Meeting Minutes, 13 July 2020
Bangladesh, Cox’s Bazar

**LOCATION**  
Cox’s Bazar - Online

**DATE**  
13 July 2020

**CHAIR**  
Logistics Sector

**PARTICIPANTS**  

**ACTION POINTS**

- Logistics Sector to share the new SRO 184 about COVID-19 items received from the National Board of Revenue (NBR).
- Logistics Sector to request Severe Acute Respiratory Infection Isolation and Treatment Centers (SARI ITC) partners for their PPE gap information.
- Logistics Sector to forward the request from partners about increasing the weight limit in certain roads to ISCG.
- The Logistics Sector will get in touch with Site Management Sector and Site Maintenance and Engineering Project (SMEP) to check availability of data on roads with information about weight capacity limits.

**AGENDA**

1. Logistics Sector Updates
2. Mid-Term Satisfaction Survey Results
3. Emergency Telecommunication Sectors (ETS) Updates
4. Supply Portal Updates: Status Update for Bangladesh
5. AOB

1. **Logistics Sector Updates**

- The Logistics Sector loaned out one 22 KVA generator and one 15 KVA generator to International Rescue Committee (IRC) in Shamlapur, Camp 23, and Save the Children (SCI) in Camp 21 respectively. Both generators have been loaned out to support SARI ITCs in the camps.
- International Organization for Migration (IOM) was handed over the mobile storage units (MSU) and office equipment that came from UNHRD Malaysia as part of the joint procurement.
- [Cyclone & monsoon self-assessment tool](https://logcluster.org/sector/bangladesh) was shared with all the partners.
- As part of the monsoon preparedness, assets and equipment such as MSUs, generators, tarpaulins, sandbags and car kits have been prepositioned across three hubs (Madhuchara, Balukhali and Teknaf hub) for better response coverage in camp during the monsoon period. Two 10x24m MSUs, two 2.2 KVA generators and one 15
KVA generator were positioned in Balukhali Logistics Hub this week. Partners are requested to bilaterally contact Ashim Shrestha at ashim.shrestha@wfp.org and Uttam Das at uttam.das@wfp.org if any of the assets and equipment are required to be loaned.

- Based on last year’s experience and need, heavy machinery such as cranes and Hiab trucks have been hired and service will be provided to any partners based on the request.

### 2. Mid-term Satisfaction Survey Results

- The survey attracted a total of 26 responses from UN agencies, ICRC/IFRC, international NGOs, national authorities and other organisations, with most responses received from Health, Protection, Shelter and WASH sectors.
- Overall, the satisfaction survey showed that 97% of respondents are satisfied or very satisfied with the activities in coordination, information management and common services.
- Partners seem generally content with the level of coordination, common storage, information sharing and communication that is being facilitated by the Logistics Sector across the board.
- According to the partners, some of the areas in which the sector could improve include liaison with government counterparts, the anticipation of demand and integration of local and national organisations.
- The mid-term satisfaction survey will be published and shared with the partners soon.

### 3. Emergency Telecommunications Sector (ETS) Updates

- The ETS Coordinator provided a brief overview of sector activities in Cox’s Bazar. ETS in Cox’s Bazar has been coordinating the provision of shared telecommunications and data connectivity services for humanitarian workers.
- As part of the aforementioned effort, ETS has requested support from the heads of agencies to have their technical teams reach out to ETS to avoid duplication of effort in the same areas.

### 4. Supply Portal Updates: Status Update for Bangladesh

- Currently, there are five requestors from Bangladesh. Requests from WHO, WFP, UNICEF approximate $24.5m under the country plan and those from IOM and Save the Children approximate $400k under the Cox’s Bazar refugee operation. Requests have been validated by the Resident Coordinator (RC).
- The control tower (global level coordination body) has initiated the next step in the process by contacting the requestors to finalise the required legal agreement.
- Following the signing of the agreements, the three buying consortia will contact the requestors to confirm funds and process the supply of materials. To date, the PPE consortium has started this process with Bangladesh requestors. The Biomedical and Diagnostics consortia are expected to reach out to the partners over the coming week.
- The control tower has indicated that they intend to consolidate all country requests for a single delivery.
- Bangladesh UN agencies are communicating with the control tower to raise the global supply priority for Bangladesh and speed up the process.

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- Delivery of the requested items could potentially take an additional eight weeks. WHO has requested SARI ITC partners to share information on any PPE shortages or gaps they anticipate over the coming months.
- For any queries, please contact Cameron Kiss in his capacity as Inter-Agency COVID-19 Response Supply Chain Coordinator at cameron.kiss@wfp.org.

3. AOB

- The Logistics Sector will share the new SRO 184 for COVID-19 items received from the National Board of Revenue (NBR).
- The guidance brief outlining the eligibility criteria for accessing WFP’s free to user cargo services in response to the COVID-19 pandemic can be found here.
- Reminder for all organisation to follow the cargo limit guidance which is available both in Bangla and English.
- A partner requested to review the weight limit inside the camp as per the road capacity. The Logistics Sector will forward this request to the Inter Sector Coordination Group (ISCG) for further discussion, and find out if any arrangement can be made for some roads with heavy-duty capacity.
- The Logistics Sector will get in touch with Site Management Sector and Site Maintenance and Engineering Project (SMEP) to check availability of data on roads with information about weight capacity limits.

The next Logistics Sector Coordination meeting will be held online on Monday 27 July 2020 at 11:00 through Microsoft Teams invite.

Contacts

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