
Meeting Minutes, 19 August 2019

Bangladesh, Cox's Bazar



LOCATION	WFP Meeting Room, Cox's Bazar
DATE	19 August 2019
CHAIR	Logistics Sector
PARTICIPANTS	Action Against Hunger, BDRCS, Christian Aid, FAO, HI-Atlas, Hope Foundation, Oxfam, Relief International, Terre des Hommes, UNFPA, UNHCR, UNICEF, United Purpose, WHO
ACTION POINTS	<ul style="list-style-type: none">• Partners encouraged to submit nominations for the MSU Erection Training (Bangla) taking place on 2 September.• Logistics Sector to open nominations for the Advanced Logistics Course.• Partners encouraged to continue to report any known physical road access constraints to the Logistics Sector.• Partners to share storage forecast for the next 12 months.• The Logistics Sector will prepare 2019 Warehouse Capacity Assessment results report.• Partners to share details on any initiatives or research on environmental impact of logistics operations in Cox's Bazar.
AGENDA	<ol style="list-style-type: none">1. Previous action points2. Logistics Sector updates3. Warehouse Capacity Assessment4. AOB

1. Previous Action Points

- Nomination requests have been sent out for the MSU erection training. The training will take place at the UNHCR warehouse on 2 September in Bangla. Partners are asked to submit nomination to [Ashim Shrestha](#).
- There have been no reports of overloaded trucks within the camps over the last two weeks. Partners were reminded to remain attentive to truck size and weights.

2. Logistics Sector Updates

Training

- Three new training sessions have been planned for the upcoming month. Dates, venue and further information on nominations will be added on the Bangladesh Logistics Sector [webpage](#).
- The Advanced Humanitarian Logistics training (facilitated by the University of São Paulo) has been scheduled for the first week of September. The Logistics Sector will open nominations shortly.

Roads

- The Kolatoli Marine Drive link road is now open with limited capacity (max 8-seater minivan/SUV). Some physical constraints remain in place due to the repositioning of electrical poles. It is recommended that partners utilise this route, rather than beach road, due to high tides.
- Partners were encouraged to report any known physical road access constraints to the Logistics Sector, so that updates can be shared with the humanitarian community via the Physical Road Access Constraint (PRAC) application. Reports can be submitted via phone, WhatsApp, email or the [application's reporter tool](#).

3. Warehouse Capacity Assessment

- The 2019 Warehouse Capacity Assessment data collection concluded in July; 25 responses were submitted from partners.
- The survey was designed to complement the 2018 warehouse capacity assessment, in order to update and capture changes in storage capacity among organisations responding to the Rohingya crisis. The collected data will also help to identify the current needs and gaps, assess constraints and reflect storage availability for planning purposes.
- A total of 55 facilities were mapped as part of the assessment, with the majority of warehouses located in Cox's Bazar, Ukhiya and Teknaf. According to survey results, the average warehouse utilisation rate was approximately 80 per cent.
- In relation to inventory forecasting, organisations have planned for improved internal controls in comparison to previous assessments. Partners have been encouraged to share their storage forecast for the next 12 months with the Logistics Sector to assist with planning.
- Several gaps and constraints were mentioned in relation to storage capacity in Cox's Bazar, including land availability and road accessibility.
- It was noted that common storage continues to play a role of risk mitigation and preparedness capacity. Further assessments are required to evaluate the need for common services within the next six months
- The Logistics Sector will prepare a full report on the 2019 Warehouse Capacity Assessment results report. For further information on the assessment please contact the Logistics Sector.

4. AOB

- It was suggested that an inventory mapping exercise be undertaken for dengue preparedness; further discussions on this will take place with the Health Sector.
- A quality assurance training on local procurement of pharmaceutical items will be organised by WHO, targeted towards pharmacists and warehouse assistants/storekeepers. The dates and agenda will be finalised at the next Health Logistics inter-sector meeting.

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- One partner indicated interest in understanding the environmental impacts of logistics operations in Cox's Bazar. The Logistics Sector will follow up and have encouraged partners to share details on any known initiatives or research.

*The next Logistics Sector Coordination meeting will be held on Monday, 2 September 2019 at 11:00 in the WFP Meeting Room
Cox's Bazar*

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