Meeting Minutes, 21 October 2019
Bangladesh, Cox’s Bazar

LOCATION: WFP Meeting Room, Cox’s Bazar
DATE: 21 October 2019
CHAIR: Logistics Sector

ACTION POINTS:
1. Logistics Sector to update partners on the Balukhali Road repair works deadline
2. Partners have been requested to provide information on available space in the camps for contingency storage capacity.

AGENDA:
1. Previous Action Points
2. Logistics Sector Updates
3. Storage Updates
4. AOB

1. Previous Action Points

- Logistics Sector concluded two training sessions, the Cylone Preparedness Drill (in Bangla) on 14 October, followed by the Basic Humanitarian Logistics training on 16 and 17 October. The Logistics Sector has thus far trained 233 participants across 10 training sessions.

2. Logistics Sector Updates

Training
- The next Basic Humanitarian Logistics Course training date will be announced shortly, and will choose participants based on the shortlisted candidates that were on standby from the previous nominations.

Traffic and constraints
- Partners requested information on the deadline for the completion of the Balukhali road construction, currently being undertaken by the Roads and Highways authorities. This will be provided in an upcoming meeting with the Local Government Engineering Department. Roads repairs and expansion will also cover key areas of congestion, such as Court Bazar road.
- While the Dolphin roundabout to Marine Drive is closed for repair works from 22 to 24 October, partners are advised not to take the beach road, but to leave for their missions early morning.

PRAC update
- Partners have reported using PRAC viewer map before going to the field to check for the latest access constraint updates.
- The drivers are unable to use PRAC as their phones lack the capability to view the application, and limitations on data connectivity are currently impairing access.
- Reporting through PRAC is far more difficult than before due to lack of connectivity in the camp areas.

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3. Storage Updates

Medical refrigeration
- The Logistics Sector has requested partners for information on specifications for medical fridges and their procurement.
- Other partners such as WHO had imported them from abroad, as local fridge brands had not met specifications or standards; WHO will provide the specifications of the refrigerators.

Hazardous product handling
- Partners need to let the Logistics Sector know beforehand about material that requires special handling to ensure the safety of staff and the safe storage of the material.

Partner level of preparedness
- Logistics Sector has standby storage capacity prepared in the event of an emergency.
- The standby storage units will not be loaned to partners at the moment as they have been allocated for emergency contingency purposes in light of the upcoming cyclone season.

GAP
- The Logistics Sector are currently assessing gaps in the capacity of storage in the camps for contingency planning.
- Initial meetings with the Site Management Sector partner agencies in Camps 17, 18, 19, 20 and 20 extension have been carried out.
- Partners have been requested to provide information to the Sector if they have space inside the camps that can host containers.

4. AOB

- Partners are still struggling due to their use of tinted glass vehicles and they have been advised to communicate directly with the relevant military authorities to extend the time they require to replace vehicles in their fleet.
- Partners are asking for guidelines on the disposal of expired materials; WHO has certain guidelines for medicines only which they can forward to the Sector.
- In response to a recent acute watery diarrhea (AWD) outbreak in Teknaf, partners can request for water filters (family size and community size, including tabs) via direct contact with WHO. The Logistics Sector can facilitate the communication if needed.

The next Logistics Sector Coordination meeting will be held on Monday, 4 November 2019 at 11:00 in the WFP Meeting Room, Cox’s Bazar.

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