LOCATION: Suva, Fiji
DATE: 18 March 2016
CHAIR: Logistics Officer, World Food Programme (WFP)
PARTICIPANTS: Australian Department of Foreign Aid and Trade (DFAT), CARE, UNICEF, IFRC, OCHA, World Food Programme (WFP), ShelterBox, Fiji Red Cross Society, Save the Children

ACTION POINTS:
• Share detailed overview of the relief items being donated by the People’s Republic of China

AGENDA:
1. Situation Update
2. National Cluster Update
3. Update on the import procedures
4. Update on Requests for Assistance (RFA) System
5. Needs and Gaps
6. AOB

1. Situation Update

• The action points taken forward from the previous meeting were reviewed.

• The set of key messages for advocacy purposes drafted and endorsed by logistics cluster organisations at the previous meeting are open for review and updates as the situation evolves.

• Participants were reminded that the Duty and VAT Exemption is valid for imports of relief cargo arriving in country no later than 30 April and for which Duty and VAT exemption approval has been granted.

• The four Mobile Storage Units (MSUs) provided by WFP, as lead agency of the Logistics Cluster, to augment the storage capacity of the National Disaster Management Authority (NDMO) and Fiji Financial Procurement Office (FPO) as lead of the national Logistics Cluster are due to arrive into Nadi Airport on Monday 21 March.

• The MSUs are tentatively planned to be located in Lautoka, NASA Military Base, Nadi and in the affected divisions. Final confirmation on the locations for the MSUs will be provided by the NDMO according to needs.

• The delays for transportation of relief cargo from Sydney to Fiji via Fiji Airways due to limited cargo aircraft capacity are ongoing. This caused delivery of WFP MSUs and ShelterBox relief items to be delayed by three days, now scheduled to arrive on Monday 21 March.

• The Fijian Government has received the first two of eight cargo arrivals as part of a donation from the People’s Republic of China. The remaining relief cargo is arriving over the next 10 days and transported via a total of eight flights (three An-12 and five B747’s). The first two flights arrived yesterday 17 March and cargo consists of tents, blankets and generators. Items will be distributed through the Fiji government.

• A detailed overview of the relief items being donated by the People’s Republic of China was presented to attendees and will be shared through the dedicated logistics mailing list.

• The third rotation of the DHL Disaster Response Team (DRT) arrived today to support the NDMO for 10 days with receiving and processing incoming humanitarian cargo. The team of four will be split, one group based at Nadi Airport and one at Nausori Airport.

• Eleven 20ft containers with unsolicited Bilateral Donations (UBDs) from New Zealand were received by NDMO in Lautoka and another 20 are expected to arrive next week.
2. Update from the National Cluster

- UPDATE - The representative of the National Logistics Cluster who was unable to be present at the meeting shared the following updates:

  - Consultations are underway at the NDMO as to whether the State of Emergency declaration due to end on 25 March should be extended. Feedback is being collected and a confirmation is expected within the coming days.

  - The first of the relief cargo donated by the People’s Republic of China has arrived. Stock-figures for Nausori cargo storage facilities have been collected and figures for Nadi are yet to be finalised.

  - The Fiji Government shipping vessels are being loaded for ration distributions to the areas affected by the cyclone. A number of the remaining Evacuation Centres may be closing this Sunday 20 March and therefore relief distributions are expected to reduce.

3. Update on the import procedures

- An update on the relief import process implemented by the NDMO and supported by WFP, to assist with tracking the quantity of humanitarian relief goods that arrive in country by air and sea was given.

- There have been no further import requests tracked in the last three days.

- As of 18 March, 30 requests have been received from 22 different organizations for importation of 985 MT of cargo. Almost three quarters of this cargo is expected to arrive in the coming two weeks, primarily due to the government donation from the People’s Republic of China.

- 53% of the relief items expected to arrive are shelter items, with 16% Education and 15% food supplies.

4. Update on Requests for Assistance (RFA) System

- An update was given on the Request for Assistance (RFA) process. As of 18 March, 104 requests have been received through the RFA system, more than three quarters of those requests have been completed.

- The foreign militaries present to support the government-led response are starting to plan withdrawal of transportation assets. The HMNZS Wellington departed on 17 March and the remaining assets are scheduled to withdraw in the coming two weeks, specific timings to be confirmed. Participants were advised that any RFAs submitted in the future are unlikely to be completed.

- The HMNZS Canterbury is scheduled to return to Suva on 28 March before sailing back to the Lau Group to provide transportation support for the government and humanitarian community in the emergency response.

- It is expected that the existing government transportation capacity is sufficient to meet the needs for delivery of humanitarian relief following withdrawal of the foreign military assets.

5. Needs and Gaps

- CARE requested information on the availability of storage in Lautoka. The NDMO storage in the town may be an option however, it is not a long term solution and is not provided on a free to user basis. CARE are investigating commercial options but requested organisations to share information on availability.
LOGISTICS SECTOR

Fiji - Tropical Cyclone Winston – Meeting Minutes

- Save the Children advised they have possible capacity for storage in Labasa in the north of Vanua Levu which could be offered to organisations as required.
- ShelterBox advised they have been utilising the RFA system to transport relief cargo to Taveuni which has been very effective.

6. A.O.B

- The Logistics coordination meeting was agreed to be held next Wednesday 23 March at 11am. Agenda and invitations will be shared in the coming days.

Contacts:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Florent Chane</td>
<td>Head of Office</td>
<td><a href="mailto:Florent.chane@wfp.org">Florent.chane@wfp.org</a> (+6799275 550)</td>
</tr>
<tr>
<td>Jurgen Hulst</td>
<td>Logistics Officer</td>
<td><a href="mailto:Jurgen.hulst@gmail.com">Jurgen.hulst@gmail.com</a> (+6791724 1714)</td>
</tr>
<tr>
<td>Lucy Styles</td>
<td>IM Officer</td>
<td><a href="mailto:Lucy.styles@wfp.org">Lucy.styles@wfp.org</a> (+679800 9379)</td>
</tr>
</tbody>
</table>