
Meeting Minutes, 4 March 2019

Bangladesh



LOCATION	WFP Office, Cox's Bazar
DATE	4 March 2019
CHAIR	Logistics Sector
PARTICIPANTS	Bangladesh Red Crescent Society (BDRCS), Concern Worldwide, ETS, Hope Field Hospital, Handicap International, IFRC, Medair, Médecins du Monde, Norwegian Refugee Council (NRC), OXFAM, Plan International, Relief International, Save the Children, UNICEF, Welthungerhilfe (WHH), WHO
ACTION POINTS	<ul style="list-style-type: none">• Logistics Sector to enquire on truck license requirements for the transportation of humanitarian supplies in Cox's Bazar.• Logistics Sector to present the process of connecting humanitarian facilities to the main electrical grid.• Partners to report any recent delays in relation to cargo checks, to assist with ongoing advocacy efforts.
AGENDA	<ol style="list-style-type: none">1. Previous Action Points2. Logistics Sector Updates3. LCA4. AOB

1. Previous Action Points

- Responses to the Logistics Sector survey on temperature-controlled storage have been collected and are now being analysed.
- The Logistics Sector shared the invitation for Collaborative Suppliers Monitoring Tool pilot and partners have provided nominations.
- The Logistics Sector shared the fuel storage act procedure with partners. The act outlines requirements for fuel storage in Cox's Bazar.

2. Logistics Sector Updates

Deputy Commissioner (DC) Checks

- Following discussions held in 2018, the DC has expressed hesitation to change the current process for cargo checks. Discussions are ongoing. Partners have been asked to report any recent delays they have experienced to the Logistics Sector, to assist with ongoing advocacy efforts towards simplifying the process.

Emergency Preparedness Working Group Reactivation

- Partners were informed that the Emergency Preparedness Working Group has been reactivated and will work on the 2019 Inter-Sector contingency plan. A simulation exercise is also planned for April.

Common Storage

- The Logistics Sector will soon start operating common storage services in Balukhali to facilitate access to the camp and the Madhu Chara Logistics & Engineering hub. The new hub is expected to become active by 15 March. Information on how to submit storage requests and SOPs will be shared with partners.

Training Updates

- A Mobile Storage Unit (MSU) Erection Training & Cyclone Preparedness Drill was held on 19-20 February 2019 with more than 25 participants from 18 different organisations.
- The next Basic Humanitarian Logistics Course training is scheduled for 20-21 March, and the next MSU Erection and Warehouse Preparedness training is scheduled for 3-4 April. Priority will be given to those on the waiting list from previous nominations. Partners with new nominations are requested to share names with [Priya](#) or [Ashim](#).

Road Updates/Traffic

- Discussions regarding traffic regulations in the camps are ongoing on with the Refugee Relief and Repatriation Commissioner (RRRC). Proposed mitigation measures include the addition of speedbumps and traffic checkpoints updated with the new road constructions.
- The Logistics Sector is currently conducting a traffic count exercise in the camps to assess the traffic flow and support discussions on traffic regulation.

Preparedness Platform Updates

- A platform development team will visit Cox's Bazar on 13-14 March to present and test the Preparedness Platform. Invitations have been sent out to partners for the full day workshop on 14 March. The objective of the workshop is to introduce Logistics Sector partners to the new Physical Road Access Constraints monitoring application developed for the Bangladesh operation.
- Individual interviews with the partners and functional testing of the application's core elements will also be completed during the mission.

3. Logistics Capacity Assessment (Bangladesh)

Fuel Storage

- According to the Bangladesh petroleum act, class III petroleum (flash point above 61°C) in quantities not exceeding 9,000 litres can be stored without a license with compliance to the necessary safety rules.
- Class II petroleum (flash point below 61°C and above 23°C) can be stored without a license in quantities not exceeding 2,000 litres. Partners were advised to verify their fuel category.

Telecommunications

- The Logistics Sector presented the vendor list for mobile phone service and internet providers.
- The network coverage in the camp areas was presented based on assessments done by the Emergency Telecommunications Sector. The mobile network coverage map can be found on the [Humanitarian Response website](#).

4. AOB

- Partners raised the topic of disposal methods for food. The Logistics Sector will share the method for food disposal with partners.
- The Logistics Sector will launch an expression of interest to vendors for the compilation of a vendor list for different supplies. After receiving the list of vendors Logistics Sector will compile the list and updated it in the Bangladesh LCA.
- Logistics Sector to enquire on truck license requirements for the transportation of humanitarian supplies in Cox's Bazar, with some partners facing challenges with rental vehicle processes.
- Logistics Sector to present the process of connecting humanitarian facilities to the main electrical grid.

Contacts

Otavio Costa	<i>Logistics Sector Coordinator</i>	otavio.costa@wfp.org
Priya Pradhanang	<i>Information Management Focal Point</i>	priya.pradhanang@wfp.org
Sadiyya Sultana	<i>Information Management Associate</i>	saddiya.sultana@wfp.org