
Meeting Minutes, 1 May 2019

Zimbabwe



LOCATION	Plan International – Mutare, Zimbabwe
DATE	1 May, 2019
CHAIR	Logistics Cluster
PARTICIPANTS	CARE International, IOM, Plan International
ACTION POINTS	<ul style="list-style-type: none">• Partners to continue sharing information on road conditions with the Logistics Cluster.• Logistics Cluster to inform partners regarding changes to storage arrangements in Mutare when finalised.• Logistics Cluster to confirm if road to Vhimba accessible and update Access Constraints Map accordingly.• Partners to complete Logistics Cluster User Satisfaction Survey.
AGENDA	<ol style="list-style-type: none">1. Previous Action Points2. Access Constraints3. Common Services Update4. Partner Updates5. AOB

1. Previous Action Points

- Partners were thanked for providing updates on road conditions and were encouraged to continue sharing this information with the Logistics Cluster.
- The Logistics Cluster advised that they are yet to receive any additional supplier information from partners to be able to compile a common suppliers list.
- The Logistics Cluster has surveyed partners regarding the upcoming storage requirements based on location. It was found that there was not really a wide need for a common storage service in Chimanimani or Chipinge as most partners have managed to secure space themselves or through their implementing partners. The survey however indicated that should additional common storage be provided, a majority of partners preferred that it be located in Chimanimani over Chipinge. Potential sites to relocate one Mobile Storage Unit (MSU) to are still being assessed, but it seems unlikely that any will be moved. The Logistics Cluster will keep partners informed of any developments.

2. Access Constraints

- The Logistics Cluster provided a brief update on the change in road conditions and access in the past week. The latest version of the Access Constraints Map can be found [here](#).
- It has been confirmed that Hlabiso and Muchadziya are now accessible by road, and while not confirmed, it is believed that the road to Vhimba is now also open. The Logistics Cluster will confirm this and update the Access Constraints Map accordingly.
- Works are also underway on the road to Rusitu which is expected to be finished within the next two weeks. There is also work being done on the road from Cashel to Chikukwa through Hangani.
- Partners were encouraged to continue to check the WhatsApp group and the Logistics Cluster's [operation page](#) for the latest updates on road conditions.

3. Common Services Update

- Partners were advised that the helicopter ceased operations on 27 April, so that it could be released to fly to Mozambique on 28 April. During the period of helicopter operations, 89.7 mt of relief items were transported on behalf of 8 partners.
- The Logistics Cluster advised that the common storage services will continue to be made available to the humanitarian community although this may transition from the MSUs located at the Mutare Aerodrome to a WFP warehouse that is currently being contracted, located near the World Vision warehouse in Mutare. Once contracting is completed, it is likely that any new partner consignments will be directed to this location. Existing stocks held on behalf of WHO, IOM and UNICEF will remain in the MSUs until release requests are received to avoid double handling.
- The movement of the common storage location reflects the ending of helicopter operations and the option of housing relief items in a more permanent structure.

4. Partner Updates

- Plan International advised that they are working with suppliers to arrange delivery of goods direct to distribution points to avoid the need for storage due to budgetary constraints.

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- IOM advised that they are currently working on finalising their distribution plan for the items currently stored in the MSU and are expecting to have distributions finalised by the end of May.
 - CARE advised that they are still waiting for their goods to arrive in Zimbabwe, however advised that pending the results of the market assessment currently being conducted which are due end of this week/early next week, they will most likely transfer to cash programming which will alleviate the need for any storage support.

5. AOB

- Partners were advised that World Vision conducted a warehouse management training at the shared government storage facility at Silverstream yesterday, 30 April. Partners were advised to continue raising any issues with the storage space so that additional support can be provided if required.
- Partners were reminded to complete the [Logistics Cluster User Satisfaction Survey](#). Results will be shared at the next coordination meeting.

The next Logistics Cluster Coordination Meeting will be held Wednesday 8 March at 10:00 at Plan International.

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