
LOCATION	Cox's Bazar - WFP Meeting Room
DATE	2 March 2020
CHAIR	Logistics Sector
PARTICIPANTS	Action Against Hunger, Atlas/Handicap International, Bangladesh Red Crescent Society, HOPE Foundation, Medair, Plan International, Relief International, Society for Health Extension and Development, UNFPA, UNICEF, World Vision
ACTION POINTS	<ul style="list-style-type: none">• The Logistics Sector to publish and share the Bangla version of the truck limit recommendation document with partners.• The Logistics Sector to liaise with ATLAS Logistique to plan and define the content for fleet management training.• The Logistics Sector to share the traffic count results with partners.• The Logistics Sector to invite UNDP for an upcoming waste management discussion.
AGENDA	<ol style="list-style-type: none">1. Previous Action Points<ul style="list-style-type: none">○ Logistics Sector Updates○ Gaps and Needs Assessment○ Training2. Road assessment and traffic data3. Update on Log IE workshop4. Preparedness items available for loan5. AOB

1. Logistics Sector Updates

Training

- The Logistics Sector conducted two trainings in February; one MSU set-up training in Bangla with 9 participants in the DRC Ukhiya warehouse and one Medical Commodities and Warehouse Management training facilitated by IOM and WHO with 20 participants from 18 organisations. The next session of the Medical Commodities and Warehouse Management training is scheduled to be held in mid-April.
- To follow up on partner requests, the Logistics Sector will plan a fleet management training. This training will cover aspects related to contracting and management of locally hired trucks, and agency light vehicle fleets. Following the planning and preparation of content, the training is expected to take

place mid-year. The forum agreed that ATLAS Logistics will assist in defining the content for this training as they have extensive local fleet management experience.

Gaps and Needs exercise

- The Logistics Sector is currently undertaking rapid logistics gaps and needs exercise to summarise existing common logistics gaps and needs, through the analysis of feedback and data from partners. The outcome will provide a general summary of overall operational progress, contributing to the planning process of Logistics Sector activities, along with user survey, usage data, local market and activity evaluation.
- To date, eight partner interviews have been conducted and the Logistics Sector is seeking to conduct one more per category with a national NGO, an international NGO and a UN agency to complete the activity. The conclusion will be shared with sector participants for discussion

Cargo Weight Limit

- The Cargo Limit Recommendation document has been drafted in Bangla. The Logistics Sector will share the document.

2. Road Assessment and Traffic Data

- The Logistics Sector road assessment exercise has mapped 340 km out of the expected total 600 km of roads inside the camps, including elevation and width. The exercise has covered all the primary roads and is gradually moving towards secondary roads. The final camp road map is expected to be completed by the end of March. Assessment data and the PRAC map will be integrated into the [new log.ie system](#).
- A summary of traffic count data was presented showing seven locations (five entry points and two locations) that had been monitored by the type of vehicles and traffic fluctuation times experienced over the past two months.
- An analysis report and the data will be shared both in English and Bangla with partners in the coming weeks.

3. Update on Log.ie

- A Log.ie workshop was held on 19 February with 18 participants from 10 different organisations at the WFP office in Cox's Bazar. Log.ie can be accessed via [Log.ie system](#) and the [Logistics Sector Bangladesh website](#). It is still under development and is being populated by suggestions that came out of the workshop. Log.ie should be fully operational by the end of March.
- Log.ie enables access to comprehensive country-specific infrastructure and logistics capacity information. The multifunctional interactive map interface allows access constraint reporting during an emergency but can also be used for general planning and training purposes.

4. Preparedness items available for loan

- Preparedness items including asset protection boxes, sandbags, car kits, tarpaulin and pallets are available for loan to cover the period of the monsoon season. Contact person: [Ashim Shrestha](#)

5. AOB

- Delays to the import of cargo have been observed in connection with developments around COVID-19. There are also a few reports of some shortages in typically available goods on the local market, for example a shortage of administrative items.
- Partners are finding it difficult to assess and report on the value of in-kind donations received from UN agencies as they do not receive any documentation related to the cost of the items. Meeting participants suggested putting the market value of relief-items into the required documentation for in-kind donations or for UN Agencies to include the value in waybills.
- The Logistics Sector to invite UNDP for an upcoming waste management discussion.

The next Logistics Sector Coordination meeting will be held on Monday, 16 March 2020 at 11:00 in the WFP Meeting Room, Cox's Bazar

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