

LOCATION: ISCG Meeting Room, Cox's Bazar

DATE: 4 February 2019

CHAIR: Logistics Sector

PARTICIPANTS: Action Contre Faim, BDRCS, Danish Refugee Council, Food for the Hungry, IFRC, MedAir, Premiere Urgence International, Relief International, Save the Children, UNFPA, UNHCR, UNICEF, WHH.

ACTION POINTS:

- Partners were made aware of some temporary road access constraints due to road closures and local school exams.
- Partners were requested to provide their feedback for the temperature-controlled warehouse assessment survey.

AGENDA:

- 1.Previous action points
- 2.Logistics Sector update
 - a) End of Year Survey
 - b) Training Update
 - c) Communication
 - d) Survey (Temperature controlled storage)
- 3.Supplier Monitoring Collaboration
- 5.AOB

1. Previous Action Points

- The meeting participants were reminded to submit their staff lists as requested by RRR/CiC and were advised to cover the staff who visit the camps daily.
- Partners storing health supplies were requested to answer the temperature-controlled storage capacity assessment on the link: <https://ee.humanitarianresponse.info/x/#s0BnqQLe> .
- The Skype group is now discontinued and Whatsapp is being used as the group chat forum.
- The discussion with RRRC regarding the guard check points has been ongoing, and there is a possibility of constructing speedbumps on the camp roads to control speeding and truckloads.
- Several partners have requested to volunteer for the platform interface interviews for the Physical Access Constraints reporting, and they will be notified of the interview dates soon.

2. Logistics Sector Updates

Training

- The first Basic Humanitarian Logistics Course (BHLC) was completed in the last week of January, with 26 participants from 21 different organizations. As there is a waiting list for 2 more BHLC training sessions, Logistics Sector have planned the next session for early March. Previously nominated individuals who were on the waiting list will be accepted to this training session.. As the trainings are planned around a fixed list of attendants, partners are advised not to change their participants without informing the Logistics Sector.

Road Constraints

- Cox's Bazar Municipality announced that from 1st February, the road connecting from the Dolphin Junction to Bailey Hatchery leading to Marine Drive will remain closed for 3 months for reconstruction. Organizations are advised to use the Link Road to reach the Marine Drive and add 30-40 min of travel time on their planned movements.
- Primary school exams will take place from 2-25 February. Partners are advised to not use the Sonar Para-Court Bazar road between 08:00-10:00 am during the duration of the exams.

End of Year Survey

- The survey revealed that the main logistics challenges faced by the organizations are physical road access, customs clearance, paperwork issues (which is being worked on with RRRRC and the DC office), storage space constraints, importation processes and cold storage. Partners were informed that storage space should not be an issue, as the logistics hubs in Madhuchara and Teknaf have ample space which is provided free of charge to partners.

Preparedness Platform

- A wireframe for the mobile reporting application was designed and shared at the Logistics Sector meeting for feedback from local stakeholders.
- User interviews are planned on the week of 11th of February. The development team plans a roll out visit during the second week of March.

3. Supplier Monitoring Coordination

- As requested by organizations in the previous meeting, Logistics Sector started discussions on methods for collaborative monitoring of procurement performance in Cox's Bazar.
- Stakeholders agreed that any initiative in this matter should not result in recommendation or prequalification of suppliers but collate objective and measurable indicators to support organizations in their own decision process.
- The Logistics Sector proposed the use of a collaborative monitoring tool, as there is very limited performance monitoring currently being done within Cox's Bazar. The first draft of this form was shared amongst the meeting participants for their review and input. Meeting participants agreed that the information collected should be discrete (e.g. was a performance attribute achieved or not) instead of open fields of qualitative information.
- Partners agreed that the best way forward is for a smaller group to volunteer to assist the development and roll out of the initiative.

4. AOB

- Due to the technical problems with media display, meeting participants agreed to resume discussions on the LCAs during the next meeting.

The next meeting will be held on 18th February 2019 at 11:00 in the WFP Meeting Room in Cox's Bazar.

Contacts

Otavio Costa
Priya Pradhanang
Sadiyya Sultana

Logistics Sector Coordinator
IM Focal Point
IM Associate

otavio.costa@wfp.org
priya.pradhanang@wfp.org
sadiyya.sultana@wfp.org