into Tripoli include a complete packing list, the Certificate of Origin from the respective country for each item, and the Certificate of Analysis, as well as a Food and Drugs Administration certificate. All of these documents are to be submitted to the Department of Pharmacological Equipment and Medical Supplies of the Ministry of Health prior to the arrival of the cargo. The usual processing time to obtain clearance is approximately 2 weeks.
- It was reported that in Tripoli it is possible to do conditional removal from the port, and store bonded cargo in the organisation's warehouse while custom procedures are finalised.

3. UNHAS Updates

- The current UNHAS schedule includes regular flights to Tripoli/Mitiga airport, Misrata and Benghazi. The up-to-date schedule can be found [here](#).
- UNHAS is facilitating a flight for a one-day mission to Sebha requested by OCHA for 6 February with departures from both Tunis and Tripoli. Organisations interested in joining the mission are invited to contact OCHA (gehac@un.org).
- Participants were reminded that the current luggage allowance is 15 kg for checked-in luggage and 5 kg for carry-on. Ad-hoc requests for extra luggage can be accepted, keeping in mind that passengers will always have priority over extra luggage. Tuesday was highlighted as a more suitable day to move extra luggage as the flow of passengers is usually limited.
- Due to the current funding constraints faced by UNHAS, the aircraft is not expected to be upgraded for the time being.
- A fee for last minute cancellations or no-shows may be implemented.
- The final flight schedule can only be provided 48 hours before the flight, due to the fact that flights have to be coordinated with UNDSS.

4. AOB

- The Logistics Sector will re-circulate a template for partners to share their suppliers lists. The Logistics Sector will compile and share the comprehensive list once finalised.
- ICRC informed participants that the port of Tobruk has been closed for the past 2-3 weeks and there is no indication as to when it will reopen.
- The soft-opening of the WFP-managed UN office in Benghazi is taking place this week.

- The import procedures for Armoured Vehicles are expected to be cleared after the upcoming Operations Management Team meeting. The issue will be monitored and updates will be shared as they become available.
- Participants suggested using Libyan Airlines when light cargo has to be moved from Tunis to Tripoli by air. The sending organisation needs to have a representative in Tripoli to facilitate cargo clearance.
- OCHA has established an Area-based Coordination Group in Benghazi, and plans to do the same in other locations including Misrata and Sebha. The ToRs for this group, expected to be a forum for organisations to discuss location-specific issues, are being developed. To ensure a streamlined approach, the Logistics Sector will be identifying organisations with a presence in the specific areas that can represent the sector at these meetings and ensure the sharing of relevant information.

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