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<b>LOCATION</b>	WFP Meeting Room, Cox's Bazar
<b>DATE</b>	29 April 2019
<b>CHAIR</b>	Logistics Sector
<b>PARTICIPANTS</b>	BDRCs, Handicap International, IFRC, NRC, Oxfam, Plan International, PUI, Terre des Hommes, UNICEF, WFP, WHO.
<b>ACTION POINTS</b>	<ul style="list-style-type: none"><li>• The Logistics Sector to share the Contingency Plan for Cyclonic Disaster and the Logistics Sector's Cyclone Response Plan.</li><li>• The Logistics Sector to share the MSU structure's capacity to withstand strong winds.</li><li>• The Logistics Sector to launch the Fleet Survey and to share it with all the partners.</li><li>• The Logistics Sector to share the Cyclone/Monsoon Self-Assessment tool with the partners.</li></ul>
<b>AGENDA</b>	<ol style="list-style-type: none"><li>1. Previous Action Points</li><li>2. Logistics Sector Updates</li><li>3. Traffic Count</li><li>4. Preparedness</li></ol>

## 1. Previous Action Points

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- Partners were reminded of the need to verify truck weight before deliveries, and to verify that truck drivers possess a valid driving license before releasing them from the warehouse.
- The fleet assessment tool will be finalised and shared with partners.
- Partners with warehouses at the Uttaran location have been working bilaterally to schedule truck flows in order to mitigate long queues and congestion.
- The Logistics Sector will share the updated cyclone and monsoon contingency plans for partners' action.
- The Logistics Sector will arrange bilateral meetings with partners to assess the implementation of their contingency and preparedness plans and provide recommendations.

## 2. Logistics Sector Updates

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### Road Traffic and Control

- The Foliopara Bridge leading to the Madhu Chara Logistics Hub and camps has been damaged due to an overloaded truck. The bridge is currently closed to all traffic for repairs.

### Traffic Count Results

- The Logistics Sector has been running traffic count exercises at four main entry points to the camps to assess the traffic flow and patterns. From the assessment, the types of vehicles using the routes have been categorised. The summary of the results will be shared as the following counts are performed.
- The preliminary findings have indicated the location and volume of overweight/oversized vehicles entering the camps, and the need for further action to mitigate it.
- It is suggested to restrict access to the Kutupalong unregistered Camp entrance to cargo vehicles due to the high density of small vehicles that are passing through.

- In regard to the regulatory body that would be responsible to oversee the implementation of traffic control, it was suggested that the RRRRC could provide advice and develop guidelines for implementation.
- The maximum tonnage allowed on the road for cargo trucks is 5 MT when roads are dry.

## 4. Preparedness

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### Weather

- The Bangladesh Meteorological Department has been issuing regular weather bulletins on the upcoming cyclonic storm “Fani”. The storm has been moving in the north-northwest direction, with little uncertainty regarding the expected landfall location. It may peak as a Category 3 cyclone.

### Preparedness Updates

- The activation of the emergency contingency plan outlining in details the tasks and activities to be done pre and post-72 hours of the cyclone was discussed, and it will be shared with partners, along with the cyclone/monsoon response plan developed by the Logistics Sector.
- The standby capacity of items will be released based on the priorities defined by ISCG/HoSOG and deployment will focus on these needs.
- The Logistics Sector recommended that organisations run their own drills at the warehouses as part of their preparedness activities. Partners are invited to contact the Logistics Sector for any assistance with the planning of these activities such as MSU setups or other warehouse issues that require technical guidance.
- The recommendations for materials required for the MSU setup (e.g. anchors and cargo wrapping) were shared, along with recommendations for asset protection, and specifications on an MSU’s capacity to withstand strong winds. Partners are advised to contact the Logistics Sector in case of impediments in the implementation of these measures.
- The Logistics Sector presented the suggested vehicle kits to be included in all vehicles used during the cyclone and monsoon seasons.
- The towing tractors will be available in Madhu Chara Logistics hub from the first week of May, partners can request them for support if a car is stuck inside or around the camp area.
- The Physical Access Constraint Map tool is expected to be launched for reporting use by partners by the end of this week.
- Partners are expected to do an assessment of their own facilities and to update their contingency plans as part of their preparedness activities.
- The Logistics Sector designed a [Cyclone/Monsoon Self-Assessment Tool](#) to guide organisations in the verification of their internal preparedness. The tool is also being used in the bilateral discussions currently ongoing. For any questions, partners can contact [Ashim Shrestha](#).
- Supply LTA/FA/FWC – Partners are asked to plan their procurement processes and to maximize the use of long-term contracts to be able to rapidly respond to supply needs in case of an increase in demand and to save time. They were provided with a list of different channels to use for the procurement process.

***The next Logistics Sector coordination meeting will be held on Monday, 13 May 2019 at 11:00 in the WFP Meeting Room in Cox’s Bazar.***

## Contacts

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