Meeting Minutes, 25 November 2019
Bangladesh, Cox’s Bazar

LOCATION
WFP Meeting Room, Cox’s Bazar

DATE
25 November 2019

CHAIR
Logistics Sector

PARTICIPANTS

ACTION POINTS
• Logistics Sector to provide further clarity on payload restrictions for vehicles entering the camp.
• Partners were requested to provide their vehicle logbooks to the Logistics Sector to be analysed for future environmental impact discussions.

AGENDA
1. Previous action points
2. Logistics Sector Updates
3. Joint Response Plan (JRP) 2020
4. Preparedness Updates
5. Gender Survey [Discussion postponed]

1. Previous Action Points

• Partners did not provide information on how they would be impacted by the proposed closure of Foliapara road.
• The Logistics Sector contacted organisations that volunteered for the Peer Review Team for the JRP 2020.
• ACTED shared the information from the vehicle suppliers about the car maintenance procedure in Cox’s Bazar.
ACTED provided the contact details of their vehicle maintenance workshop:
Company: 7 Star Auto Solutions
Contact Person: Abdullah Al Mamun
Phone: +8801 712228481 / +8801 870791341

2. Logistics Sector Updates

Access Updates
• As part of the road assessment exercise, an additional 15 km of roads have been mapped in the camps (for a total of 65 km).
• From 01 December, the army will be limiting the entrance of overloaded vehicles into the camps following the recommendation of a maximum 5 mt payload. However, partners requested more detailed information on these restrictions.
• Partners were advised to:
  o Closely monitor their vehicle loading processes and supplier deliveries;
  o Disclose the total net weight of the cargo in the waybills;
  o Make the appropriate adjustments in procurement/contracting clauses in order to ensure third party deliveries are in line with weight limitations.

https://logcluster.org/sector/bang17
• Partners requested increased collection and distribution of information on vehicle accidents due to overloading inside the camps, in order to bring it to the attention of the organizations involved. The Logistics Sector can distribute such information as available.

• Partners suggested truck scales to be considered as a long-term investment for the area.

3. Joint Response Plan (JRP) 2020

• Partners were invited to volunteer for the JRP peer review process where the Logistics Sector was assessed based on the submitted strategy. The peer review team members were IOM, Malteser International, HI/Atlas, Research Training and Management International (RTMI), Gonoshasthaya Kendra (GK), Medair/World Concern.

• After the presentation the following suggestions were made:
  o As the temperature-controlled common storage provided by the Logistics Sector in Madhu Chara hub is powered by generators, the peer review volunteers suggested the use of a more sustainable and efficient power source, such as solar-powered A/C, for continuous and less costly power consumption.
  o Expand innovative logistics assessments to identify logistics gaps in line with ongoing work.
  o Enhance localisation efforts by incentivising national NGOs to join coordination structures and identifying the root causes of their current level of disengagement.
  o Increase the number of logistics capacity building sessions and the number of participants per session to reach a larger number of logistics working with NGOs and UN agencies.

• Partners were encouraged to discuss the Logistics Sector with their local partners and to invite them to take part in Logistics Sector coordination meetings.

4. Preparedness Updates

• As there is a potential cyclone formation in the first week of December, partners were advised to preposition their stocks and support structures and ensure warehouse preparedness is up-to-date.

• Following requests from partners to initiate discussions on environmental impacts of logistics operations, it was suggested that vehicle fuel consumption and performance, fuel quality and testing, oil derivatives waste, packaging waste, and asset utilisation are areas that can be assessed to understand environmental impact.

• Recently the Logistics Cluster published an article on green logistics on the Logistics Cluster website.

• It was suggested that partners perform their internal assessments using the Clean Fleet Toolkit.

• Partners were requested to provide their vehicle logbooks to the Logistics Sector to be analysed for future environmental impact discussions.

• ACTED and UNFPA showed interest in a bilateral meeting to address green logistics and reverse logistics.

The next Logistics Sector Coordination meeting will be held on Monday, 9 December 2019 at 11:00 in the WFP Meeting Room, Cox’s Bazar

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