Meeting Minutes, 11 November 2019
Bangladesh, Cox’s Bazar

LOCATION
WFP Meeting Room, Cox’s Bazar

DATE
11 November 2019

CHAIR
Logistics Sector

PARTICIPANTS
Action Against Hunger, ACTED, BDRS, DRC, Handicap International-Atlas Logistics, MEDIAR, Relief International, TDH, WHO

ACTION POINTS
- Partners have been requested to provide information on how they would be impacted of the proposed closure of Foliapara road by 13 November.
- The Logistics Sector will contact organisations that volunteered for the Peer Review Team for the JRP 2020
- ACTED to share the information from the vehicle suppliers about the car maintenance procedure in Cox’s Bazar.

AGENDA
1. Logistics Sector Updates
2. JRP 2020
3. Preparedness Updates
4. AOB

1. Logistics Sector Updates

Staffing & Storage
- The Logistics Sector’s Information Management Associate Sadiyya Sultana has left the team, communications related to Information Management can be addressed to Priya Pradhanang (priya.pradhanang@wfp.org) and Sahand Tahir (sahand.tahir@wfp.org).
- Current utilization levels of common storage facilities are low and partners indicated that this is the result of the year closure and projects being finalized while new grants are yet to be started. Partners flagged that they are still expecting a large number of consignments within the first quarter of 2020.
- Temperature-controlled containers are fully available to be used by partners.

Access Update
- The Local Government Engineering Department (LGED) suggested to close the Foliapara road towards the northern entry of the Army road for maintenance. If this decision goes through, locations such as Maduchara hubs can only be accessed via Lambashia road. Partners reported that it would have a major impact on vehicle movement as several organizations use Kutupalongroad for accessing the area. Moreover, lead times will be affected as the traffic will further concentrate at Kutupalong entrance. Partners have been requested to provide the information on the impact of closing the Foliapara road by 13 November before the bi-weekly LGED coordination meeting for engineering projects in the camp.
- Also, alongside with maintenance, the authorities are planning to expand Teknaf Link Road to 10 meters. More details around these plans will be discussed in the upcoming LGED meeting.
- The Logistics Sector restarted a camp road assessment which is expected to be completed before the end of this year.

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• The Logistics Sector is also resuming the traffic count to understand the flow of traffic peak time, it is set to start by next week.
• WFP Self Reliance Programme has launched a Request for Proposal (RFP) for multiple projects including traffic management around the camp. The speed bumps that were added by WFP through SMEP inside the camps to reduce vehicle speed were an outcome of this project.

2. JRP 2020

• The Logistics Sector presented the Joint Response Plan (JRP) 2020 strategy which will guide the fundraising activities of the sector and its programmatic response. The strategy is defined following the Logistics Sector mandate and Concept of Operations.
• The main gaps previously identified remain similar to the current analysis but there is a need to focus on finding sustainable long-term operational solutions.
• Partners were invited to volunteer for the JRP peer review process where JRP projects are assessed based on the strategy.

3. Preparedness Updates

• The cyclone “Bulbul” did not have significant impact on logistics operations in Cox’s Bazar district. Nonetheless, this is the second cyclone of the year and it is timely to ensure implementation of preparedness initiatives.
• Partners were reminded to use the Cyclone/Monsoon Self Assessment Tool for their internal preparedness assessment. Bilateral discussions with the Logistics Sector can be arranged in order to provide more insight on needs and how to address them.

Storage
• The Logistics Sector is currently supporting the Emergency Preparedness Working Group (EPWG) by mapping the prepositioned containers and distribution sites. The map will be shared with partners when ready.
• It was decided through the EPWG that inventory stock mapping will be done at agency level and there will be no need to centralize this activity through the Logistics Sector.

Operation support, Transport & Access
• Few partners indicated to have prepositioning of stocks in the camps and it was indicated that this area requires more attention.
• High value equipment needs to be protected from rain and wind during the monsoon and cyclone season and partners were reminded about the asset protection boxes (polystyrene metal boxes) as well as car kits available for loan from the Logistics Sector. Partners reported the low maintenance quality of vehicles in Cox’s Bazar. Some organisations rely on Dhaka for maintenance or they outsourced it to their vehicle suppliers.
• ACTED will get in touch with their vehicle suppliers in order to get information of their car maintenance procedures in Cox’s Bazar to share with partners.
• The Logistics Sector encourages partners to have their maintenance done before the cyclone season (as soon as possible) and it can support by providing tools and check lists to help guide the process. The map
application Physical Road Access Constraint (PRAC) 2.0 is currently being developed and it will have offline capabilities to still be useable given the current network status in the camp area.

- The Access SOP still being discussed with relevant authorities within the EPWG scope. Handicap International- Atlas Logistique can help partners with the self-assessment tool upon request.

The next Logistics Sector Coordination meeting will be held on Monday, 25 November 2019 at 11:00 in the WFP Meeting Room, Cox’s Bazar

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