LOCATION: WFP Office, Cox’s Bazar  
DATE: 8 October 2018  
CHAIR: Logistics Sector  
PARTICIPANTS: DFAT, Emergency Telecommunications Sector, Food for the Hungry, Handicap International/Atlas, ICRC, IFRC, IRC, Medair, Mercy Corps, Muslim Hands, Oxfam, PUI, Save the Children, Tearfund, UNHCR, UNICEF  
ACTION POINTS:  
- The Logistics Sector to confirm which actor is conducting road works on Pan Bazar Road and the estimated time of construction.  
- The Logistics Sector to invite the ISCG Civ-Mil Officer to present during the next meeting.  
- Organisations are encouraged to share with the Logistics Sector their pipeline information for the rest of the year for better planning of the storage space at the hubs.  
AGENDA:  
1. Previous action points  
2. Logistics Sector update  
3. Cyclone preparedness plans  
4. AOB  

1. PREVIOUS ACTION POINTS  
- The civ-mil concept note detailing the areas of collaboration between the humanitarian community and the military was submitted to the ISCG by the Logistics Sector. As agreed during the last meeting, the areas of support included in the document were road construction and maintenance within and around the camps, keeping to truck weight limits to protect roads, and continuing to share information on road access.  
- As suggested by an organisation during the previous meeting, the Bangladesh Red Crescent Society has been invited to present during the coordination meeting on Monday 22 October on the specific logistics issues that are likely to arise in Cox’s Bazar in the event of a cyclone.  
- Following discussions with several stakeholders and having done an analysis of the current available storage space of the hub in Madhu Chara, the Logistics Sector will maintain the current 30-day limit on the storage service as per the Standard Operating Procedures (SOP). The decision was based on stakeholder concerns on how extending the limit would further strain the available space, given storage space capacity at Madhu Chara is currently at 95 per cent.  

2. LOGISTICS SECTOR UPDATE  
Access  
- Until further notice, the bailey bridge on Fish Road between Camp 1W and Camp 3 is only accessible for tomtoms and pedestrians. It is estimated that repair works will continue until the end of October.  
- Road 7, currently under construction, is 95 per cent completed.  
- An organisation enquired on the actor involved in constructing the section of Pan Bazar Road which connects it to Army Road and the estimated time of construction. The Logistics Sector will confirm this information and share with organisations.
Storage

- The hub in Ukhiya is now closed for receiving cargo. All cargo must be uplifted by organisations by 15 October as Mobile Storage Unit (MSU) dismantling will start then.

- If organisations need support to fill out the storage Service Request Form (SRF) or Release Order Form (ROF) they can contact the Logistics Sector team for support (ashim.shrestha@wfp.org).

- Due to humid weather conditions in Cox’s Bazar, the packaging on some of the cargo stored at the hubs is in poor condition. Organisations are advised to talk with their suppliers to make sure the packaging used is suitable for storing in this context for extended periods of time.

- Organisations planning to store items through the Logistics Sector are encouraged to share their pipeline information for the rest of the year with the sector team for better planning of storage space.

3. CYCLONE PREPAREDNESS PLANS

- The Logistics Sector shared the measures that are being taken at the hub in Madhu Chara to protect the cargo from strong wind and heavy rains. The Logistics Sector will also conduct an internal drill in the hub to estimate the time taken for the canvas of an MSU to be removed and wrap the cargo.

- Organisations were advised to share their plans for the cargo stored at the hubs in case a cyclone warning is issued, with the Logistics Sector.

4. AOB

- Organisations shared concerns for possible delays in cargo movement during the election period which is scheduled for the end of the year. The Logistics Sector will invite the ISCG Civ-Mil Officer to talk about possible mitigation measures for this period.

*The next meeting will be held Monday, 22 October 2018 at 11:00 in the WFP Meeting Room in Cox’s Bazar.*

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