
Meeting Minutes, 8 May 2019

Zimbabwe



LOCATION	PLAN International – Mutare, Zimbabwe
CHAIR	Logistics Cluster
PARTICIPANTS	IOM, WFP, World Vision
ACTION POINTS	<ul style="list-style-type: none">• Partners to share information on road conditions with the Logistics Cluster.• Logistics Cluster to obtain WFP transport rates for Mutare and share with partners.• Partners to advise Logistics Cluster of expected common storage needs beyond 31 May.• Logistics Cluster to discuss with partners suitable time for weekly coordination meeting.
AGENDA	<ol style="list-style-type: none">1. Previous Action Points2. Access Constraints3. Common Services Update4. Partner Updates5. AOB

1. Previous Action Points

- Partners were thanked for providing updates on road conditions and were encouraged to continue sharing this information with the Logistics Cluster.
- The Logistics Cluster advised that discussions around cash-based transfers are best directed to the Cash Working Group.
- Partners are keen to harmonise transport carrier costs. World Vision reports using WFP as a benchmark with a negotiated 10% discount for their transport costs. The Logistics Cluster aims to liaise with WFP to provide current WFP transport rates in Mutare.

2. Access Constraints

- The latest version of the Access Constraints Map can be found [here](#). The Logistics Cluster will follow up with the Provincial Engineer for updated road access information.
- World Vision has planned to do a pre-visit along the Hlabiso to Vhimba road, before transporting school supplies, to confirm the condition of the road. The Logistics Cluster welcomes any updates from recent trips conducted by partners.
- Critical for partners to note is that updates on road conditions are dependent on weather (rain) forecasts.

3. Common Service Update

- Partners were advised that the UNHAS Helicopter is no longer available. It is now being used in Mozambique.
- Air transportation services are no longer being handled by the Logistics Cluster.
- Road transportation services remain the responsibility of partners.
- Common storage services are still available through the Logistics Cluster via the two Mobile Storage Units (MSUs) at the aerodrome. The MSU at the hospital is being taken down this weekend (10 May). If there is no further storage needs from partners the remaining MSUs at the aerodrome will be taken down at the end of the month. Common storage will likely transfer to the WFP Mutare warehouse.
- Current stocks held in the MSUs on behalf of partners will remain there rather than being transferred to the WFP warehouse to avoid double handling.
- If partners foresee storage needs, please inform the Logistics Cluster.

4. Partner Updates

- IOM has 2,400 NFIs in the warehouse and plans to have them moved out for distribution by the end of the month. NFIs include mosquito nets and tarpaulins. IOM recently established an office in Mutare with presence also in Chimanimani and Chipinge.
- World Vision is currently supporting the government by conducting trainings on warehouse management to set up common standards on stacking, record keeping and general warehouse management for tracking goods.

5. AOB

- Partners were encouraged to utilise the WhatsApp Partner Group (Logistics Cluster Info) to share information about road access, and to continue following the dedicated [operations page](#) for updates on road conditions.
- Partners are required to produce waybills/delivery notes for all cargo in and out of the Logistic Cluster warehouses.
- The new Logistics Cluster Coordinator and IM officer will consult with partners on the most suitable time for weekly meetings.
- Partners were reminded to complete the [Logistics Cluster User Satisfaction Survey](#).

The next Logistics Cluster Coordination Meeting will be held at the Plan International Conference Room with date and location to be confirmed.

Contacts

Michael Klobucar

Logistics Cluster Coordinator

michael.klobucar@wfp.org

Nokuthula Gwebu Lucas

Information Management Officer

nokuthula.lucas@wfp.org

<https://logcluster.org/ops/zwe19a>