Hurricanes Irma and Maria – Meeting Minutes

LOCATION: Roseau, Dominica

DATE: 2 October, 2017

CHAIR: WFP, Logistics Sector lead


ACTION POINTS:
• In order to process and streamline cargo, organisations are reminded that they need to produce a detailed packing list, and provide contact details of the personal responsible for the consignment.
• Organisations and sector focal points to follow up on distribution plan for existing cargo in Shed 4 and avoid long transit in storage.
• Organisations to notify Logistics Sector on upcoming cargo to Dominica in order to coordinate with Sea Port Authority for handling and reception.

AGENDA:
1. Operational updates and humanitarian response
2. Logistics gaps
3. AOB

1. Operational Updates and Humanitarian Response

• The Chair welcomed participants to the first Logistics Sector Coordination meeting in Dominica and informed participants on the structure of the logistics cell, roles and responsibilities.

• The Government of Dominica (GoD) has issued distribution guidelines, which outline main needs along with coordination structure and priorities for incoming relief supplies.

• The guidelines also foresee the establishment of regional government warehouses to serve different areas of the country.

• With WFP logistics support, the Royal Netherlands Navy vessel Pelikaan completed its third and final rotation from Antigua to Dominica on 2 October 2017.

• Commodities were offloaded and secured at Roseau’s port before further dispatch. The cargo included food and non-food items, as well as emergency telecoms equipment, from a total of four humanitarian organisations.

http://www.logcluster.org/sector/irma17
Pelikaan also provided fuel supply (ship Diesel) to organisations to support operations and during permanence at Roseau Port.

Organisations briefed participants on handling/reception and dispatch system at Shed 4.

To augment storage capacity at the port, WFP is preparing to install two 28x10 Mobile Storage Units (MSUs). These will be run in collaboration with GoD to provide free-to-user common storage on behalf of the humanitarian community.

PAHO informed participants it is waiting for the dispatch of 500 pallets of water at Roseau’s port, and IFRC of a consignment of mixed commodities. Both will share with the Logistics Sector packing list and estimated time of arrival of their cargo.

WFP reminded participants that packing list and contact details of focal points for the release of commodities are necessary to better streamline and process cargo at sea and airport.

Organisations are reminded to use the Caribbean Disaster Management Agency (CDEMA) relief items tracking matrix to report on their projected, planned and incoming cargo, and update the information as cargo reaches its destination. The matrix can be found at the following link: https://tinyurl.com/yaso24ml

UNHAS flight rotations continue between Antigua and Dominica. The caravan is primarily used for the movement of humanitarian personnel and some light cargo. Space is limited. Booking forms and service user guide are available at: http://www.logcluster.org/sector/irma17

2. Logistics Gaps

GoD’s prioritisation is the distribution of food, however reduced trucking facilities are currently slowing down deliveries.

Access constraints continue to be reported, especially in the south of the island. Dominica’ latest Access Constraints Map, as of 3 October, is available at: http://www.logcluster.org/map/dominica-access-constraints-map-3-october-2017
3. AOB

- Logistics Sector updates, meeting minutes, maps, and contact information and are available at: http://www.logcluster.org/sector/irma17.

- A list of useful links produced by OCHA is as follows:
  - Contact List: https://docs.google.com/spreadsheets/d/1vcucPQrFhkSk-23eniyJfpfbPoSS9yBBEXEvDjkfe_8/edit#gid=0
  - Dominica 3Ws: https://docs.google.com/spreadsheets/d/1JCuUPupFS5kowYhNIqj__Y-0A9WcVr_FavOFIrSaFg/edit#gid=0
  - Reference documents: https://docs.google.com/document/d/1GxXMT-r9z71GP1p7J_cIT4exzkQOtpF1-wWWvXfIkY/edit

The next Logistics Sector coordination meeting will be posted at http://www.logcluster.org/sector/irma17

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